



COLLEGE OF COMMERCE

Affiliated to Savitribai Phule Pune University, Re-Accredited by NAAC with "A" Grade ISO 9001:2015 Certified, Awarded as Best College by Savitribai Phule Pune University 202/A, Deccan Gymkhana, Pune – 411004

principal@mmcc.edu.in, enquiry@mmcc.edu.in, www.mmcc.edu.in

Sr. No.	Particulars
1	Notice - Certificate Course in Business Taxation
2	Syllabus - Business Taxation
3	Report - Certificate Course in Business Taxation
4	Report - Certificate Course in Retail Sales Associate
5	Report - Certificate Course in Communication with Impact (Voice Process)
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MARATHWADA MITRA MANDAL'S

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NOTICE

Date: 06-04-2023

This is to inform all SY and TYBBA/BBA-IB students, that Department of Business Administration has organised "Business Taxation" certificate course of 20 hours for NON-FINANCE students.

The course will start from Monday 10 April 2023, at 11 am in Hall no. 15.

For registration click on the following link:

https://docs.google.com/forms/d/e/1FAIpQLSfiONH3aQkxXth49vCyw0_DceQkzdAtknU49f1LhKglH4sLqA/viewform

Asst. Prof. Snehal Borkar

Course Co-ordinator

Dr. Ashwini Kulkarni

HOD





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Department of Business Administration **Syllabus**

Certificate Course of "BUSINESS TAXATION"

Course Objectives:

- 1. To understand different concepts & definitions under Income Tax Act 1961.
- 2. To acquire knowledge about the submission of Income tax returns.
- 3. To develop ability to calculate taxable income of the person as per Income Tax Act 1961.

Chapter	Content	Lectures
Chapter 1	Introduction to Taxation	4
Chapter	Meaning, Definition, Basic terms in Taxation	
	Taxation Structure in India	
	Direct Tax and Indirect Tax	
	Income Tax Act 1961 – Definition, Objectives	
Chapter 2	Different Terms under Income Tax	6
	Income, Assessee, Person, Assessment Year, Previous	
	Year, Agricultural Income, Capital Expenditure and	
	Revenue Expenditure	
	Capital Receipts and Revenue Receipts, Fringe Benefit	
	Tax	
	Exempted Income Under Section 10	
	Residential Status of an Assessee	
Chapter 3	Different heads of Income	2
•	Income from Salary	
	Income from House Property	
	Income from Business and Profession	
	Income from Capital Gain	
	Income from Other Sources	
Chapter 4	Total Income	6
•	Exemption u/s 80 C to 80 U	
	Form 26 AS- Uses Various types of ITR	
	Procedure to file various online ITRs	
	Refund of Tax	
Chapter 5	Tax Deducted at Source (TDS)	2
	Tax Collection at Sources (TCS)	
	Advance payment of Tax	
	Methods of payment of Tax	0
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Asst. Prof. Snehal Borkar Course Co-ordinator

Dr. Ashwini Kulkarni **HOD**

Dr. Devidas Golhar Principal



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Date: 29 Apr 2023

REPORT ON BUSINESS TAXATION CERTIFICATE COURSE

Department of Business Administration has organised Certificate Course on the topic "Business Taxation" from 10 Apr to 25 Apr 2023. The sessions were of 2 hours per day. Total 44 students took the benefit of this certificate course. After completion of course the evaluation test was conducted through google form. All the students have answered the test and scored well.

Course contains all practical knowledge about how to file Income tax return.

Following points were covered during course:

- 1. Different heads of Incomes and Taxes.
- 2. Criteria to levy tax on the income of person.
- 3. Which Income Tax Return form is for whom?
- 4. How to avoid taxes legally.
- 5. How to calculate taxes on the income.
- 6. Which deductions are allowed on which income?
- 7. Rebates and surcharges on the incomes.
- 8. Deductions under the head salary income.

Asst. Prof. Snehal Borkar has conducted total certificate course. The syllabus was set by her only. During session she provided practical knowledge of the subject.

This certificate course was organised specially for Non-Finance Specialisation students of SY and TYBBA/IB.

Asst. Prof. Snehal Borkar

Dr. Devidas Golhar

Course Coordinator

HOD

Dr. Ashwini Kulkarni

Principal





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Name of the event: Certificate course Retail Sales Associate

Date: 21st February 2023 to 16th March 2023

Time: 11.00 am to 6.00 pm

Venue: Online mode using Google meet

- The department of Business administration organized Certificate course in Retail Sales Associate
- The course was organized by ICT Academy "COE for Skill Development on Advanced Retail Skills under the Bajaj Finserv CSR Initiative's Employability Skill Training".
- It was a 180 hour course with 28 modules and 100 students from TYBBA attended the same.
- The students attempted two assessments post the training sessions and were awarded certificates for the same.
- The college received rupees fifty thousand towards the completion of the course as a CSR funding by Bajaj Finserv.
- The trainer for the programme was Mr. Deepak Mundada

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Name of the event: Certificate course in Communication with Impact: (Voice Process)

Date: 10th February 2023 to 24th February 2023 Time: 11.00 am to 6.00 pm

Venue: Online mode using Google meet

- The department of Business administration organized Certificate course in Communication with Impact: (Voice Process)
- The course was organized by ICT Academy as COE for Youth Empowerment under the "Atos Prayas Foundation CSR initiative – Skill Training in Advance Technology".
- It was a 180 hour course with 32 modules and 80 students from TYBBA and TYBBA-CA attended the same.
- The students attempted two assessments post the training sessions and were awarded certificates for the same.
- The college received rupees fifty thousand towards the completion of the course as a CSR funding by Atos.
- The trainer for the programme was Ms. Ajantika Bhowmik.

BBA
Bachelor of
Business
Administration

PUNE-4

Dr. Ashwini Kulkarni HOD



"Fundamentals of Arduino and Programing"

Objective of the course:

- * To teach the fundamental theory of Arduino .
- ❖ To develop practical skills.
- ❖ To provide knowledge of different Smart System applications.
- ❖ To familiarize students with Arduino as IDE, programming language & platform.
- ❖ To provide knowledge of Arduino boards and basic components.
- ❖ Develop skills to design and implement various smart system applications.

Expected Outcome:

At the end of this course, students will able to:

- ❖ Write a program in Arduino to read, write and process different platforms.
- ❖ Learn how to prototype circuits with a breadboard.
- ❖ The detailed Programming of Arduino microcontrollers to make the circuits work
- ❖ Interfacing of Arduino for communication channel.
- ❖ Apply practical knowledge to design new applications
- ❖ Able to design their own projects.
- * Ready to work for the Industry environment.

INDEX

Total Hours= 18Hours

Sr .No	Topic	Content	Duratio n
1	Overview Lecture	Orientation.	1 Hour
2	Introduction	➤Introduction to embedded system ➤Microcontroller vs. Microprocessor ➤Different types of microcontrollers.	2 Hours
3	Getting Started with Arduino Introduction to Arduino	 ➢Pin configuration and architecture. ➢ Device and platform features. ➢ Concept of digital and analog ports. ➢ Familiarizing with Arduino Interfacing Board ➢ Introduction to Embedded C and Arduino platform 	3 Hours
4	Review of Basic Concepts	 ➤ Arduino data types ➤ Variables and constants ➤ Operators ➤ Control Statements 	2 Hours
5	Arduino i/o Functions	 ➢Pins Configured as INPUT ➢ Pull-up Resistors ➢ Pins Configured as OUTPUT ➢ pinMode() Function ➢ digitalWrite() Function ➢ analogRead() function ➢ Arduino Interrupts 	2 Hours
6	Arduino Sensors	➤ Arduino – Humidity Sensor ➤ Arduino – Temperature Sensor ➤ Arduino – Water Detector / Sensor ➤ Arduino – PIR Sensor ➤ Arduino – Ultrasonic Sensor ➤ Arduino – Connecting Switch (Magnetic relay switches)	2 Hours
7	Arduino Communications	 ➤ Parallel Communication ➤ Serial Communication Modules ➤ Types of Serial Communications 	1 Hour

8	Making it a reality (Arduino Projects)	 This will involve designing, developing, coding and implementing Arduino projects. Projects will include but not limited to: Intelligent home locking system. Intelligent water level management system. Home automation using RFID. Real time clock-based home automation. Intelligent Automatic Irrigation System 	5 Hours
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Syllabus: Value added course on Escalate Excel

SR.No	Name of Content				
Day 1	Introduction to Excel workbook,sheet, renaming sheet, insert row and columns				
Day 2	Changing width and height of cell, Hiding and Unhiding rows and columns, Copying worksheet and moving worksheet				
Day 3	Changing Background color of the cell, Borders to cell, Use of format painter in ExcelFormatting data as per number, text, currency, date values				
D 4	Introduction to basic Functions – Sum, Average, Max,Min, count,countif,sumif,COUNTA,concatenate, find,search				
Day 4	Absolute, Mixed and Relative Referencing				
Day5	Text Functions,Date and time function Filtering and Sorting,				
Day 6	Logical function, Using Conditional Formatting				
Day 7	Creating an Excel Column Chart				
	Working with Excel Pie Charts Formatting an Excel Chart				
Day 8	Address Bar, Fill Handle, Linking workbooks, hyper linking				
Day 9	Protect Sheet ,Creating Panes, Adjusting Panes,				
Day 10	Paste Special, pasting values and formulae, Shapes and smart art, Table format				
Day 11	Goal seek and What if analysis				
Day 12	Advance Filter				
Day 13	Import and Export Data				
Day 14	Practical				
Day 15	Practical				

Marathwada Mitra Mandal's College of Commerce

202/A Deccan Gymkhana Pune 411004
Affiliated to SPPU, Recognized by UGC, 2f and 12B, Re-acredited by NAAC



Department of Computer Science

VALUE ADDED COURSE

ESCALATE WITH EXCEL

LEARN TO : VISUALIZE, MANIPULATE, EVALUATE TRAINERS: ASST. PROF. NIDHI SATAVLEKAR

ASST. PROF. CHARUSHILA NIGUDKAR

BATCH START DATE: 27-MARCH-2023

COURSE CONTENT

Introduction to Excel workbook, sheet, renaming sheet,
Insert row and columns, Address Bar, Fill Handle
Use of format painter in Excel
Formatting data as per number, text, currency, date values
Introduction to basic Functions, Text Functions, Date and time function
Logical function, Using of Conditional Formatting
Creating an Excel Chart, Working with Excel Charts
Paste Special, pasting values and formulae
Analyze your data using techniques like filtering, sorting, advance Filters



TO BECOME A PRO IN HANDLING SPREADSHEETS, REGISTRATIONS ARE INVITED FOR 15 HOURS FREE HYBRID COURSE.

ONLINE PLATFORM:GOOGLE MEET

ON SUCCESSFUL COMPLETION STUDENT WILL GET E-CERTIFICATE ENTRIES ARE INVITED FROM B.SC(CS),BBA(CA),BBA,BBA(IB),B.COM



			Marathwada Mitra Mandal's College of Commerce		
	T	1	Computer Science Department	T	T
			Value Added Course : Escalate With Excel		
			Value France Course V Escalate VIIII Excel		
Lecture Data	Summary for A	AY 2022-23			
Lect. No.	Date	Time	Topic Covered	Faculty Name	No. of Lectures
1	27/3/2023	3.00 PM to 4.00 PM	Introduction to excel, insert rows, columns. What is cell address, relative cell address, absolute address, use of format painter	Nidhi Satavlekar	1
2	28/3/2023	3.00 PM to 4.00 PM	Sheet rename, adding sheets, remove sheets. conditional formating,	Nidhi Satavlekar	1
3	31/03/2023	3.00 PM to 4.00 PM	Functions('=lower(),'=upper(),'=proper(), Separate data written in one cell,'=trim(),'=sum(),'=average(),'=min(), '=max(),'=count(), '=countif(), '=concatenate(range1,range2)	Charushila Nigudkar	1
4 & 5	01/04/2023	2.30 PM to 4.30 PM	Remove Duplicates, Sort data, Transpose, Data Validation, Data Consolidation	Charushila Nigudkar	2
6	3/4/2023	2.00 to 3.15 pm	Countif with wildcard char, simple filter, goal seek examples	Nidhi Satavlekar	1
7	4/4/2023	12.15 PM to 1.30 PM	Vlookup function : Same sheet, different sheet, multile workbook	Charushila Nigudkar	1
8 &9	8/4/2023	1.45 pm to 3.15 PM	How to copy particular row information on other sheet, how to adjust column width automatically, Copy format of one sheet to all remaining sheets, how to delete blank rows in the table using ctrl g function, how to fill balnks in the table, How to generate barcode in excel, find day, month and year using text function, how to seperate text and numbers, data entry in excel, how to generate different sheets using pivot table	Charushila Nigudkar	2
10 &11	10/4/2023	2 to 3.30 pm	Advance Filter examples, Creating drop down option, Protecting Sheets	Nidhi Satavlekar	2
12 & 13	11/4/2023	2 to 3.30	Create Macros, Saving Macros, Smart Art, Simple chart (PIE,Column)	Nidhi Satavlekar	2
14 & 15	12/4/2023	1.30 PM to 3.30 PM	Subtotal function , how to arrange sr. no. continuouly after applying filters, how to add +91 before mobile number, - after each four number, add text in each cell, sumif and sumifs function , graph using F11 button, add new line in the same cell.	Charushila Nigudkar	2
16	15/4/2023	2.00 PM to 3.30 PM	Pivot table and dashboard in excel	Charushila Nigudkar	1
				Total number of Lectures	16

To,
The Principal,
MMCC, Pune-04.

ł	Merathwada Mitra Mangal, Pune-4
	Inward No. 86
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١	Date 13/04/2003
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ı	Sign.
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Subject: Conduction of Value Added Course Tally. ERP 9 for FY.B.Com.

Respected Sir,

With reference to the above subject we are planning to conduct Tally. ERP 9 course for FY B.Com Sem. II as per Savitribai Phule Pune University guidelines. There are 5 topics for value added course-Computerized Accounting, Employability Skill Enhancement Programme, Gender Sensitivity, Intellectual Property Rights Laws and Value Education. Out of which we have conducted "Gender Sensitivity" for Semester-I.

We have selected Tally. ERP 9 for semester II because Tally. ERP 9 is one of the compulsory unit in the subject Financial Accounting of which lab session and practical knowledge is required. Considering the same we have finalized the resource person who is going to deliver the detail session including practical for which we need Rs. 64,400/- (Sixty four thousand four hundred only). This amount will cover the cost of remuneration charges and refreshment. The details statement with time table is attached herewith.

We would like to bring to your notice that the college has already charged Rs.1, 500/- per student against value added course in the course fees.

Therefore, I kindly request you to sanction the amount of Rs. 64, 400/- (Sixty four thousand four hundred only) for the course.

Thank you for your consideration.

Sincerely,

· Rh Panphasam. Value Added Course Coordinator

HOD-Hornmerce

Encl.: -

1. Proposal from Suyash Educom-

2. Notice and Time table

3. Estimated Bill

yash Educom We have planned for a Tally course for FyBlom table Specials as a value 2000 programe. A experse of h. 644007- will be incomed for the sould program. This is for yours information third approval.

x Approved

- Commerce & IT Training
- Consultation
- Software Development
- Educational Books
- E-Learning Solutions
- Associate Partner with Tally Co.



Suyash Educom

Industry Oriented Practical Training in Commerce and Information Technology

Reg. Office: S. No. 1/27+29, 'Soham', Mauli Society, Karve Nagar, Pune 411052 Contact No.: 9822058459, 9422429041

Date: 12 Apr 2023

To,

The Principal

Marathwada Mitra Mandal's College of Commerce,

Shivaji Nagar,

Pune

Subject: Proposal for On-Campus Training of Tally.ERP 9 to your F.Y.B.Com Students

Respected sir / madam,

We introduce ourselves as a leading Training Institute in the field of 'Practical Training in Commerce and Information Technology' in Pune. We have the experience of conducting such type of training for more than 24 years right since 1995.

We also conduct On-Campus training for College students in different colleges in Pune. Few of our valuable College tie-ups so far are Marathwada Mitra Mandali's Commerce College, MES Garware College of Commerce, Maharashtriya Mandal's College of Commerce, Hujurpaga Mahila Vanijya Mahavidyalaya, etc.

We have conducted Tally Training for FY B. Com. Students in your esteemed college

for last 7 years since the year 2016.

As per our discussions with Tampasana Rajkumari madam today, We are presenting the following Revised proposal to your esteemed college in this regard -

Program: Basic Tally.ERP 9 (Suitable for F. Y. B. Com Students)

Objectives of the course: This course trains the students with the most required industrial features of Tally. ERP9 in day-to-day Accounting work like Accounting, Finalization Adjustments, Preparing Reports, etc. so that while they actually get placed anywhere, they should be able to handle all these industrial requirements most efficiently.

Duration: 8 hours (4 Hours Common Theory in College Assembly Hall and 4 Hours Practical in College Computer Lab)

Syllabus:

- Tally Introduction
- Company Operations Create Company, Shut Company, Select Company, Alter Company Info.,
- Tally Accounts Masters Groups, Ledgers, Accounting Voucher Types,
- Accounting Voucher Entries, Billwise Reference Tracking,
- Accounting Reports, Finalization Adjustments,
- Handling Simple Intra-State / Inter-State GST in Accounting Vouchers
- F11 Features Settings
- F12 Configuration Settings

Examination: MCQ Exam of 50 marks will be conducted at the end of the Course.

Certificate: from MMCC and Suyash Educom jointly.

Training Charges per Clock Hour: Rs. 750/- only.

Required Infrastructure from the College – As per our discussions, we will require the following infrastructure from the college –

- Premises of Assembly Hall / Auditorium to conduct the Theory sessions.
- Sound System with Microphone and Speakers, so that the voice of the Lecturer comfortably reach to the students.
- Premises of Computer Lab with 35 computers having Tally.ERP 9 software installed on them.

The Total Schedule for the Training will be as follows –

Day & Date	Time	Session	Venue	Roll Nos.	Clock Hours
Monday, 17-4-2023 & Tuesday, 18-4-2023	1 to 3 PM	Theory	Assembly Hall	1 to 200	4
Wednesday, 19-4-2023 & Thursday, 20-4-2023	1 to 3 PM	Theory	Assembly Hall	201 to 400	4
Friday, 21-4-2023 & Monday, 24-4-2023	1 to 3 PM	Theory	Assembly Hall	401 to 600	4
Wednesday, 19-4-2023 & Thursday, 20-4-2023	10 to 12 PM	Practical	Computer Lab	1 to 35	4
Wednesday, 19-4-2023 & Thursday, 20-4-2023	12.30 to 2.30 PM	Practical	Computer Lab	36 to 70	4
Wednesday, 19-4-2023 & Thursday, 20-4-2023	3 to 5 PM	Practical	Computer Lab	71 to 105	4 .
Friday, 21-4-2023 & Monday, 24-4-2023	10 to 12 PM	Practical	Computer Lab	106 to 140	. 4
Friday, 21-4-2023 & Monday, 24-4-2023	12.30 to 2.30 PM	Practical	Computer Lab	141 to 175	4
Friday, 21-4-2023 & Monday, 24-4-2023	3 to 5 PM	Practical	Computer Lab	176 to 210	4
Tuesday, 25-4-2023 & Wednesday, 26-4-2023	10 to 12 PM	Practical	Computer Lab	211 to 245	4
Tuesday, 25-4-2023 & Wednesday, 26-4-2023	12.30 to 2.30 PM	Practical	Computer Lab	246 to 280	4
Tuesday, 25-4-2023 & Wednesday, 26-4-2023	3 to 5 PM .	Practical	Computer Lab	281 to 315	4
Thursday, 27-4-2023 & Friday, 28-4-2023	10 to 12 PM	Practical	Computer Lab	316 to 350	4
Thursday, 27-4-2023 & Friday, 28-4-2023	12.30 to 2.30 PM	Practical	Computer Lab	351 to 385	4
Thursday, 27-4-2023 & Friday, 28-4-2023	3 to 5 PM	Practical	Computer Lab	386 to 420	4
Saturday, 29-4-2023 & Tuesday, 2-5-2023	10 to 12 PM	Practical	Computer Lab	421 to 455	4
Saturday, 29-4-2023 & Tuesday, 2-5-2023	12.30 to 2.30 PM	Practical	Computer Lab	456 to 490	4
Saturday, 29-4-2023 & Tuesday, 2-5-2023	3 to 5 PM	Practical	Computer Lab	491 to 525	4
Wednesday, 3-5-2023 & Thursday, 4-5-2023	10 to 12 PM	Practical	Computer Lab	526 to 560	4
Wednesday, 3-5-2023 &	12.30 to 2.30	Practical	Computer	561 to 595	4

Day & Date	Time	Session	Venue	Roll Nos.	Cl. I
* * * * * * * * * * * * * * * * * * *		,	Venue	KOII NOS.	Clock
Thursday A.F. 2022					Hours
Thursday, 4-5-2023	PM		Lab		
Wednesday, 3-5-2023 &	3 to 5 PM	Practical	Computer	595 to 630	4
Thursday, 4-5-2023			Lab		
			Total Hours		84
			Total Billing		Rs.
			(84 Hrs * Rs	. 750 per	63000/-
			hr)	•	

We hope that the above proposal suits your requirements and we will get a chance to conduct the above-said training in your esteemed college. We ensure our sincere dedication and utmost quality in the entire training program, as earlier.

Waiting for your positive and early reply. Thanking you,

Yours faithfully

for Suyash Educom



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12/04/2023

Notice

All the students of FY B.Com are hereby instructed that Value Added Course on Computerized Accounting - Tally ERP 9 (Theory and Practical) starting from 17-04-2023 as part of the Value Added Course as per schedule given below. Attendance is mandatory for the Theory and Practical sessions, otherwise students will fail in the Semester - II Examinations.

Note: Students are strictly instructed to attend the sessions as per their schedule time slot.

Schedule for Tally. ERP 9 Theory Session

Batch No.	Date	Roll No.	Time	Venue
1	17/4/2023 *	1-200	01:00 pm – 3:00 pm	Hall No 3
2	18/4/2023 5	201 – 400	01:00 pm – 3:00 pm	Hall NO 3
3	29/4/20232	401 and above	01:00 pm – 3:00 pm	

Schedule for Tally. ERP 9 Practical Session

Batch No.	Date	Roll No.	Time	Venue
1	19/4/2023 and	01 - 35	10:00 am - 12:00 pm	To a second
	20/04/2023	36 - 70	12:30 pm – 2:30 pm	· 1 20 1
		71 - 105	03:00 pm – 5:00 pm	· ·
2	21/4/2023 and	106 - 140	10:00 am - 12:00 pm	
	24/04/2023	141 - 175	12:30 pm - 2:30 pm	
	,	176 - 210	03:00 pm - 5:00 pm	
3	25/4/2023 and	211 - 245	10:00 am - 12:00 pm	Commerce Computer
	26/04/2023	246 - 280	12:30 pm – 2:30 pm	Lab, Second Floor.
		281 - 315	03:00 pm – 5:00 pm	Old Commerce
4	27/4/2023 and	316 - 350	10:00 am - 12:00 pm	Building.
	28/04/2023	351 - 385	12:30 pm – 2:30 pm	
		356 - 420	03:00 pm – 5:00 pm	
5	29/4/2023 and	421 - 455	10:00 am - 12:00 pm	
	02/05/2023	456 - 490	12:30 pm – 2:30 pm	
		491 - 525	03:00 pm - 5:00 pm	
6	03/05/2023 and	526 - 560	10:00 am - 12:00 pm	,
	04/05/2023	561 - 595	12:30 pm - 2:30 pm	•
		596 and above	03:00 pm - 5:00 pm	

Pht amphreamen Coordinator Value Added Course

Coordinator FY B.Com

HOD, Commerc

Savitribai Phule Pune University

Syllabus for B.B.A (CA) (CBCS 2019 Pattern) Semester IV

Subject Code: - 407

Subject Name -: jQuery

Total Contact Hours: -30 Total Credits: - 2

Prerequisite: HTML, CSS, JavaScript

Objectives:

- To get hands-on experience on JavaScript and jQuery.
- To learn how to work with binding events to the controls in JavaScript.
- To learn how to download jQuery library and refer it to the Html page.
- To learn the importance of \$(document).ready(function(){ });
- To learn selecting the Html elements by name, attribute name, id or by content.
- To Learn Traversing of Html elements.
- To learn handling different events for different Controls.
- To learn how to provide effects to the elements or sections in the Html page.
- To learn manipulating elements by adding CSS classes dynamically, by inserting Elements.

Credit Distribution: - 1 credit for theory (15 Lectures) and 1 credit for Practical.

Syllabus

Unit No	Contents	Lectures
1.	Introduction	5
	1.1 jQuery Introduction	
	1.2 Install and Use jQuery Library	
	1.3 Un-Obstructive JavaScript	
	1.4 First jQuery Example	
	1.5 jQuery Syntax	
	1.6 How to escape a special characters	
	1.7 Basic Selectors	
	1.8 Traversal Functions	
2.	HTML Manipulation	5
	2.1 Getting Setting values from elements	
	2.2 Handling attributes	
	2.3 Inserting New elements	
	2.4 Deleting/Removing elements	
	2.5 CSS manipulations	
	2.6 Dimensions	
	2.7 Positioning	
3.	Effects and Events	5
	Effects:	
	3.1 Showing/Hiding elements	
	3.2 Sliding elements	

	3.3 Fading elements 3.4 Deleting animation elements 3.5 Custom animation
Eve	3.6 Working with events.

References:

- jQuery pocket reference by David Flanagan
 Learning jQuery by Jonathan Chaffer
 JavaScript and jQuery by David Sawyer McFarland
 w3schools.com website.



COLLEGE OF COMMERCE

Affiliated to Savitribai Phule Pune University, Re-Accredited by NAAC with "A" Grade ISO 9001:2015 Certified, Awarded as Best College by Savitribai Phule Pune University 202/A, Deccan Gymkhana, Pune – 411004

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Links for Add on/Certificate Programs Syllabus

Sr. No.	Course Name	Link to the syllabus
1	Communication Skills for Managers	http://collegecirculars.unipune.ac.in/sites/document s/Syllabus%202019/Addon%20-%20SEC%20AECC%2 0%20BBA%20Programme%20CBCS%202019%20(3) 22.062020.pdf
2	Democracy and Election	http://collegecirculars.unipune.ac.in/sites/document s/Syllabus2020/Democracy,%20Election%20and%20 Governance%20Syllaus_22.09.2021.pdf
3	Basics of Environmental Awareness	http://collegecirculars.unipune.ac.in/sites/document s/Syllabus%202019/Addon%20-%20SEC%20AECC%2 0%20BBA%20Programme%20CBCS%202019%20(3) 22.062020.pdf
4	Advanced Environmental Studies	http://collegecirculars.unipune.ac.in/sites/document s/Syllabus%202019/Addon%20-%20SEC%20AECC%2 0%20BBA%20Programme%20CBCS%202019%20(3)_ 22.062020.pdf
5	Personality development and soft skills	http://collegecirculars.unipune.ac.in/sites/document s/Syllabus%202019/Addon%20-%20SEC%20AECC%2 0%20BBA%20Programme%20CBCS%202019%20(3) 22.062020.pdf
6	Advanced C	http://collegecirculars.unipune.ac.in/sites/document s/Syllabus%202019/Add%20on%20BBA-CA%20%20C ourse%20SEM%20II%20%20Advance%20C%20(1) 22 .062020.pdf
7	Internet of Things (IoT)	http://collegecirculars.unipune.ac.in/sites/document s/Syllabus2021/7)%20TYBBA(CA) %20Syllabus%20of %20Sem%20V%20AND%20VI_08.07.2021.pdf

8	Soft Skills	http://collegecirculars.unipune.ac.in/sites/document s/Syllabus2021/7%20TYBBA(CA)_%20Syllabus%20of %20Sem%20V%20AND%20VI_08.07.2021.pdf
9	Environmental Studies Sem	http://collegecirculars.unipune.ac.in/sites/document s/Syllabus2020/Environmental%20Studies%20Syllab us%20-%20for%20All%20Faculties 22.122020.pdf
10	Environmental Studies Sem	http://collegecirculars.unipune.ac.in/sites/document s/Syllabus2020/Environmental%20Studies%20Syllab us%20-%20for%20All%20Faculties_22.122020.pdf
11	AECC - English Sem III	http://collegecirculars.unipune.ac.in/sites/document s/Syllabus2020/S.Y.B.Sc-AECC-%20English%20Syllabu s-%202%20Credits_21.012021.pdf
12	AECC - English Sem IV	http://collegecirculars.unipune.ac.in/sites/document s/Syllabus2020/S.Y.B.Sc-AECC-%20English%20Syllabu s-%202%20Credits 21.012021.pdf
13	Human Rights - I	http://www.unipune.ac.in/university_files/HRE-Syllabus-new.pdf
14	Introduction to Cyber Security	http://collegecirculars.unipune.ac.in/sites/document s/Syllabus2021/Cyber%20Security 06012022.pdf?M obile=1&Source=%2Fsites%2Fdocuments%2F%5Flay outs%2Fmobile%2Fdispform%2Easpx%3FList%3De86 3f80e%252D3186%252D47db%252D9e5d%252D75b 1718a8bab%26View%3D62720b05%252D0c86%252 D4245%252D9b8c%252D7dab74238a4e%26lD%3D2 05%26CurrentPage%3D1
15	Introduction to Constitution	http://collegecirculars.unipune.ac.in/sites/document s/Syllabus2020/Introduction%20to%20Constitution 13.072020.pdf
16	Gender sensitivity	http://collegecirculars.unipune.ac.in/sites/document s/Syllabus%202019/Value%20Added%20Courses%20 F%20Y%20B%20Com%20CBCS%202019_28.082019. pdf
17	Democracy, Election and Governance	http://collegecirculars.unipune.ac.in/sites/document s/Syllabus2020/Democracy,%20Election%20and%20 Governance%20Syllaus 22.09.2021.pdf