



MARATHWADA MITRA MANDAL'S
COLLEGE OF COMMERCE

Affiliated to Savitribai Phule Pune University, Re-Accredited by NAAC with "A" Grade
ISO 9001:2015 Certified, Awarded as Best College by Savitribai Phule Pune University

202/A, Deccan Gymkhana, Pune – 411004

principal@mmcc.edu.in, enquiry@mmcc.edu.in, www.mmcc.edu.in

Supportive documents for drafting mechanisms

| Sr. No. | Particulars |
|---------|---------------------------------------|
| 1 | Exam policies of all courses |
| 2 | Meetings of the examination committee |



“येथे बहतांचे हित”

MARATHWADA MITRA MANDAL'S

COLLEGE OF COMMERCE

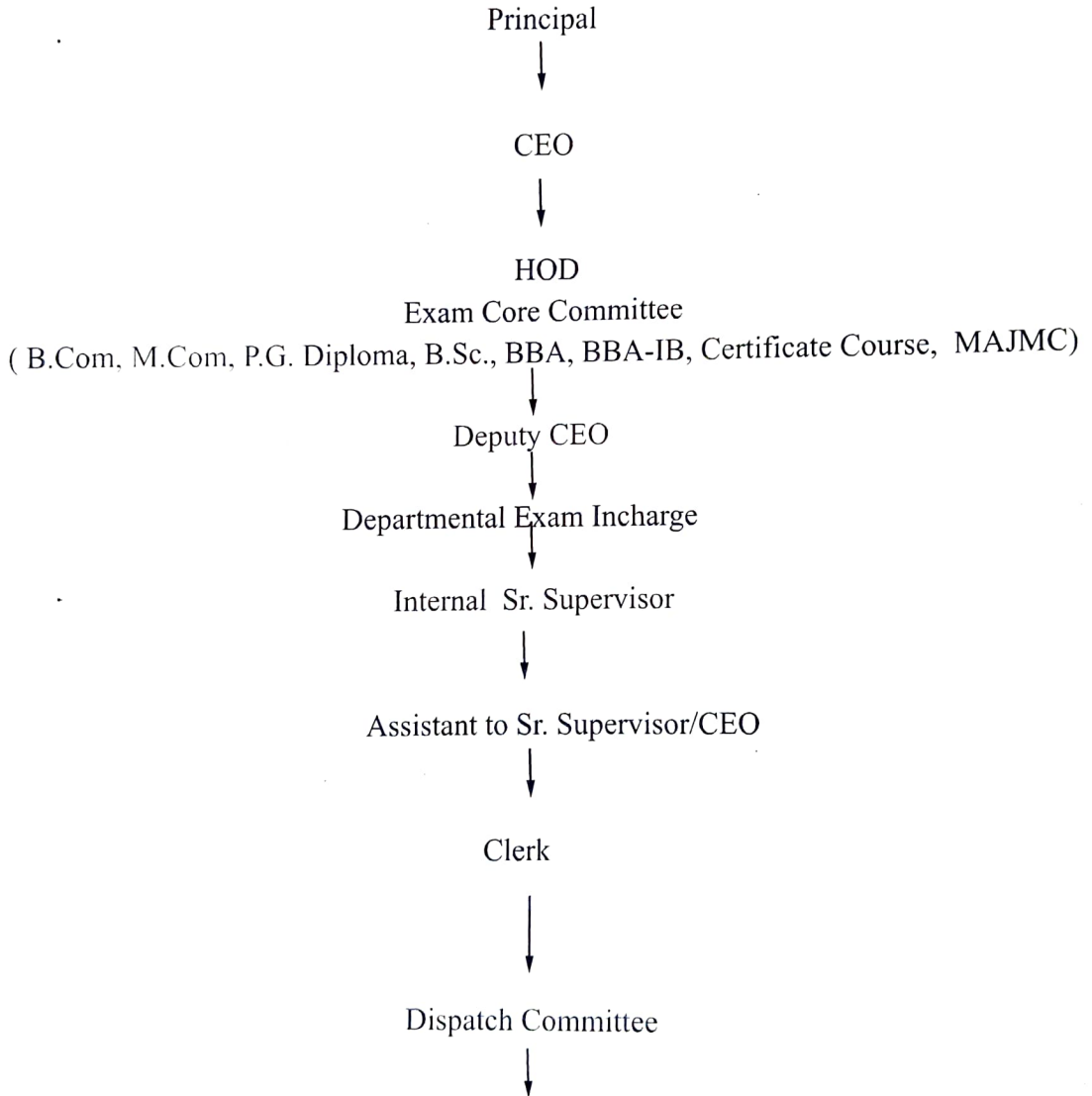
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7th September, 2018

Examination Department Organogram



Stationary Maintenance Committee



Receiving of Stationary



College

University

Record Register



Daily Bundles Committee



Seating Arrangement





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DUTIES AND RESPONSIBILITIES OF EXAMINATION DEPARTMENT

PRE EXAMINATION

- Printing of stationery for college related exam
- Sending requirement to University for stationary
- Accepting of Examination forms
- Making Receipt of Exam Forms
- Approval of Exam forms
- Paying amount of University
- Distribute hall ticket
- To Make Seating Arrangements on computer
- Preparing of budget for examination
- Arrangement of Junior Supervisors / waterman/ security / police/ housekeeping

DURING THE EXAMINATION

- Numbering on bench
- Daily Answerbook arrangements as per blocks
- Opening & closing of classes
- Printing of question papers
- Distribution of Question papers to hall
- Students queries regarding examination
- Flying squad / Copy cases related work
- Daily Summary
- Block Wise Collection of answer books
- Packing of answer sheets
- Preparing of CAP report



- Dispatch of answer books to CAP center
- Maintaining all examination related records

POST EXAMINATION WORK

First Year

- FY CAP / paper assessment / moderation/ marks entry / gracing of marks /
- Declaration of result
- Revaluation
- Issue of mark sheets

Second Year/Third Year

- Preparing and sending online marks to the University
- Display of marks
- Collection and distribution of results
- Students queries regarding results

Role and Responsibilities

1. Principal

Principal is the head of the institution and hence the first responsible person of the college. As the academic leader, he/she has to oversee that the institution runs properly in accordance with its vision and mission. He/she is a source of inspiration to the teaching and nonteaching staff as well as to the students of the college. He/she should be an epitome of professionalism, dedication and honesty. He is a knowledgeable person in education and service rules and also in the university statutes.

- The Principal is the inhouse chief conductor of University Examination.
- To suggest/ intervene into the policy matters related to the examinations.
- To supervise all examination related activities.
- To act as CAP Director.
- To ensure timely completion of the CAP process and mark entry.

2. CEO and Custodian

To take disciplinary action where necessary against the candidates, paper-setters, examiners, moderators, or any other persons connected with examinations and found guilty of malpractices in relation to the examinations



- To get the performance of the candidates at the examinations properly assessed, and process the results
- The CEO shall exercise such other powers and perform such other duties as may be prescribed or assigned to him, from time to time, by the Board of Examinations.
- To get examination expenses audited and submit the account to the university within a specified period.
- To make the following arrangements:
 - i. Printing of question papers through assistant to CEO
 - ii. For the timely declaration of results of examinations through departmental examination committees / HODs
 - iii. Preparation of budget before the examination and finalization & disbursement of payment through the accounts department.

3. Deputy CEO

- Follow instructions given by the Principal and CEO from time to time.
- Appointment of Junior Supervisor/sweeper/watchman/water boys/peon with the help of registrar/office superintendent. After the end of the session, submit the records to the account department through CEO authorization.
- Confirming Stationery Requisition (College/ University exam level).
- Practical Examination in conducting the practical examination.
- Communication with examiners regarding Pepersetting, CAP.

4. Senior Supervisor Internal/ External

- Confirmation of Junior Supervisor.
- Receipt of Question papers (in case of hardcopy).
- Class-wise distribution of answer papers and question papers.
- Provide the block-wise required question paper summary to the Assistant to the CEO.
- To make provision for PWD / blind students etc.
- To ensure the following function:
 1. Finalization and display of seating arrangement and blocks
 2. Display of university instructions for students
 3. Daily summary of student attendance



4. Collection and dispatch of answer papers to the CAP center

5. Assistant to Senior Supervisor

- Arranging barcodes, answer book bundles, and related exam stationary as per seating arrangement.
- Finalization and display of seating arrangement and blocks
- Display of date-wise Examination Time table
- Display of university instructions for students
- Daily summary of student attendance
- Collection and dispatch of answer papers to CAP Center.

6. Junior Supervisor :

- The junior supervisor will check the seat numbers, barcode, etc. of the candidates and verify the report.
- To check the Admit Card and Identity Card of the candidates.
- To prohibit students from doing any unfair practices / copying with unfair means and materials.
- This provision is applicable for sessions with a duration greater than two hrs and conducted by the University with the application of a barcode on answer sheets.

7. Internal Squad:

- To ensure that students are not carrying mobile phones, prog. Calculators or any electronic gadget in the exam hall.
- To ensure that students are not carrying any written, or printed material or any such thing to the exam hall, that can be used for malpractice in the exam hall.
- Observe smooth conduction and vigilance during the exam including checking/ restricting movement of people on the floor where the exam is conducted.
- Report copy cases to senior supervisor / CEO
- Maintain daily records of visits at the strong room

8. Photocopy machine operator

- To ensure the smooth working of the photocopy machine.
- Photocopying of question paper as per requirement block-wise
- Identifying block numbers and labeling the block-wise papers

9. Electrician / Generator Operator



- To ensure a continuous supply of electricity during the examination period
- To procure fuel for the generator and ensure it is working

10. Stationery/ Store Clerk

- Maintain the record of stationery such as answer sheets, mark sheets,
- Physically verify the stock of stationery
- To send the stationary requirements in consultation with the exam incharge / CEO

11. Dispatch Clerk

- Submitting the sealed answer sheets to the CAP center
- Submission of CAP report to senior supervisor

12. Block Peon

- Preparing bundles of answer sheets
- Providing extra supplementary, thread, holocraft
- block wise attendance report circulate
- Packing answer sheets to be sent to CAP

13. Bellman

- To follow the examination timings and ring the bell.

14. Supporting Staff (Sweeper, Hamal, scavenger)

- To clean the campus including classrooms/washrooms.

15. Accountant.

- Timely preparation of examination bills and submission to the university.
- To release examination remuneration in time to the respective person whom has performed the examination duties.

16. Practical Exam Coordinator

- Appointment of Internal and External examiners in consultation with the CEO.
- Finalized the Practical Examination Schedule.
- To Communicate the practical examination schedule to the students. .
- To ensure Internal and External examiners have completed examination formalities such as Filling all practical examinations)

17. Waterman

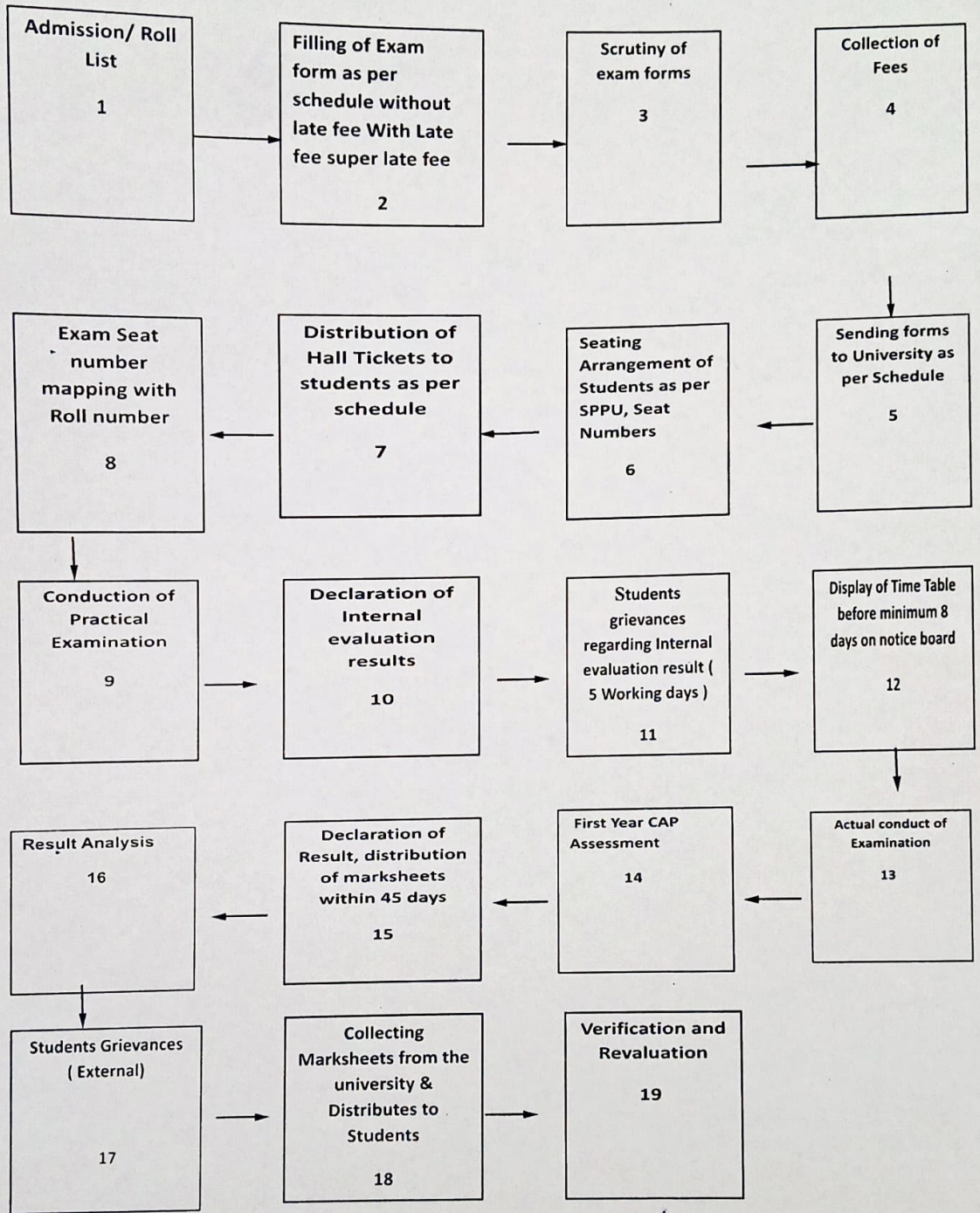
- To provide Clean water to the students during the examination period.

18. Watchman

- To ensure discipline on the college campus during the examination period.



FLOW CHART OF EXAMINATION WORK



[Handwritten Signature]

Chief Exam Officer



[Handwritten Signature]

Principal



MARATHWADA MITRA MANDAL'S COLLEGE OF COMMERCE
PUNE 411011

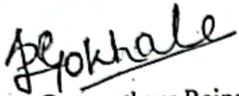
**Policy for internal assessment for Bachelor's in Business
Administration BBA and Bachelor's of Business Administration
International Business BBA-IB**


- The said policy shall be with effect from academic year 2020-2021. In the light of the preamble of the 2019 CBCS and 2013 syllabus for BBA and BBA-IB the following changes are underlined in the internal evaluation system. The same changes shall be implemented for 2013 pattern backlog students as well.
- Internal assessment of **three credit subjects** for **30 marks** shall be based on assignments, MCQ's , Open book tests (OBT), power point presentation (PPT), group discussions, class tests etc.
- Minimum three concurrent evaluation assessments for 10 marks each using above methods is to be conducted by the subject teacher. The evaluation pattern shall be the discretion of the subject teacher.
- Internal assessment of **four credit subjects** for **50 marks** shall be based on assignments, MCQ's , Open book tests (OBT), power point presentation (PPT), group discussions, class tests etc for 30 marks and tutorial/ practical separate for 20 marks.
- Guidelines for faculty members for conduction of smooth Internal assessment:
 1. Assessment to follow concurrent evaluation guidelines and should be allotted to students immediately after completion of chapter/ unit.
 2. Defaulters list to be displayed on students group and notice board duly signed and attested by subject teacher every 15 days.
 3. Records of submitted students as well as defaulters to be handed over to exam section every 15 days.
 4. A consolidated record of all marks allotted for different parameters along with sufficient *documentary evidence of submission such as Google classroom record and/or signature record of students* to be submitted to the exam section and to be displayed after consensus of the HOD/Co-coordinator and Principal





for students to view *8 days prior to closure of internal marks entry link*. Dates in this regard shall be communicated by the exam -in charge to the faculties every semester.

5. Timely adherence and submission of records to the exam section is mandatory failing which the faculty shall be liable for action.


Mrs. Gurmeetkaur Rajpal
Exam -Incharge


Dr. Ashwini Kulkarni
BBA Co-ordinator


Dr. Kalpana Vaidya
BBA -IB Co-ordinator


Dr. Sunita Pokharna
CEO






**MARATHWADA MITRA MANDAL'S COLLEGE OF COMMERCE
PUNE 411011**

**Policy for internal assessment for Bachelor's in Business Administration BBA
and Bachelor's of Business Administration International Business BBA-IB**

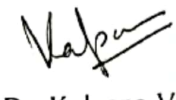
- The said policy shall be with effect from w.e.f from academic year 2020-2021. In the light of the preamble of the 2019 CBCS syllabus and 2013 syllabus for BBA and BBA-IB the following changes are underlined in the internal evaluation system. **The same changes shall be implemented for 2013 pattern backlog students as well.**
- Internal assessment of **three credit subjects for 30 marks** shall be based on assignments, MCQ's , Open book tests (OBT), power point presentation (PPT), group discussions, class tests etc.
- Minimum three concurrent evaluation assessments for 10 marks each using above methods is to be conducted by the subject teacher. The evaluation pattern shall be the discretion of the subject teacher.
- Internal assessment of **four credit subjects for 50 marks** shall be based on assignments, MCQ's , Open book tests (OBT), power point presentation (PPT), group discussions, class tests etc for 30 marks and tutorial/ practical separate for 20 marks.
- Guidelines for students for conduction of smooth Internal assessment:
 1. **Internal examination for all subjects shall not be conducted separately. However class tests may be conducted at the discretion of the subject teacher.**
 2. Assessment shall follow concurrent evaluation guidelines and shall be allotted immediately after completion of chapter/ unit.
 3. Timely submission of assignments and full participation in class activities is **mandatory** failing which the candidate shall be marked **ABSENT**.

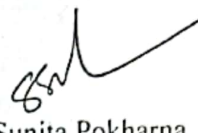


4. Requests for extension of deadline and or any excuses for non submission shall not be entertained.
5. Assignments and evaluations to be submitted in classroom and or using Google classroom.
6. Students to note no personal communication shall be initiated by the subject teachers in this regard.


Mrs. Gurmeetkaur Rajpal
Exam -Incharge


Dr. Ashwini Kulkarni
BBA Co-ordinator


Dr. Kalpana Vaidya
BBA -IB Co-ordinator


Dr. Sunita Pokharna
CEO



Structure for Three Years Bachelor of Business Administration-International Business

BBA/BBA - IB Degree Programme

(Choice Based Credit System - CBCS) with effect from June 2019.

1. Preamble :-

The process of globalization has changed perception and understanding regarding business and global economy. Globalization has encompassed every facet of life and has now reached every person. Naturally the influence and impact of globalization is realized in various ways.

Incorporation of right understanding about global business and international trade has become an essential aspect of modern business education. A clear and complete understanding as to how global business functions, and what are the implications of different business and economic decisions has become an essential aspects of study. Business education plays a great role in improving understanding and knowledge about concepts, functions and implications of international trade. Considering this, a specialized program in international business has a great utility and relevance. This program shall provide right understanding about scope, mode of functioning and process of decision making in international scenario. It shall also help to acquire necessary skills and insights to analyze various international events and business decisions.

This program aims at giving right understanding about the scope and coverage of various business activities and how the process of international business influences domestic economy. This program shall be a first step to develop and prepare competent commerce graduates who can work as business managers, entrepreneurs and even consultants to various domestic and international firms.

2. Programme Objectives:

The principal objectives of the program can be stated as follows:-

1. To provide aright understanding about the present scenario of and international trade and relationship of domestic trade with international trade.
2. To explain modalities, functions and activities related with various aspects of international trade.
3. To provide knowledge and understanding as to how business decisions are taken while conducting international trade transactions.
4. To give knowledge about institutional and regulatory framework governing international trade
5. To inculcate skills useful to analyze various international business situations.

3. Introduction of the Course:

The degree shall be titled as Bachelor of Business Administration (International Business) (B.B.A . I.B) under the Faculty of Commerce and Management. First Year B.B.A.(IB)



w.e.f. the academic year 2019-2020, Second Year B.B.A.(IB) w.e.f. 2020-2021 and Third Year B.B.A (IB)w.e.f. 2021-2022.

4. Eligibility:

- A candidate from any stream, should have passed 12th Std. Examination (H.S.C.10+2) with minimum 40% of marks and English as a passing subject.

OR

- Three Years Diploma Course from Board of Technical Education, conducted by Government of Maharashtra or its equivalent, after S.S.C. i.e. 10th Standard.

OR

- Two Years Diploma Course in Pharmacy from Board of Technical Education, conducted by Government of Maharashtra or its equivalent, after H.S.C. i.e. 12th Standard.

OR

- Completed MCVC program

5. Duration of the Programme:

The Bachelor of Business Administration -International Business (BBA -IB) is a full time three (3) years programme and it is divided in six (6) Semesters.

6. Highlights of the New Curriculum:

The New Curriculum intends to add immense value to all stakeholders. These requirements will be addressed effectively in numerous ways by:

- Enhancing the brand value of the Commerce and Management Programme of Savitribai Phule Pune University.
- Providing much needed flexibility to individual Institutes to carve a niche for themselves. A thorough revamp of course through essential computer skills which are necessary for developing proficiency in the selected special subject.
- Emphasizing student-centric teaching and learning process.
- ~~Focusing on 'Concurrent Evaluation'~~ i.e. continuous evaluation throughout the programme.
- Stressing on 'Experiential Learning' aspect through Concurrent Evaluation pattern with focus on group activity, field work, self-study, projects, Industry Exposure Programmes, etc.
- Incorporating specializations in the syllabus from Second Year in order to provide in-



depth knowledge of the electives chosen by the students.

- Providing opportunity to students to choose courses from other electives to explore cross functionality.
- Emphasizing on Research, Inter-personal skills, Analytical skills, Entrepreneurial skills, and Global aspects of Managerial careers throughout the curriculum.

7. Choice Based Credit System (CBCS):

The CBCS provides an opportunity for the students to choose courses from prescribed curriculum comprising of core, elective/minor or skill based courses. The courses can be evaluated by a Grading System, which is considered to be better than the conventional marking system. Thus a uniform Grading System has become a necessity in the entire Higher Education field in India. This will benefit the students to move across institutions within India and across countries. This uniform grading system will also enable the potential employers to assess the performance of the candidates. The UGC has formulated some guidelines in order to bring uniformity in the evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on students performance in examinations which are mentioned below:

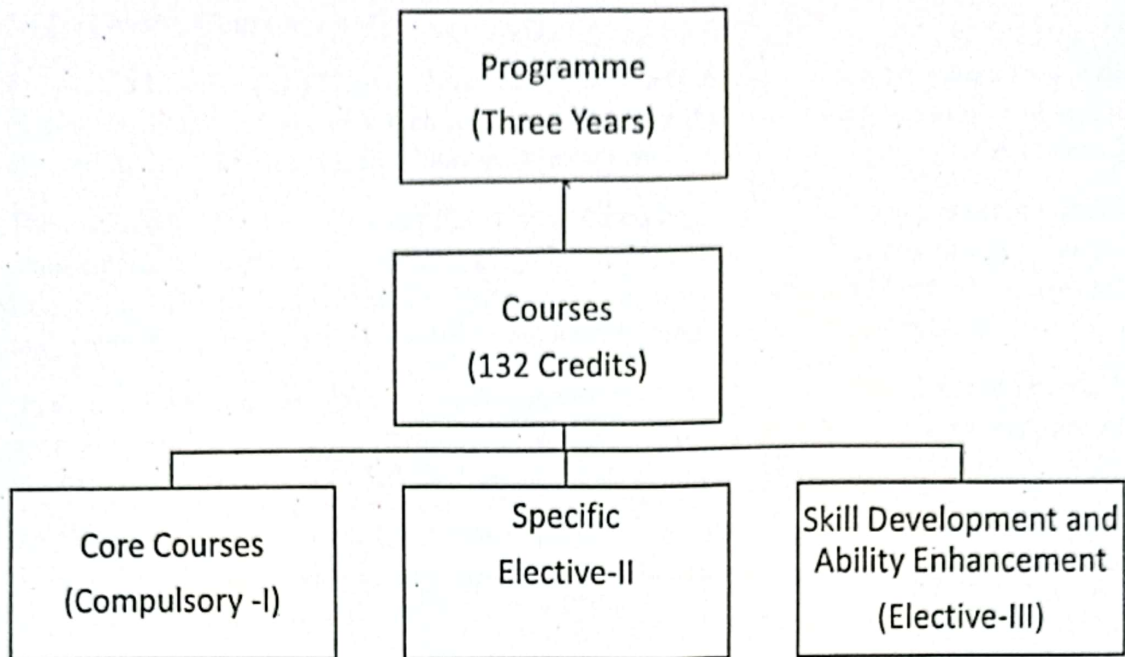
7.1 Course: A "Course" is a component of programme, i.e. in the new system, papers will be referred to as courses. Each course is identified by a unique course code. While designing curriculum, courses can have defined weightages. These weightages are called as credits. Each course, in addition to having a syllabus, has learning objectives and outcomes. A course may be designed to comprise lectures/ tutorials/ laboratory work/ field work/ project work/vocational training /viva-voce etc. or a combination of some /any of these.

7.2 Credit: The definition of "Credits" can be based on various parameters. These may be the learning hours put in, learning outcomes and contact hours, the quantum of content/syllabus prescribed for the course. The credit system requires that a student progresses in the academic programmes not in terms of time (years or semesters), but in terms of courses.

7.3 Outline of the CBCS: Bachelor of Business Administration-International Business BBA- IB Degree Programme 2019 pattern.

Outline of the Choice Based Credit System (2019 Pattern)





7.3 I. Core Course: Core courses are the foundation courses of management education. They are compulsory for all the students. Core courses are of two types: Generic Core and Subject Core.

1. **Generic Core (GC):** This is the course which is mandatory and has to be studied by the student as a core part to fulfil the requirements of a degree in the said discipline of study. Therefore, Generic Core courses are mandatory and fundamental in nature. These courses cannot be substituted by any other courses. Such courses are also known as Hard Core Courses. Generic Core courses in Semester I and II provide foundations of Management and Administration. Generic Core courses in Semester III and IV focus on Functional Areas whereas, Generic Core courses in the Semester V and VI are integrative and provide insights about different fields of business.

2. **Subject Core (SC):** These are also known as Soft Core Courses. These may be subject-specific/specialized/advanced/supportive to the discipline subject of study, which provides an extended scope and enable exposure to some other disciplines that help in nurturing the candidate's proficiency, domain knowledge, skills, etc. Practical /Tutorial work is considered as a special course involving application of knowledge in solving / analyzing /exploring a real life situation, will help the students to understand core subject in better manner.

7.4 II. Elective Courses:

1. Specific Elective (SE) Course: Elective course is a course which can be chosen from a pool of courses. Elective Courses which may be offered by the main discipline/subject of study is referred as Specific Elective. SE Courses develop generic proficiencies amongst the students.

The Institute has the flexibility to offer courses based on Targeted Industry Linkages – sectoral requirements and networking at the college level. A student can select any one specialization from the list The student will study eight (8) courses in second and third year. SE courses helps to develop discipline/domain knowledge and nurture candidate's proficiency/skill.

Project for SE courses: An elective course designed to acquire special/advanced knowledge, as a supplement study/support study to a project work, with an advisory support of a teacher/faculty member is called dissertation/project.

7.5 III.A. Skill Enhancement Courses (SEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instructions. Open Course contents are mentioned in Annexure II.

Duration of each course will be of 30 hours for 2Credits. Institutes can select various courses as per the interest of their students and the availability of various facilities.

A. List of Skill Enhancement Courses:

- A] Basic Managerial Skills
- B] Communication Skills for Managers
- C] Tally and Computer Based Accounting
- D] Certificate Course in Analysis and Presentation of Data
- E] Introductory Course in Disaster Management
- F] Personality and Soft Skills Development
- G] International Etiquettes and Mannerism
- H] Foreign Language
- H1] Advance Foreign Language
- I] Yoga and Meditation
- J] Ground and Sports Management
- K] Value Education and Gender Equality
- L] UGC / SPPU Approved online courses
- O] College Course Under Specific Scheme

III.B. Ability Enhancement Compulsory Courses (AECC) i.e. Environmental Science.

Duration: 30 Hours and Credits: 2

Types of courses:

M]. Basic Course in Environmental Awareness



OR

N]. Advanced Course in Environmental Awareness

8. Note: Additional Credits.

The students are also eligible to earn additional Credits for NCC, NSS, Sports, P.T etc. apart from the Courses mentioned in the programme which will be considered separately as per the guidelines and notifications displayed by the respective authorities of the SPPU. The credits will be offered to the students as per Credit calculations of the respective units.

9. Guidelines For Successful Implementation Of CBCS:

9.1. Credit Point May be Considered Under Two Parts –

a) One part consisting of the hours actually spent in the class room / practical / field work instructions and the other part consisting of notional hours spent by the Learner for self-study in the library, peer interactions, case study, writing of journals and assignments, projects etc. for the completion of that course.

Every course offered shall have three components associated with the teaching-learning process viz.

a) Lecture – L : Classroom sessions delivered by faculty in an interactive mode.

b) Tutorial and Practical (T & P) - : Sessions consisting of participatory discussions/ self-study/ desk work/ brief seminar-presentations by students and such other novel methods that help the students absorb and assimilate the contents delivered in the Lecture sessions in an effective manner.

c) Practical sessions /Project Work consisting of Hands-on experience / Field Studies / Case-studies that equip students to acquire the much required skill component.

9.2. The success of the CBCS requires certain commitments from both; the students and the teachers.

9.2.1. The student should be regular and punctual to his/her classes, sincere in carrying out the assignments/classroom activities etc. and should maintain consistency in his/her tempo of learning. He/She should make maximum use of the library, internet and other available facilities.

9.2.2. The teachers are expected to be alert and punctual. They should strictly adhere to the schedules of teaching, conducting tests, seminars, evaluation and notification of results. All teachers should notify the tentative schedule of teaching and tests of the entire semester, including the dates of tests, dates of score notification and all other schedules, which can be planned in advance.

9.2.3. The teachers are expected to adhere to an unbiased and objective evaluation and marking of concurrent evaluation scores (internal examinations). This practice will not only boost the



confidence of the students, but it will also ensure that merit is given due credit. Transparency, objectivity and quality are the key factors required for a good CBCS to sustain.

The course content is to be looked upon as the bare minimum requirement to be fulfilled. Emphasis shall be laid on the contemporary aspects and going beyond the content. The teaching / learning as well as evaluation are to be interpreted in a broader perspective.

10. Teaching instructions:

10.1 Medium of instructions - Medium of instruction shall be English only.

10.2 Teaching Workload: As per prescribed guidelines under the Commerce and Management faculty.

10.3 Method of Evaluation:

1) Internal Assessment (2) Projects Examination (3) University Examination (SPPU)

10.3.1. Instructions for teachers for Internal Assessment:

The purpose of internal evaluation is to assess the depth of knowledge, understanding and awareness about a particular subject. In order to have a rational and objective assessment of the learners, a teacher is expected to use different evaluation methods.

Continuous Assessment (CA): The concerned subject teacher is responsible for conduction and evaluation aspects with respect to Continuous Assessment. As soon as the course begins, the course teacher is expected to announce the mechanisms under which CA would take place. Journals/Lectures/Library-notes/Seminar-presentations/Assignments/Extension Work/An Open-Book Test (book to be decided by the concerned teacher)/Internal examinations/Classroom instructions through audio visual aids/Case-studies/Role-plays/Industrial Visits/Seminars/Presentations/Guest Lectures/Shared teaching/Flip classes/Simulation/Experiential Learning/Social Outreach/Internships/Certificate Courses /Online Certifications/Group Discussion/Business Fest/Webinars etc. may be used as the tools/mechanism for CA.

A subject teacher has the autonomy to devise a mechanism for evaluating the students as per the guidelines.

The class work will carry 30 marks in each course. Internal Evaluation includes continuous evaluation of a student by adopting variety of techniques.

Tutorials / Practicals for Core Credit : Tutorials Courses will carry 20 marks as a part of evaluation in addition to the Internal Assessment. A small project work consisting of Hands-on experience / Field Studies / Mini-Research Project (by an individual student or a group of



students)/ Assignments/Case-studies etc. that equip the students to acquire the much required skills can be assigned.

It is obligatory for a teacher to announce the performance of the students. It is also mandatory to declare the CA score gained by all the students on the notice board duly signed by the concerned teacher of the course and the HOD/Principal/Director well before the commencement of the SPPU examination.

10.3.2 Business Exposure and Project (Semester III&IV) There will be viva voce examination of 50 marks and a written Examination carrying 50 marks for the students. The students are expected to visit the industry and collect the relevant and required data pertaining to the subject and prepare a report likewise. These Industry Visits and interviews shall be arranged under the supervision of the subject teacher.

A student shall complete a computer course relevant to specialization subject, the fees / Expenses towards computer course will be borne by the students. **The evaluation will be conducted at SPPU level through Viva Voce.**

Projects: For course on Project work in Semester V & VI, there will be Written Report of 50 marks. Appropriate allocation of project work (Internship / Hands on experience) should be arranged by the students under the guidance of the teacher and all the expenses will be borne by the students. Course wise guidelines are mentioned in the course content. **The evaluation will be conducted at SPPU level through Viva Voce.**

Online Course Credit- If a student completes relevant online course approved by SPPU /UGC or other competent authority, within the particular academic period, then he/she is entitled to earn 2 Credits for the same, provided the duration of the course should be more than 4 weeks or it should be of 30 hours. These 2 (two) Credits can be given only after he/she submits the Passing Certificate of the said course undertaken.

10.3.3 External Examination: - SPPU will schedule the written Examination for the course at the end of each Semester.

Guidelines for Setting External Examination Question Papers:

- 1) English will be the only Medium of Answer for students to appear the examinations of SPPU.
- 2) The question papers shall be set by the respective members of the Paper-Setting Committee duly appointed by the University in a manner where due weightage is given to the course syllabus-wise.



- 3) The question paper shall be balanced in respect of various topics outlined in the syllabus.
- 4) The question papers shall have a combination of long, short answers and MCQ type questions.
- 5) The University papers will mostly be divided in three parts. 25% weightage will be given to Objective type questions, 30% weightage will be given to short answers and remaining 45% weightage will be given to long answers type questions. For better understanding of the Course-wise Paper Pattern please refer to the Annexure-II.

11. Equivalence, Transitory Provision, Transcript and Standard of Passing:

The University will conduct examinations for the students of the old course for next three academic years from the date of implementation of the new course. The candidates of old course will be given three chances to clear their subjects as per the old course pattern, and there-after they will have to appear for the subjects under new course pattern as per the equivalence given to the old course.

(For Details Refer: Separate notifications issued by the Board of Examinations.)

Standard of Passing – The programme will be a full-time course and the duration of the programme will be of three years divided into six semesters. A candidate is required to obtain 40% marks in Internal Assessment, Projects and semester-end SPPU examination. There will be separate passing for evaluation of Internal, practical, projects and external SPPU examination.

(University terms (Backlog) and Standard of Passing- For details Refer, Separate notifications issued by the Board of Examinations).

12. Details on Course structure –The courses are divided in three parts:

1. Core Courses 2. Specific Elective (SE) 3. Skill Courses. (SEC & AECC)

1. Core Courses (GC and SC)– It is mandatory for the students to complete the courses mentioned in the list.

2. Specific Elective (SE) In Semester III and IV options are offered to the students. They will have to select Part (I) and corresponding Part (II) in the next semester. In Semester V and VI, Specific elective courses are from Financial Management, Marketing Management,



UNIVERSITY OF PUNE
COURSE STRUCTURE FOR
BACHELOR OF BUSINESS ADMINISTRATION (B.B.A.) / IB
(From 2013-14)

1. Title:

The degree shall be titled as Bachelor of Business Administration (B.B.A.) under the Faculty of Commerce Part I w.e.f. the academic year 2013-2014 B.B.A. Part II w.e.f. 2014-2015 and B.B.A. Part III w.e.f. 2015-2016.

2. Objectives:

- (i) To provide adequate basic understanding about Management Education among the students.
- (ii) To prepare students to exploit opportunities being newly created in the Management Profession.
- (iii) To train the students in communication skills effectively.
- (iv) To develop appropriate skills in the students so as to make them competent and provide themselves self-employment.
- (v) To inculcate Entrepreneurial skills.

3. Duration:

The Course shall be a full time course and the duration of the course shall be of three years.

4. Eligibility:

- (i) A candidate for being eligible for admission to the Degree course in Bachelor of Business Administration shall have passed 12th Std. Examination (H.S.C. 10+2) from any stream with English as passing subject and has secured 40% marks at 12th Std.
- (ii) Two years Diploma in Pharmacy after H.S.C., Board of Technical Education conducted by Government of Maharashtra or its equivalent.
- (iii) Three Year Diploma Course (after S.S.C., i.e. 10th Standard) of Board of Technical Education conducted by Government of Maharashtra or its equivalent.
- (iv) MCVC



(v) Every eligible candidate has to pass a Common Entrance Test to be conducted by the respective Institute/College.

5. Medium of Instruction:

Medium of instruction shall be in English only.

6. Scheme of Examination:

The B.B.A. Examination will be 3600 marks divided into 3 parts as per details given below:

| | |
|---|------|
| (i) B.B.A. Part I (Sem I, II) Aggregate marks | 1200 |
| (ii) B.B.A. Part II (Sem III, IV) Aggregate marks | 1200 |
| (iii) B.B.A. Part III (Sem V, VI) Aggregate marks | 1200 |

There will be written Examination of 80 marks and 3 hrs duration for every course at the end of each Semester. The class work will carry 20 marks in each course. For Courses in Business Exposure (Sem IV) there will be viva voce examination of 50 marks and for Written Report on Industrial visits 50 marks. For course on Project work (Sem VI) there will be oral presentation test consisting of 20 marks and Written Report of 30 marks.

7. Backlog:

a) A student shall be allowed to keep term for the Second Year, if he/she has a backlog of not more than three theory & one practical or four theory heads of total number of subjects of the First Year examination, which consist of First & Second Semester.

b) A student shall be allowed to keep for the Third Year, if he/she has no backlog of First Year & if he/she has a backlog of not more than three theory & one practical or four theory heads of total number of subjects of the Second Year examination, which consist of Third & Fourth Semester.

8. Verification and Revaluation

The candidate may apply for verification and revaluation or result through Principal of the College which will be done by the University as per ordinance framed in that behalf.

9. Equivalence and Transitory Provision

The University will conduct examination of old course for next three academic years from the date of implementation of new course.



The candidate of old course will be given three chances to clear his subjects as per the old course and thereafter he will have to appear for the subjects under new course as per the equivalence given to old course.

10. Standard of Passing and Award of Class:

In order to pass examination a candidate has to obtain 40% marks out of 100 (Sem-end exam 80 + class work marks 20 taken together) in each course.

The award of class:

The class shall be awarded to the student on the basis of aggregate marks obtained by him in all three years (Part I, II and III). The award of Class is as follows:

| | |
|---|-------------------------------|
| (i) Aggregate 70% and above | First Class with Distinction. |
| (ii) Aggregate 60% and above but less than 70% | First Class. |
| (iii) Aggregate 55% and above but less than 60% | Higher Second Class |
| (iv) Aggregate 50% and above but less than 55%. | Second Class. |
| (v) Aggregate 40% and above but less than 50% | Pass Class. |
| (vi) Below 40% | Fail. |

11. Setting of Question Papers

1. A candidate shall have to answer the questions in all the subjects in English only.
2. The question papers shall be framed so as to ensure that no part of the syllabus is left out of study by a student.
3. The question paper shall be balanced in respect of various topics outlined in the syllabus.
4. The question papers shall have a combination of long and short answer type questions.
5. There shall be no overall option in the question paper; instead, there shall be internal options.

12. The subject wise Revised Syllabus for F.Y. BBA Course shall be as given in the following pages.





**MARATHWADA MITRA MANDAL'S
COLLEGE OF COMMERCE**

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ISO 9001:2008 Certified, Awarded as Best College by Savitribai Phule Pune University
202 A, Deccan Gymkhana, Pune – 411004

principal@mmcc.edu.in, enquiry@mmcc.edu.in, www.mmcc.edu.in

**Policy for award of 8 extra credits for CBCS 2019 pattern students of BBA and BBA-IB
w.e.f A.Y. 2021-2022.**

- In accordance with the resolutions passed during the meeting of the College Examination Committee dated 22nd March, 2022 the Department of Business Administration has chalked out the following policy guidelines with regards to the award of 8 extra credits for CBCS 2019 pattern students of BBA and BBA-IB.
- The policy shall be applicable with effect from A.Y. 2021-2022 until further revisions proposed by Savitribai Phule University and /or the College Examination Committee.
- The policy is framed on the lines of the revised 8 credits structure for BBA and BBA –IB courses given by SPPU.
- The marking scheme for the award of credits comprises of the following grades: O, A+, A, B+, B, C, D, E, F as shown on SPPU internal marks entry portal as against numeric credits as mentioned in the credit structure.
- For Physical Education the grade shall be awarded after the submission of physical education handbook and the performance of physical activities by the students in accordance with university norms.
- For Democracy, Election and Good Governance the award of grade shall be done on the basis of marks scored out of 50. The nature of examination shall be multiple choice questions.
- For sports representation at college, university, national and international level grade and credit shall be awarded by Director of Physical Education only after verification and attestation of certificates for their validity.
- For NSS and NCC participation grade and credit shall be awarded by NSS officer after verification of performance of the students in the NSS/NCC activities.
- For online courses, MOOC, Swayam portal courses minimum 1 credit is to be awarded for 15 hours of learning. Students are allowed a maximum of 4 credits against 60 hours of learning. *Therefore grade evaluation in this case does not hold valid.* For October 2021 since the internal marks entry portal for this parameter is grades only the same shall be awarded on the basis of number of hours
 - Minimum 15 hours – A grade
 - 16 to 30 hours – A+ grade
 - More than 30 hours O grade

While the college is bifurcating the grades on the basis of number of hours there is no clarity about the award of numeric credits at university level. In the event of all students getting the



minimum credits i.e. 1 their remaining credits shall be awarded to them in the upcoming semesters against the same courses.

- For A.Y. 2021-2022 students in the third year have completed short term courses also online owing to the pandemic therefore as per SPPU norms courses exceeding 30 hours limit shall be considered as short term courses for two credits. Grading shall be as follows:
 - 30 to 40 hours – A grade
 - 40 to 50 hours – A+ grade
 - More than 50 hours O grade
- For all other parameters mentioned in the circular the grading structure shall be as follows:
 - 1 activity –A grade
 - 2 activities – A+ grade
 - More than 2 – O grade



A handwritten signature in black ink, appearing to be "ER".

Exam -Incharge
BBA and BBA-IB

A handwritten signature in blue ink, appearing to be "AK".

Dr. Ashwini Kulkarni
HOD

A handwritten signature in blue ink, appearing to be "DG".

Dr. Devidas Golhar
Principal



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Department of Computer Science

Internal Examination Policy

Choice Based Credit System Syllabus - CBCS Pattern (2019)

Overview Exam results are a major factor in determining students' academic standing and future job choices. In order to meet the demands of the modern business and service sectors, constantly evolving technologies, and competitive pressures, it is imperative that students be imbued with the necessary skills and decision-making abilities. Therefore, the goal of the internal examination policy is to encompass a variety of assessment methods in order to evaluate students' abilities in areas such as analysis, evaluation, and application and presenting skills, among others.

Objectives of policy to make sure internal exams are conducted effectively and openly for the benefit of the students. to give teaching staff and students clear instructions on internal examinations.

Internal evaluations are conducted to gauge an organization's level of awareness, comprehension, and knowledge. In order to have a logical and impartial assessment of the students and the resources at hand, a teacher is expected to employ a variety of evaluation techniques. Each course's class work will be worth thirty marks. Internal evaluation is the ongoing assessment of a student using a range of methods, including projects, group discussions, assignments, presentations, internal exams and so on.



B.Sc. Degree Program in Computer Science

B.Sc. (Computer Science)

(Faculty of Science & Technology)

Internal examination policy measures from 2019 is Out of 15 marks per subject in each semester.

Method of Evaluation and Evaluation Criteria: -

1. Internal Assessment 15 marks for all theory related subjects
2. Practical and Project will be evaluated separately
3. SPPU - Theory /Practical Examination will be of 35 marks

Internal Evaluation will be Out of 15 marks. Evaluation is as follows

- For 5 marks -Written tests/Open Book Test/Assignment/ Paper Solving/ Presentation etc;
- For 5 marks - Online Quiz, Assignments, Google classroom test, PPT, Group Discussion, seminars etc.
- For 5 marks - Attendance/ General Performance/ Conduct etc;

Bachelor of Business Administration (Computer Application)

BBA(CA)

(Under faculty of Commerce & Management)

Internal examination policy measures from 2019-20 is Out of 30 marks per subject in each semester.

Method of Evaluation and Evaluation Criteria: -

1. Internal Assessment 30 marks for all theory related subjects
2. Practical and Project will be evaluated separately
3. SPPU - Examination will be 70 marks

Internal evaluation for 30 Marks is as follows

- For 15 marks -Written tests/Open Book Test/Assignment/ Paper Solving/ Presentation etc;
- For 10 marks - Online Quiz, Assignments, Google classroom test, PPT, Group Discussion, seminars etc.
- For 5 marks - Attendance/ General Performance/ Conduct etc;



B.Sc. Computer Science Course

2019 CBCS Examination Credit Policy

- Courses in group 1 are compulsory
- Students can earn a maximum of 4 credits from an individual from group 2 to 9
- These extra credits will not be considered for CGPA calculation ,however these are mandatory for completion and award of B.Sc. Degree.

| Sr.No. | Group name | Semester | Grade |
|--------|--|-----------|------------|
| 1 | Physical Education | 2 credit | O/A+/..... |
| 2 | Democracy election and Good governance | 2 credit | O/A+/.... |
| 3 | Sports representation at college level | 1 credit | A |
| 4 | Sports representation at state/national level | 2 credit | A+ |
| 5 | Sports representation at international level | 3 credit | O |
| 6 | NSS/NCC participation | 1 credit | A |
| 7 | NCC B certificate/ C certification | 2 credits | A+ |
| 8 | NSS/NCC republic day parade | 4 credit | O |
| 9 | Avishkar Participation college level cultural activity | 1 credit | A |
| 10 | Winner at state level (Avishkar) | 4 credit | O |
| 11 | Research Paper presentation | 1 credit | A |
| 12 | Research Paper presentation (International Level) | 2 credit | A+ |
| 13 | Participation in summer school (7 days) | 3 credit | O |
| 14 | Scientific survey/Societal survey | 2 credit | O/A+ |
| 15 | Field Visit/Study tour/Industrial visit / Co curricular activities | 1 credit | O/A+ |
| 16 | On line certificate courses MOOC/Swayam (40 hours) | 4 credit | O |

Note :- Department level minimum 3 activities /Rotaract/ Aple Ghar (1credit)

Marks :- 0 to 10 A grade

10 to 20 A+

21 to 30 O



BBA CA Course

2019 CBCS Examination Credit Policy

| Sr.No. | Group name | Semester | Grade |
|--------|--|-----------|------------|
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| 3 | Sports representation at college level | 1 credit | A |
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| 5 | Sports representation at international level | 3 credit | O |
| 6 | NSS/NCC participation | 1 credit | A |
| 7 | NCC B certificate/ C certification | 2 credits | A+ |
| 8 | NSS/NCC republic day parade | 4 credit | O |
| 9 | Avishkar Participation college level cultural activity | 1 credit | A |
| 10 | Winner at state level (Avishkar) | 4 credit | O |
| 11 | Research Paper presentation | 1 credit | A |
| 12 | Research Paper presentation (International Level) | 2 credit | O/A+ |
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| 16 | On line certificate courses MOOC/Swayam (60 hours) | 4 credit | O |


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Dr. Devidas Golhar
Principal



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BBA(CA)

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B.Sc. Computer Science Course

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BBA CA Course

2019 CBCS Examination Credit Policy

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principal@mmcc.edu.in, enquiry@mmcc.edu.in, www.mmcc.edu.in

Department of Commerce

Subject: Meeting for deciding Internal evaluation parameters for CBCS AY 2022-23

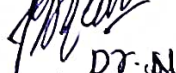
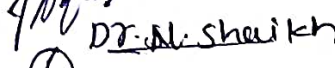



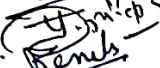

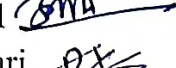

Date 23/6/2022 Thursday

Time : 11.30AM

Venue: Staff Room


Minutes of Meeting

The following members were present for the meeting:


1. Prof. S.M.Edke 
2. Dr.Nasir Shaikh 
3. Dr.Ashwini Parkhi 
4. Dr.Shilpa Kabra 
5. Asst.Prof.Sushil Gangane 
6. Asst.Prof.Pravin Kad 
7. Asst.Prof.Renuka Talwar 
8. Asst.Prof.Pramod Sapkal 
9. Dr.Tamphasana Rajkumari 

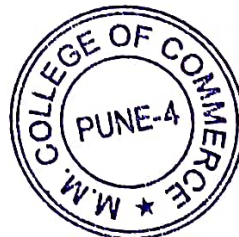
| Sr.No. | Points of Discussion |
|--------|---|
| 1 | The evaluation of students in choice based credit system (CBCS), following parameters are proposed, a. Assignment b. Open Book Test c. MCQ d. Oral presentation |
| 2. | Suggested to prepare subject wise groups. |
| 3. | Proposed to decide evaluation time schedule and follow in accordance with completion of syllabus. |

Prepared by


Dr.Ashwini Parkhi
Examination Incharge

Approved by


Prof.S.M.Edke
H.O.D





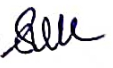
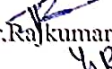


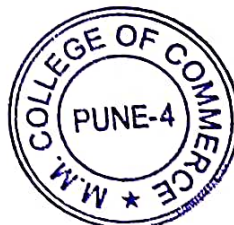
Marathwada Mitra Mandal's College of Commerce

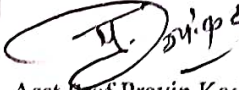
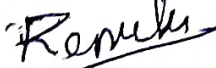


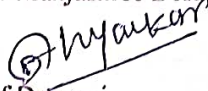


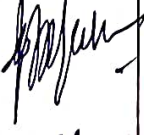
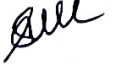

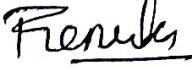

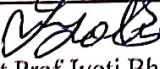

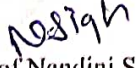
Department of Commerce

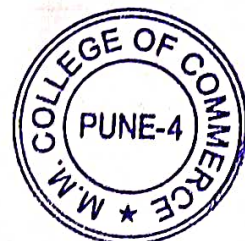
1. To decide parameters for evaluation in the choice based credit system the following committee was formed.
2. It includes subject teachers and students from respective classes.



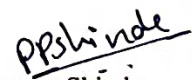
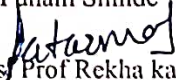
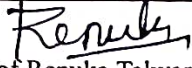


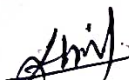


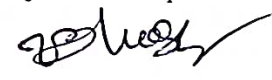

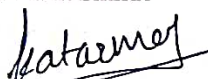
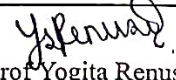

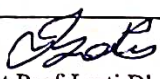
The following table shows committee list and evaluation parameters.

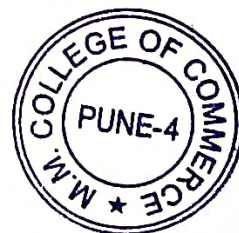
| Sr. no | Groups | Parameters of evaluation | Continuous evaluation time schedule | Subject teachers & signature | Name of the student and signature |
|--------|---|--|---|---|--|
| 1 | Compulsory English/ Additional English | Assignment OBT MCQ Oral Presentation | After completion of chapter |  Asst Prof Tukaram Patil | Ankita Anant Pawade <u>Ankita P</u> |
| 2 | Financial Accounting | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus After completion of Syllabus | 1. Prof.S.M.Edke  Asst.Prof.Pramod Sapkal <u>PBshinde</u> Dr.Punam Shinde | Ankush shinde <u>Ankush</u> |
| 3 | Business Economics | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus |  Asst Prof Jyoti Bhosale <u>shenolge</u> Asst.Prof.Shekhar Hendge | omkar kashde <u>o.k.k</u> |
| 4 | Organizational Skills Development | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus After completion of Syllabus | Dr.Ashwini Parkhi  Dr.Shilpa Kabra  Dr.Rajkumari Tamphasana  Asst. Prof. Yogita Renuse | Ankita Gawde <u>Ankita</u> |



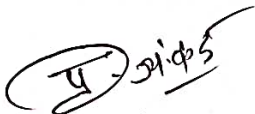
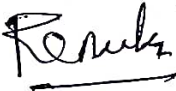
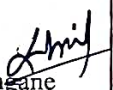



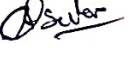


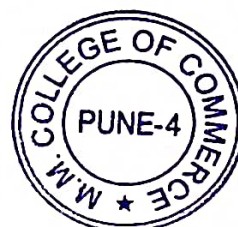
| | | | | | |
|----|--|--|---|--|--|
| 5 | Marketing and Salesmanship | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus |  Asst.Prof.Pravin Kad  Asst.Prof.Renuka Talwar | Dhrur Bhingawade <u>DJB</u> |
| 6 | Business Environment and Entrepreneurship | Assignment OBT MCQ Oral Presentation | After completion of chapter |  Asst.Prof.Sushil Gangane | Siddhesh.A.mane <u>Smene</u> Indranil wagh |
| 7 | Additional Languages German French English Marathi | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus After completion of Syllabus |  Asst Prof Manjushree Desai  Asst Prof.Devyani Abhyankar Asst Prof.Shailendra Kale  | Indranil waghmare  |
| 8 | Business Communication | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus After completion of Syllabus | Prof.S.M.Edke  Dr.Shilpa Kabra  Asst.Prof.Sushil Gangane  | Deepak Damshetti <u>deepak</u> |
| 9 | Corporate Accounting | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus |  Asst.Prof.Renuka Talwar  Dr Purnam Shirke | Akshay Jadhav <u>Akshay</u> |
| 10 | Business Economics | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus |  Asst Prof Jyoti Bhosale  Asst.Prof.Shekhar Hendge  Asst.Prof.Nandini Singh | <u>Niraj</u> |

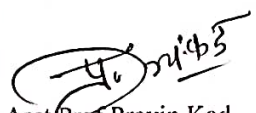
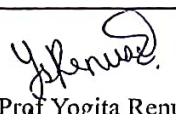
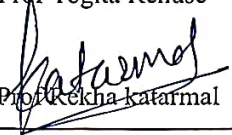

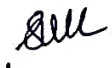



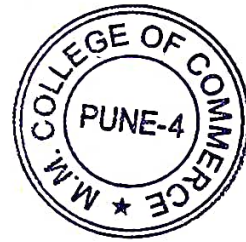
| | | | | | |
|----|----------------------------------|--|---|---|---|
| 11 | Business Management | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of chapter After completion of Syllabus |  Dr. Ashwini Parkhi  Dr. Rajkumari Tamphasana  Dr. Punam Shinde  Asst. Prof. Rekha Katarmal | Shivkumar Ramvilas Bharati <u>Duvar</u> |
| 12 | Cost & Works Accounting-I/II/III | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus |  Asst. Prof. Renuka Talwar  Asst. Prof. Pramod Sapkal | Kole Sayli Mahadeo <u>Sayli</u> |
| 13 | Marketing Management-I/I/III | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus After completion of Syllabus |  Dr. Ashwini Parkhi  Asst. Prof. Sushil Gangane  Dr. Punam Shinde | Neha Lakshman Bahir <u>Bahir</u> |
| 14 | Business Administration-I/II/III | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus After completion of Syllabus |  Dr. Rajkumari Tamphasana  Dr. Uttara Bhosale | Pranali Kadam. <u>Pranali</u> |
| 15 | Advanced Accounting | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus |  Dr. Punam Shinde  Asst. Prof. Rekha Katarmal | Abha Mande <u>Abha</u> |
| 16 | Business Regulatory Framework | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus |  Asst. Prof. Yogita Renuse  Asst. Prof. Pravin Kad | Yashashvi Badekar <u>Yashashvi Badekar</u> |
| 17 | Indian & Global Economics/ | Assignment OBT MCQ | After completion of chapter |  Asst. Prof. Jyoti Bhosale | Nishant Raj <u>NRBJ</u> |



| | | | | | |
|----|--|--|------------------------------|---|---|
| | International Economics | Oral Presentation | After completion of Syllabus | ^{Shekhar} Asst.Prof.Shekhar Hendge ^{Nandini} Asst.Prof.Nandini Singh | ^{Swarda} Swarda Dumbre |
| 18 | Management Accounting/ Financial Analysis & Control | Assignment OB T MCQ Oral Presentation | After completion of chapter |  Asst.Prof.Pramod Sapkal | Alina Khan <u>Alina Khan</u> |
| 19 | Strategic Management/Elements of Knowledge management | Assignment OB T MCQ Oral Presentation | After completion of chapter |  Dr.Ashwini Parkhi | Hemlata Badgayat <u>HBadgayat</u> |
| 20 | Production & Operations Management/Industrial Economics | Assignment OB T MCQ Oral Presentation | After completion of chapter |  Asst.Prof.Pravin Kad | Geeta Patil |
| 21 | Financial Management/Business Ethics & Professional Values | Assignment OB T MCQ Oral Presentation | After completion of chapter |  Asst.Prof.Renuka Talwar | poosa more |
| 22 | Business Finance/Capital Market & Financial Services | Assignment OB T MCQ Oral Presentation | After completion of chapter |  Asst.Prof.Sushil Gangane |  Mahandir Chopal Saha |
| 23 | Research Methodology for Business | Assignment OB T MCQ Oral Presentation | After completion of chapter |  Dr.Tamphasana Rajkumari | Swastika walekar <u>Swastika</u> |
| 24 | Human Resource Management/Recent Advances in | Assignment OB T MCQ Oral Presentation | After completion of chapter |  Dr.Shilpa Kabra |  Omkar Sahu |



| | | | | | |
|----|--|--|--------------------------------|---|---|
| | Administration | | | | |
| 25 | Industrial Economic Development/ Organizational Behavior | Assignment OBT MCQ Oral Presentation | After completion of chapter |  Asst. Prof. Pravin Kad | Baqde shaveta <u>Baqde sh</u> |
| 26 | Elements of Company Law | Assignment OBT MCQ Oral Presentation | After completion of chapter |  Asst Prof Yogita Renuse  Asst Prof Rekha katarmal | Sakshi Bene <u>Bene</u> |
| 27 | Auditing & Taxation | Assignment OBT MCQ Oral Presentation | After completion of chapter | Prof. S.M. Edke  Dr. Shilpa Kabra   Asst Prof Rekha katarmal | Priya. Sonawane <u>P.G. Sonawane</u> |





MARATHWADA MITRA MANDAL'S
COLLEGE OF COMMERCE

Affiliated to Savitribai Phule Pune University, Re-Accredited by NAAC with "A" Grade
ISO 9001:2015 Certified, Awarded as Best College by Savitribai Phule Pune University
202/A, Deccan Gymkhana, Pune - 411004
principal@mmcc.edu.in, enquiry@mmcc.edu.in, www.mmcc.edu.in

Department of Commerce

Subject: Meeting for deciding Internal evaluation parameters for CBCS AY 2022-23










Date 23/6/2022 Thursday

Time : 11.30AM

Venue: Staff Room

Minutes of Meeting

The following members were present for the meeting:

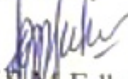
1. Prof. S.M.Edke 
2. Dr.Nasir Shaikh  DR. N. Shaikh
3. Dr.Ashwini Parkhi 
4. Dr.Shilpa Kabra 
5. Asst.Prof.Sushil Gangane 
6. Asst.Prof.Pravin Kad 
7. Asst.Prof.Renuka Talwar 
8. Asst.Prof.Pramod Sapkal 
9. Dr.Tamphasana Rajkumari 

| Sr.No. | Points of Discussion |
|--------|---|
| 1 | The evaluation of students in choice based credit system (CBCS), following parameters are proposed, a. Assignment b. Open Book Test c. MCQ d. Oral presentation |
| 2. | Suggested to prepare subject wise groups. |
| 3. | Proposed to decide evaluation time schedule and follow in accordance with completion of syllabus. |

Prepared by


Dr.Ashwini Parkhi
Examination Incharge

Approved by


Prof.S.M.Edke
H.O.D


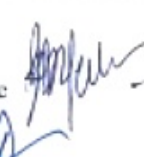
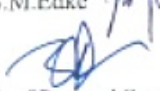

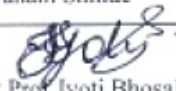
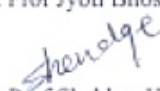






Marathwada Mitra Mandal's College of Commerce


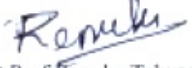


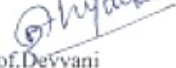
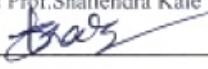



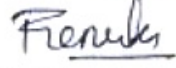
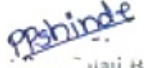
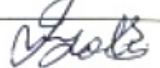

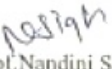
Department of Commerce

1. To decide parameters for evaluation in the choice based credit system the following committee was formed.
2. It includes subject teachers and students from respective classes.



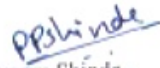
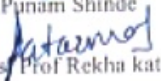
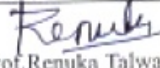


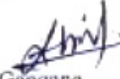


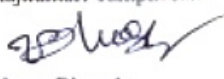
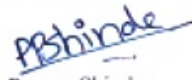
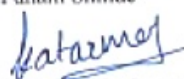
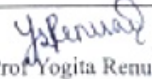
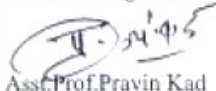

The following table shows committee list and evaluation parameters.

| Sr. no | Groups | Parameters of evaluation | Continuous evaluation time schedule | Subject teachers & signature | Name of the student and signature |
|--------|---|--|---|---|---------------------------------------|
| 1 | Compulsory English/ Additional English | Assignment OBT MCQ Oral Presentation | After completion of chapter |  Asst Prof Tukaram Patil | Ankita Anant Pawar <u>Ankita P</u> |
| 2 | Financial Accounting | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus After completion of Syllabus |  Prof.S.M.Edke  Asst.Prof.Pramod Sapkal  Dr.Punam Shinde | Ankush shinde <u>Ankush</u> |
| 3 | Business Economics | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus |  Asst Prof Jyoti Bhosale  Asst.Prof.Shekhar Hendge | Omkar Karde <u>Omkar</u> |
| 4 | Organizational Skills Development | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus After completion of Syllabus |  Dr.Ashwini Parkat  Dr.Shilpa Kabra  Dr.Rajkumari Tamphasana  Asst. Prof. Yogita Renuse | Ankita Grawde <u>Ankita</u> |



| | | | | | |
|----|--|--|---|---|---|
| 5 | Marketing and Salesmanship | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus |  Asst.Prof.Pravin Kad  Asst.Prof.Renuka Talwar | Dhrut Bhangwade <u>DSB</u> |
| 6 | Business Environment and Entrepreneurship | Assignment OBT MCQ Oral Presentation | After completion of chapter |  Asst.Prof.Sushil Gangane | Siddhesh.A.mane <u>mane</u> Indranil wagh |
| 7 | Additional Languages German French English Marathi | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus After completion of Syllabus |  Asst Prof Manjushree Desai  Asst Prof.Devyani Abhyankar  Asst Prof.Shailendra Kale | Indranil waghmare <u>Waghmare</u> |
| 8 | Business Communication | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus After completion of Syllabus | Prof.S.M.Edke  Dr.Shilpa Kabra  Asst.Prof.Sushil Gangane  | Deepak Damshetti <u>deepak</u> |
| 9 | Corporate Accounting | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus |  Asst.Prof.Renuka Talwar  Rani Hirajdar Dr Ruman shinde | Akshay Jadhav <u>Akshay</u> |
| 10 | Business Economics | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus |  Asst Prof Jyoti Bhosale  Asst.Prof.Shekhar Hendge  Asst.Prof.Nandini Singh | <u>Niraj</u> |


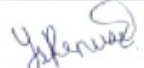
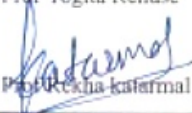


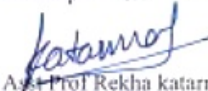


| | | | | | |
|----|----------------------------------|--|--|---|---|
| 11 | Business Management | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of chapter After completion of Syllabus |  Dr. Ashwini Parkhi  Dr. Rajkumari Tamphasana  Dr. Punam Shinde  Ass. Prof. Rekha Katarmal | Shrikumar Ramvilas Bharati <u>Duvam</u> |
| 12 | Cost & Works Accounting-I/II/III | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus |  Asst. Prof. Renuka Talwar  Asst. Prof. Pramod Sapkal | Kole Sayli Mahadeo <u>Sayli</u> |
| 13 | Marketing Management-I/II/III | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus After completion of Syllabus |  Dr. Ashwini Parkhi  Asst. Prof. Sushil Gangane  Dr. Punam Shinde | Neha Laxman Bahirat <u>Bahirat</u> |
| 14 | Business Administration-I/II/III | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus After completion of Syllabus |  Dr. Rajkumari Tamphasana  Dr. Uttara Bhosale | Pranoti Kadam. <u>Pranoti</u> |
| 15 | Advanced Accounting | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus |  Dr. Punam Shinde  Ass. Prof. Rekha Katarmal | Abha Mande. <u>Abha</u> |
| 16 | Business Regulatory Framework | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus |  Asst. Prof. Yogita Renuse  Asst. Prof. Pravin Kad | Yashashvi Badekar <u>Yashashvi Badekar</u> |
| 17 | Indian & Global Economics/ | Assignment OBT MCQ | After completion of chapter |  Asst. Prof. Jyoti Bhosale | Nishant Raj <u>NRBJ</u> |



| | | | | | |
|----|--|---|------------------------------|---|--|
| | International Economics | Oral Presentation | After completion of Syllabus | Asst.Prof. ^{Hendge} Shekhar Hendge Asst.Prof. ^{Nandini} Nandini Singh | Swarda Swarda Dumbre |
| 18 | Management Accounting/ Financial Analysis & Control | Assignment OBT MCQ Oral Presentation | After completion of chapter |  Asst.Prof.Pramod Sapkal | Alina Khan <u>Akhari</u> |
| 19 | Strategic Management/Elements of Knowledge management | Assignment OBT MCQ Oral Presentation | After completion of chapter |  Dr.Ashwini Parkhi | Hemlata Badayyar <u>HBadayyar</u> |
| 20 | Production & Operations Management/Industrial Economics | Assignment OBT MCQ Oral Presentation | After completion of chapter |  Asst.Prof.Pravin Kad | Geeta Patil |
| 21 | Financial Management/Business Ethics & Professional Values | Assignment OBT MCQ Oral Presentation | After completion of chapter |  Asst.Prof.Renuka Talwar | Pooja more |
| 22 | Business Finance/Capital Market & Financial Services | Assignment OBT MCQ Oral Presentation | After completion of chapter |  Asst.Prof.Sushil Gangane |  Mahantak Gopal Saha |
| 23 | Research Methodology for Business | Assignment OBT MCQ Oral Presentation | After completion of chapter |  Dr.Tamphasana Rajkumari | SwaStikvalekar <u>SSHS</u> |
| 24 | Human Resource Management/ Recent Advances in | Assignment OBT MCQ Oral Presentation | After completion of chapter | Dr.Shilpa Kabra  |  Omkar <u>Sahad</u> |



| | | | | | |
|----|--|--|-----------------------------|---|--|
| | Business Administration | | | | |
| 25 | Industrial Economic Development/ Organizational Behavior | Assignment OBT MCQ Oral Presentation | After completion of chapter |  Asst Prof. Pravin Kad | Baqde shaweta <u>Baqdeesh</u> |
| 26 | Elements of Company Law | Assignment OBT MCQ Oral Presentation | After completion of chapter |  Asst Prof. Yogita Renuse  Asst Prof. Rekha Katarmal | Sakshi Bene <u>Bene</u> |
| 27 | Auditing & Taxation | Assignment OBT MCQ Oral Presentation | After completion of chapter | Prof. S.M. Edke  Dr. Shilpa Kabra   Asst Prof. Rekha Katarmal | Priya Sonawane <u>P.G. Sonawane</u> |





“येथे बहुतांचे हित”

MARATHWADA MITRA MANDAL'S
COLLEGE OF COMMERCE

Affiliated to Savitribai Phule Pune University, Re-Accredited by NAAC with “A” Grade
ISO 9001:2015 Certified, Awarded as Best College by Savitribai Phule Pune University
202 A, Deccan Gymkhana, Pune – 411004

principal@mmcc.edu.in, enquiry@mmcc.edu.in, www.mmcc.edu.in

Department of Computer Science
Minutes of Meeting
Examination Committee for AY 2022-23

Date : 12th October 2022

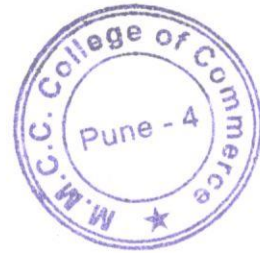
Time : 11:00 AM to 11.45 AM

The following members were present:

The following members were present:

1. Prof. Dr. Sandip Anpat
2. Prof. Shubhangi Mathe
3. Prof. Dr. Swapna Kolhatkar
4. Prof. Nidhi Satavalekar
5. Prof. Dr. Rajeshwari Biradar
6. Prof. Nita Patil
7. Prof. Geeta Patil
8. Prof. Shaheen Mulani
9. Prof. Meenal Kabra
10. Prof. Charushila Nigudkar
11. Prof. Vishakha Wagh
12. Prof. Dr. Pranita Raskar
13. Prof. Somnath Sorate
14. Prof. Komal Galande
16. Prof. Swapnali Sole
17. Prof. Manjiri Deshmukh

| Sr. No. | Minutes of Meeting |
|---------|---|
| 1. | Prof. Dr. Anpat instructed Examination team to prepare Time Table of Practical for FY, SY & TY BBA CA & Fy BSc (CS) classes for OCT/NOV 2022 examination. |
| 2. | Internal Marks sheets - All members agreed to publish Internal mark sheet by 15/10/2022 in accordance with SPPU term end and conclusion of teaching. |



| | |
|----|---|
| 3. | <p>Theory / practical Examination for term 1 of AY 2022-23 The departmental examination committee apprised the members on the following evaluation of theory and practical and its schedule along with preparedness for conduction of first year theory examination with communication of role and duty.</p> <ol style="list-style-type: none"> Practical exam Internal Marks Theory Exam paper setting for first year Proof reading of question papers. Paper corrections PT Exam for first year students <p>Additionally, exam team discussed granting university provided extra credits for third year students for certification done.</p> |
| 4. | No other matter was put forth for discussion |

Meenal

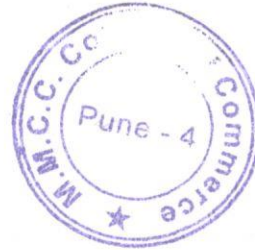
Prof. Meenal Kabra
BBA CA Exam In charge

[Signature]

Dr. Rajeshwari Biradar
BSc(CS) Exam In charge

[Signature]

Prof. Dr. S. M. Anpat
HOD





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COLLEGE OF COMMERCE

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202 A, Deccan Gymkhana, Pune – 411004

principal@mmcc.edu.in, enquiry@mmcc.edu.in, www.mmcc.edu.in, Ph: 020-25677932

Date: 09-08-2023

MA-Journalism and Mass Communication

Examination Committee (A.Y.2023-2024)

Agenda of the Meeting Conducted

- Finalization of Examination dates
- Finalization of examination patterns, and nature of assessments.
- Deadlines for examination administrative work.

MoM

- Head of Department Prof. Santosh Shenai guided the members about the examination which will be conducted throughout the year.
- The examination has 50% internal and 50% external weightage
- Three assignments will be given for every theory subject, out of which one internal class test will be conducted semester-wise.
-

Members of the examination committee (Online Meeting)

Shri. Santosh Shenai, Chairman & HoD (MA-JMC)

Prof. Swapnil Kamble

Prof. Sanika Kulkarni

Abhijeet Kale (Administration)



HoD

Shenai



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principal@mmcc.edu.in, enquiry@mmcc.edu.in, www.mmcc.edu.in

Minutes of Meeting

Date: 9th August 2021

In accordance with the meeting held today, dated 16th April 2022 at 12.00 noon all are requested to kindly go through the following guidelines for internal evaluation this semester:

1. New faculty members shall be sent co-teaching invites for Google classroom on their mmcc domain ids kindly accept the same and join respective Google classrooms.
2. **Faculties are to give per chapter based evaluation i.e. 1 evaluation per chapter.** The evaluation can be theory assignment/ MCQ/ projects / numerical problems as per guidelines given in syllabus. The faculties are free to decide the nature of evaluation.
3. **Kindly avoid giving a single evaluation as if the student fails to submit the same you may have to mark him absent.**
4. Internal evaluation shall be as follows:

TYBBA/TYBBA-IB

- 3 credit subjects 30 marks for theory subjects (4 Evaluations)
- 4 Credit subjects viz subject codes 605 Internal Marks 50 i.e. 30 +20 (4 evaluations + separate tutorials)
- 4 Credit subjects viz subject codes 606 50 marks for specialisation project

FY BBA / BBA-IB

- 3 Credit Subjects - Internal marks 30 (4 evaluations)
- 4 Credit subjects VIZ. FOC, BOS, ODGB Internal Marks 50 i.e. 30 +20 (4 evaluations + separate tutorials)

For SY BBA/ BBAIB

- 3 credit subjects 30 marks for theory subjects (4 Evaluations)
- 4 Credit subjects viz subject codes 405 Internal Marks 50 i.e. 30 +20 (4 evaluations + separate tutorials)
- 4 Credit subjects viz subject codes 406 50 marks for specialisation project.



- Value added courses (2-3 Evaluations for 50 marks to be converted into grades

5. College level cultural activity shall be held where students participation shall be awarded due credits as per SPPU Circular

Name and sign of attendees:

1. Dr. Ashwini Kulkarni



2. Dr. Kalpana Vaidya



3. Asst Prof. Gurmeetkaur Rajpal



4. Asst Prof. Snehal Borkar



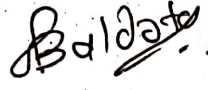
5. Asst Prof. Smita Koppal



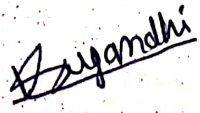
6. Asst Prof. Sangita Pawar



7. Mr. Prishit Baldota



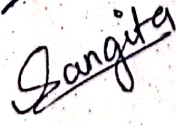
8. Ms. Vanshita Sugandhi



9. Mr. Kunal Tingre


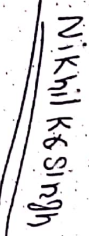

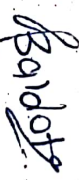




10. Ms. Sangita Ghoshal



Marthwada Mitra Mandal's College of Commerce
Department of Business Administration

To decide parameters for evaluation in choice based credit system the following committee was formed.
It includes subject teachers and students from respective classes.
The following table shows committee list and evaluation parameters.

| Sr.No. | Specialisation | Parameters of evaluation | Continuous evaluation time schedule | Subject teachers & Signature | Name of students & Signature |
|--------|----------------|--------------------------|-------------------------------------|--|--|
| 1 | Marketing | Theory Assignment | After completion of chapter |  Dr. Ashwini Kulkarni |  Nikhil K S Singh |
| | | Theory Assignment | After completion of chapter | | |
| | | MCQ | After completion of chapter | | |
| | | MCQ | After completion of chapter | | |
| 2 | Finance | Theory Assignment | After completion of chapter |  Prof. Snehal Borkar |  Mr. Prishit Baldota |
| | | Theory Assignment | After completion of chapter | | |
| | | MCQ | After completion of syllabus | | |
| | | MCQ | After completion of chapter | | |
| 3 | HRM | Theory Assignment | After completion of chapter |  Prof. Gurmeet kaur Rajpal |  Ms. Vanshita Sugandhi |
| | | Theory Assignment | After completion of chapter | | |
| | | MCQ | After completion of chapter | | |
| | | MCQ | After completion of chapter | | |

Exam - Incharge




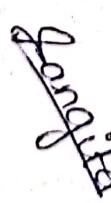




Co-ordinator




Marthwada Mitra Mandal's College of Commerce
Department of Business Administration

To decide parameters for evaluation in choice based credit system the following committee was formed.
It includes subject teachers and students from respective classes.

| Sr.No. | Specialisation | Parameters of evaluation | Continuous evaluation time schedule | Subject teachers & Signature | Name of students & Signature |
|--------|-------------------------|--------------------------|-------------------------------------|---|--|
| 1 | Supply chain Management | Theory Assignment | After completion of chapter |  Dr. Kalpana Vaidya |  Mr. Kunal Tingre |
| | | Theory Assignment | After completion of chapter | | |
| | | MCO | After completion of chapter | | |
| | | MCO | After completion of chapter | | |
| 2 | Logistics | Theory Assignment | After completion of chapter |  Prof. Snehal Borikar |  Ms. Sangita Ghoshal |
| | | Theory Assignment | After completion of chapter | | |
| | | MCO | After completion of syllabus | | |
| | | MCO | After completion of chapter | | |
| 3 | Foreign languages | Theory Assignment | After completion of chapter |  Prof. Sangita Pawar |  Mr. Krishna Asawa |
| | | Theory Assignment | After completion of chapter | | |
| | | MCO | After completion of chapter | | |
| | | MCO | After completion of chapter | | |

Exam - Incharge

Co-ordinator





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Department of Commerce

Subject: Meeting for deciding Internal evaluation parameters for CBCS AY 2021-22

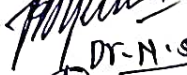
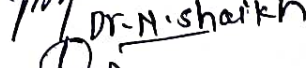

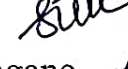
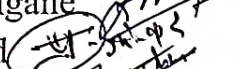



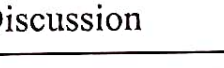
Date 24/6/2021

Time : 11.30AM

Venue: Staff Room


Minutes of Meeting

The following members were present for the meeting:

1. Prof. S.M.Edke 
2. Dr.Nasir Shaikh 
3. Dr.Ashwini Parkhi 
4. Dr.Shilpa Kabra 
5. Asst.Prof.Sushil Gangane 
6. Asst.Prof.Pravin Kad 
7. Asst.Prof.Renuka Talwar 
8. Asst.Prof.Pramod Sapkal 
9. Dr.Tamphasana Rajkumari 

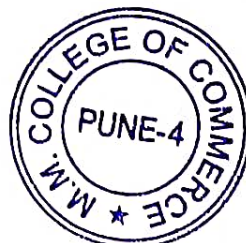
| Sr.No. | Points of Discussion |
|--------|---|
| 1 | The evaluation of students in choice based credit system (CBCS), following parameters are proposed, a. Assignment b. Open Book Test c. MCQ d. Oral presentation |
| 2. | Suggested to prepare subject wise groups. |
| 3. | Proposed to decide evaluation time schedule and follow in accordance with completion of syllabus. |

Prepared by


Dr.Ashwini Parkhi
Examination Incharge

Approved by


Prof.S.M.Edke
H.O.D



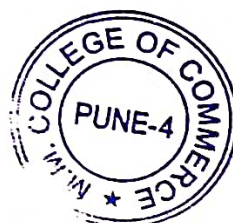
Marathwada Mitra Mandal's College of Commerce

Department of Commerce

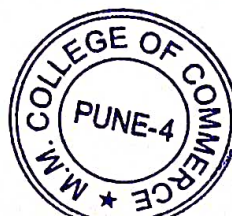
1. To decide parameters for evaluation in the choice based credit system the following committee was formed.
2. It includes subject teachers and students from respective classes.

The following table shows committee list and evaluation parameters.

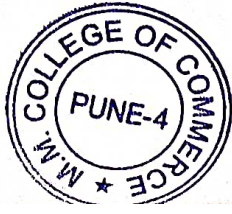
| Sr. no | Groups | Parameters of evaluation | Continuous evaluation time schedule | Subject teachers & signature | Name of the student and signature |
|--------|---|--|---|--|---|
| 1 | Compulsory English/ Additional English | Assignment OBT MCQ Oral Presentation | After completion of chapter | Dr.Madhuri Brahme <i>M.Brahme</i> | Ankush shinde <i>Ankush</i> |
| 2 | Financial Accounting | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus After completion of Syllabus | Prof.S.M.Edke <i>S.M.</i> Asst.Prof.Pranee Sapkal <i>P.Sapkal</i> Dr.Punam Shinde <i>P.Shinde</i> | Yash Shah <i>Yash</i> |
| 3 | Business Economics | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus | Dr.Nasir Shaikh <i>N.Shaikh</i> Asst.Prof.Amol Chaudhari <i>A.Chaudhari</i> | Samruddhi Jagdale <i>S.Jagdale</i> <i>Samruddhi</i> |
| 4 | Organizational Skills Development | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus After completion of Syllabus | Dr.Ashwini Parkhi <i>A.Parkhi</i> Dr.Shilpa Kabra <i>S.Kabra</i> Asst. Prof. Sukanya Desai <i>S.Desai</i> | Poonam Mistri <u>Poonam</u> |
| 5 | Marketing and Salesmanship | Assignment OBT MCQ | After completion of chapter | Asst.Prof.Pravin-Kad <i>P.Kad</i> | <i>Pravin</i> Poonam Lokhande |




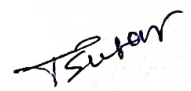

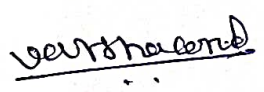






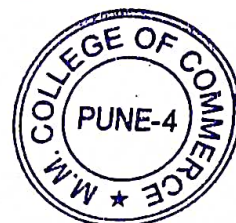
| | | | | | |
|----|--|---|---|---|---|
| | | Oral Presentation | After completion of Syllabus | Asst.Prof.Renuka Talwar <u>Renuka</u> | <u>Renuka</u> |
| 6 | Business Environment and Entrepreneurship | Assignment OBT MCQ Oral Presentation | After completion of chapter | Asst.Prof.Sushil Gangane <u>Ahij</u> | Jati Sahil <u>Sjati</u> |
| 7 | Additional Languages German French English Marathi | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus After completion of Syllabus After completion of Syllabus | Dr.Madhuri Brahmane <u>Brahmane</u> Asst Prof Manjushree Desai <u>Desai</u> Asst Prof.Devyani Abhyankar <u>Abhyankar</u> Asst Prof.Shailendra Kale <u>Kale</u> | Bhumnika.P.more <u>B.p.more</u> |
| 8 | Business Communication | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus After completion of Syllabus | Prof.S.M.Edke <u>Edke</u> Dr.Shilpa Kabra <u>Kabra</u> Asst.Prof.Sushil Gangane <u>Ahij</u> | Vedant Kanoonde <u>Ud.</u> |
| 9 | Corporate Accounting | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus | Asst.Prof.Renuka Talwar <u>Renuka</u> Asst Prof Balaji Barakara <u>Barakara</u> Prof. S.M.Edke <u>Edke</u> | Swaraj Walhekar <u>Walhekar</u> |
| 10 | Business Economics | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus | Dr.Nasir Shaikh <u>N.Shaiikh</u> Asst.Prof.Amol Chaudhari <u>Achaudhari</u> | Sahil M.Hendre <u>Sahil</u> <u>Achaudhari</u> |
| 11 | Business Management | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of chapter | Dr.Rajkumari Tamphasana <u>Rajkumari</u> Asst. Prof. Suknaya Desai <u>S.Desai</u> | Shrugg Saiji <u>Saiji</u> |



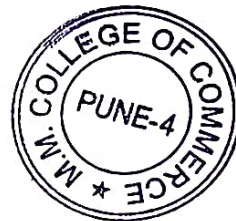
| | | | | | |
|----|---|---|---|--|---------------------------------------|
| | | | After completion of Syllabus | Dr.Punam Shinde <i>PPshinde</i> | |
| 12 | Cost & Works Accounting-I/II/III | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus | Asst.Prof.Renuka Talwar <i>Renuka</i> Asst.Prof.Pramod Sapkal <i>PSM</i> | soham Mahajan <i>Soham</i> |
| 13 | Marketing Management-I/I/III | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus After completion of Syllabus | Dr.Ashwini Parkhi <i>Ap</i> Asst.Prof.Sushil Gangane <i>Shil</i> Dr.Punam Shinde <i>PPshinde</i> | chetan Balunke <i>chetan</i> |
| | Business Administration-I/II/III | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus After completion of Syllabus | Dr.Ashwini Parkhi <i>Ap</i> Asst.Prof.Sushil Gangane <i>Shil</i> Dr.Rajkumari Tamphasana <i>Rajkumari</i> | Pranali Kadam <i>Pranali</i> |
| 15 | Advanced Accounting | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus | Asst.Prof.Balaji Birajdar <i>Balaji</i> Asst.Prof.Pramod Sapkal <i>PSM</i> | Akshata Bakare <i>Akshata</i> |
| 16 | Business Regulatory Framework | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus | Asst Prof Yogita Renuse <i>Yogita</i> Asst.Prof.Pravin Kad <i>Pravin</i> | Ishwari chavan <i>Ishwari</i> |
| 17 | Indian & Global Economics/ International Economics | Assignment OBT MCQ Oral Presentation | After completion of chapter After completion of Syllabus | Dr.Nasir Shaikh <i>Dr-N.Shaiikh</i> Asst.Prof.Amol Chaudhari <i>Amol</i> | Peetiksha Samudra <i>Peetiksha</i> |
| 18 | Management Accounting/ Financial | Assignment OBT MCQ | After completion of chapter | Asst.Prof.Pramod Sapkal <i>PSM</i> | Pragati Bhosale <i>Bhosale</i> |



| | | | | | |
|----|--|---|-----------------------------|---|---|
| | Analysis & Control | Oral Presentation | | | |
| 19 | Strategic Management/Elements of Knowledge management | Assignment OBT MCQ Oral Presentation | After completion of chapter | Dr.Ashwini Parkhi  | Rutik Dahale  |
| 20 | Production & Operations Management/Industrial Economics | Assignment OBT MCQ Oral Presentation | After completion of chapter | Asst.Prof.Pravin Kad  | TARUN SUTAR  |
| 21 | Financial Management/Business Ethics & Professional Values | Assignment OBT MCQ Oral Presentation | After completion of chapter | Asst.Prof.Renuka Talwar  | Varsha Gend  |
| 22 | Business Finance/Capital Market & Financial Services | Assignment OBT MCQ Oral Presentation | After completion of chapter | Asst.Prof.Sushil Gangane  | J. Chavan Harshal Chavan |
| 23 | Research Methodology for Business | Assignment OBT MCQ Oral Presentation | After completion of chapter | Dr.Tamphasana Rajkumari  | Ayush Shah <u>Ayush.</u> |
| 24 | Human Resource Management/Recent Advances in Business Administration | Assignment OBT MCQ Oral Presentation | After completion of chapter | Dr.Shilpa Kabra  | mayur khandelwal <u>mayur</u> |
| 25 | Industrial Economic Development/Organizational Behavior | Assignment OBT MCQ Oral Presentation | After completion of chapter | Asst.Prof.Pravin Kad  | <u>M. Sutar</u> M. Sutar |



| | | | | | |
|----|-------------------------|--|-----------------------------|--|---|
| 26 | Elements of Company Law | Assignment OBT MCQ Oral Presentation | After completion of chapter | <p><i>Y. Renuse</i> Asst Prof Yogita Renuse</p> <p><i>S. Desai</i> Asst. Prof. Suknaya Desai</p> | <p>Pranali Kadam.</p> <p><i>Pranali Kadam</i></p> |
| 27 | Auditing & Taxation | Assignment OBT MCQ Oral Presentation | After completion of chapter | <p>Prof.S.M.Edke <i>S.M. Edke</i></p> <p>Dr. Shilpa Kabra <i>Shilpa Kabra</i></p> | <p>Mamata Tatted</p> <p><i>Mamata Tatted</i></p> |





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principal@mmcc.edu.in, enquiry@mmcc.edu.in, www.mmcc.edu.in

Department of Computer Science

Minutes of Meeting

Examination Committee for AY 2021-22

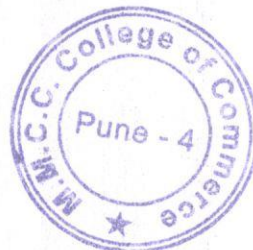
Date : 11th December 2021

Time : 11:00 AM to 11.45 AM

The following members were present:

The following members were present:

1. Prof. Dr. Sandip Anpat
2. Prof. Shubhangi Mathe
3. Prof. Dr. Swapna Kolhatkar
4. Prof. Nidhi Satavalekar
5. Prof. Dr. Rajeshwari Biradar
6. Prof. Nita Patil
7. Prof. Geeta Patil
8. Prof. Shaheen Mulani
9. Prof. Meenal Kabra
10. Prof. Charushila Nigudkar
11. Prof. Vishakha Wagh
12. Prof. Pranita Raskar
13. Prof. Shelar Swati
14. Dr. Choudhari S
15. Prof. Garbhe Priti
16. Prof. Manjiri Deshmukh
17. Prof. Somnath Sorate
18. Prof. Komal Galande
19. Prof. Yogesh Karande



| Sr. No. | Minutes of Meeting |
|---------|---|
| 1. | Examination team to prepare Time Table of Practical for FY, SY & TY BBA CA & Fy BSc (CS) classes for OCT/NOV 2022 examination. Internal Marks sheets - All members agreed to publish Internal mark sheet by 5/1/2022 in accordance with SPPU term end and conclusion of teaching. |
| 2. | Theory / practical Examination for term 1 of AY 2021-22 The departmental examination committee apprised the members on the following evaluation of online theory and practical. a. Practical examination and Online Project Submission b. Online Exam paper setting of MCQ |
| 3. | No other matter was put forth for discussion |

Meenal

Prof. Meenal Kabra
BBA CA Exam In charge

[Signature]

Dr. Rajeshwari Biradar
BSc(CS) Exam In charge

[Signature]

Prof. Dr. S. M. Anpat
HOD





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principal@mmcc.edu.in, enquiry@mmcc.edu.in, www.mmcc.edu.in

Department of Computer Science

Minutes of Meeting

Examination Committee for AY 2021-22

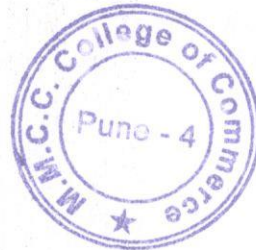
Date : 21st April 2022

Time : 11:00 AM to 11.45 AM

The following members were present:

The following members were present:

1. Prof. Dr. Sandip Anpat
2. Prof. Shubhangi Mathe
3. Prof. Dr. Swapna Kolhatkar
4. Prof. Nidhi Satavalekar
5. Prof. Dr. Rajeshwari Biradar
6. Prof. Nita Patil
7. Prof. Geeta Patil
8. Prof. Shaheen Mulani
9. Prof. Meenal Kabra
10. Prof. Charushila Nigudkar
11. Prof. Vishakha Wagh
12. Prof. Pranita Raskar
13. Prof. Shelar Swati
14. Dr. Choudhari S
15. Prof. Garbhe Priti
16. Prof. Manjiri Deshmukh
17. Prof. Somnath Sorate
18. Prof. Komal Galande
19. Prof. Yogesh Karande



| Sr. No. | Minutes of Meeting |
|---------|--|
| 1. | Examination team to prepare Time Table of Practical for FY, SY & TY BBA CA & Fy BSc (CS) classes for APR/MAY 2022 examination. Internal Marks sheets - All members agreed to publish Internal mark sheet by 25/5/2022 in accordance with SPPU term end and conclusion of teaching. |
| 2. | <p>Theory / practical Examination for term 2 of AY 2021-22</p> <p>The departmental examination committee apprised the members on the following evaluation of theory and practical and its schedule along with preparedness for conduction of first year theory examination with communication of role and duty.</p> <p>a. Practical exam b. Internal Marks c. Theory Exam paper setting for first year d. Proof reading of question papers. e. Paper corrections f. PT Exam for first year students</p> <p>Additionally, the exam team discussed granting the university extra credits for third year students for certification.</p> |
| 3. | No other matter was put forth for discussion |

Meenal

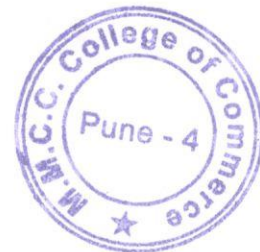
Prof. Meenal Kabra
BBA CA Exam In charge

[Signature]

Dr. Rajeshwari Biradar
BSc(CS) Exam In charge

[Signature]

Prof. Dr. S. M. Anpat
HOD





“मेधे बहुतांशे हित”

MARATHWADA MITRA MANDAL'S

COLLEGE OF COMMERCE

Affiliated to Savitribai Phule Pune University, Re-Accredited by NAAC with “A” Grade
ISO 9001:2015 Certified, Awarded as Best College by Savitribai Phule Pune University
202 A, Deccan Gymkhana, Pune – 411004

principal@mmcc.edu.in, enquiry@mmcc.edu.in, www.mmcc.edu.in, Ph: 020-25677932

Date: 03-08-2022

MA-Journalism and Mass Communication

Examination Committee (A.Y.2022-2023)

Agenda of the Meeting Conducted

- Finalization of Examination dates
- Finalization of examination patterns, and nature of assessments.
- Deadlines for examination administrative work.

MoM

- Head of Department Prof. Santosh Shenai guided the members about the examination which will be conducted throughout the year.
- The examination has 50% internal and 50% external weightage
- Three assignments will be given for every theory subject, out of which one internal class test will be conducted semester-wise.

●

Members of the examination committee (Online Meeting)

Shri. Santosh Shenai, Chairman & HoD (MA-JMC)

Prof. Swapnil Kamble

Prof. Sanika Kulkarni

Abhijeet Kale (Administration)

HoD



Shenai



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Meeting of Departmental Exam Committee Members

Minutes of Meeting

Day & Date: Thursday, 10th May 2021 11 am

Venue: Virtual Google Meet

The following members were present:-

1. (Meeting Chaired by) Dr. Ashwini Kulkarni (BBA Co-ordinator)
2. (Meeting conducted by) Mrs. Gurmeet Kaur Rajpal (Exam -Incharge)
3. Dr. Kalpana Vaidya (BBA-IB Coordinator)
4. Prof. Snehal Borkar
5. Dr. Mrughakshi Rajhans
6. Prof. Minal Mahajani
7. Prof. Tejashree Bhate
8. Prof. Vidya Jadhav
9. Prof. Sukanya Desai
10. Prof. Asha Mane
11. Prof. Shivkumar
12. Prof. Smita Koppal
13. Prof. Reetuja Deshpande
14. Prof. Archana Bonal

The summarized points from today's examination meeting:

| Item No. | Minutes of Meeting |
|----------|---|
| | <p>In accordance with the meeting held today, dated 10th May 2021 all are requested to kindly go through the following guidelines for internal evaluation this semester:</p> <p>New faculty members shall be sent co-teaching invites for google classroom on their mmcc domain ids kindly accept the same and join respective google classrooms.</p> <p>Faculties are to give per chapter based evaluation i.e. 1 evaluation per chapter. The evaluation can be theory assignment/ MCQ/ PPTS/ projects / numerical problems as per guidelines given in syllabus. The faculties are free to decide the nature of evaluation.</p> |



| | |
|----|---|
| | <p>Kindly avoid giving a single evaluation as if the student fails to submit the same you may have to mark him Absent.</p> |
| 2 | <p>Internal evaluation shall be as follows: TYBBA/TYBBA-IB 20 marks for theory subjects (4 Evaluations) 50 marks for specialisation project. FY and SY BBA / BBA-IB 3 Credit Subjects - Internal marks 30 (4 evaluations) 4 Credit subjects VIZ. FOC, BOS, ODGB, SY SPL SUBJECTS - Internal Marks 50 i.e., 30 +20 (4 evaluations + separate tutorials) Value added courses (2-3 Evaluations for 50 marks to be converted into grades . Kindly check your subject if it's 3/4 credits or value added for FY and SY.</p> |
| 3. | <ul style="list-style-type: none"> ➤ Faculties are to post assignments and collect them until 5 days prior to marks entry commencement irrespective of deadlines communicated to students. ➤ Excel tabs of mark lists shall be mailed to all faculties within 3 days' time. Kindly enter marks in excel only do not convert to Google Sheets. ➤ In Consensus with situation faculties may be required to come to the college premises for online marks entry from HOD Portal ➤ After completion of Marks entry faculties shall submit duly signed copies of marklists along with supportive documentation for each assignment i.e. google classroom excel sheet records for each assignment to the exam section in person and without fail. ➤ All records to be shared on exambbabbaib@gmail.com for reasons of security. ➤ Separate instructions shall be issued to all project guides as per updates from SPPU. |

Prepared By / Verified By

GR
Mrs. Gurmeet Kaur Rajpal
Exam Incharge

Sign / Date: 22/05/2020



Approved By

A
Dr. Ashwini Kulkarni
BBA Co-ordinator

Sign / Date: 22/05/2020



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principal@mmcc.edu.in, enquiry@mmcc.edu.in, www.mmcc.edu.in, Ph: 020-25677932

Date: 05-08-2021

MA-Journalism and Mass Communication

Examination Committee (A.Y.2021-2022)

Agenda of the Meeting Conducted

- Finalization of Examination dates
- Finalization of examination patterns, and nature of assessments.
- Deadlines for examination administrative work.

MoM

- Head of Department Prof. Santosh Shenai guided the members about the examination which will be conducted throughout the year.
- The examination has 50% internal and 50% external weightage
- Three assignments will be given for every theory subject, out of which one internal class test will be conducted semester-wise.
-

Members of the examination committee (Online Meeting)

Shri. Santosh Shenai, Chairman & HoD (MA-JMC)

Prof. Swapnil Kamble

Ms. Jyoti Kalgude (Administration Dept.)

HoD



Shenai

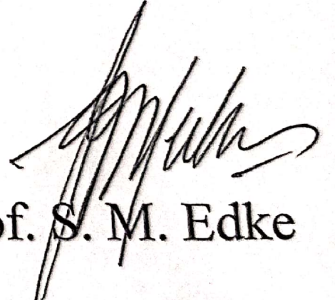


MARATHWADA MITRA MANDAL'S COLLEGE OF COMMERCE
PUNE 411004

Date: 24/8/2019

Notice

All the Exam-In-Charge of B.Com/BBA/BBA-IB/BBA-CA/B.Sc/MJCJ/M.Com/PGDFT are hereby informed that there will be Examination Meeting with Principal Sir on Monday i.e on 26th August, 2019 at 11.00am at Principal Office.


Prof. S. M. Edke

Principal





“येथे बहतांचे हित”

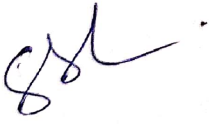
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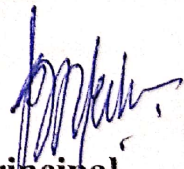
26/08/2019

Agenda of the Meeting

1. Discussion for guidelines issued by SPPU and Marathwada Mitra Mandal.
2. Status of question papers and Stationary printing.
3. Internal examination schedule, Timetable, Question paper pattern, Remuneration, etc.
4. All the information relating to examination work.
5. Role and responsibility of Non-teaching Staff.
6. Any other subject by the chair.


HOD




Principal



“वेधे बहतांचे हित”

MARATHWADA MITRA MANDAL'S
COLLEGE OF COMMERCE

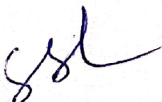
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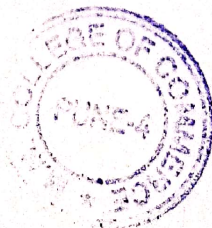
26/08/2019

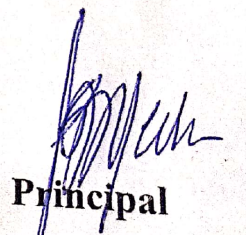
Minutes of the Meeting

The following topics were unanimously discussed by the CEO and Internal Examiner

1. Settlement of bills of submission of Medical Examination report with photos to Principal Sir on or before 28th August 2019 and Action plan taken for the situation who have not appeared for the medical examination.
2. Submission of Medical report with doctors forms to the university by 31st August 2019.
3. Finalization of question papers and Stationary printing.
4. Submission of internal examination schedule, timetable, question paper pattern, remuneration, etc.
5. First evaluation pattern as per the university norms.
6. Implementation and designing of evaluation pattern of skills development courses. The courses have to be completed by 15th September 2019.
7. Updating all the information relating to examination work on the website.
8. First-year examination marks entry should be entered in viruddhi Software by all the courses.


HOD




Principal



Marathwada Mitra Mandal's College of Commerce
202/A, Deccan Gymkhana, Pune-04

Date: 17th September, 2019

NOTICE


Examination Committee Meeting

The following faculty members are hereby informed that a meeting of Exam Committee is scheduled to be held on 19th September, 2019 at 11.00am in Principal's office to discuss and finalize the policy and programme of examination to be held in 1st half of 2019-20.

The agenda of the meeting is as follows:

1. Purchase of separate Handset and SIM card for exam purpose.
2. Time Table of Internal/External examination of all the courses.
3. To prepare Occupancy Chart/Seating Arrangement.
4. Appointment of Junior Supervisors.
5. To fill Internal Marks as per the given schedule.
6. Mechanism/Printing of Question Papers.
7. To keep the record of examination stationery.
8. To propose and finalize place for strong room.
9. To update the Vriddhi Software.
10. Any other matter related to the examination.




Prof. S.M. Edke
Principal Incharge

| Sr.No | Name of the Faculty | Department | Signature |
|-------|----------------------|-----------------|--------------------------------|
| 1 | Dr.S.S.Pokharna | B.Com | <i>[Handwritten Signature]</i> |
| 2 | Dr. N.B.Shaikh | M.Com | <i>[Handwritten Signature]</i> |
| 3 | Dr. M.R.Gaikwad | B.Com / Phy Edu | <i>[Handwritten Signature]</i> |
| 4 | Dr. Sandip Anpat | B.Sc | <i>[Handwritten Signature]</i> |
| 5 | Dr. Joe Lopez | BBA | <i>[Handwritten Signature]</i> |
| 6 | Dr. Swapna Kolhatkar | BCA | <i>[Handwritten Signature]</i> |
| 7 | Prof. S. Shenai | MJMC | <i>[Handwritten Signature]</i> |



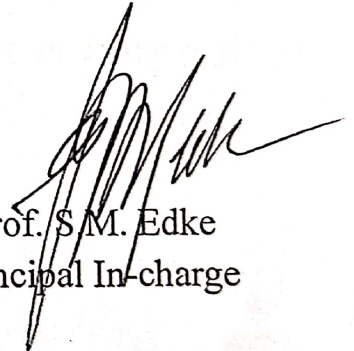
MARATHWADA MITRA MANDAL'S COLLEGE OF COMMERCE
PUNE

NOTICE

All the HODs of Senior College (B.com. / M.com. /BBA / BBA-IB / BBA-CA / B.Sc.(CS) / MJMC) & Junior College (Vocational, Commerce & Science) are hereby informed that should remain present for the **EXAM COMMITTEE MEETING** to be held on 27th September 2019 at 11 am in the Principal's Cabin.



Dr. S.S. Pokharna
College Exam Officer



Prof. S.M. Edke
Principal In-charge



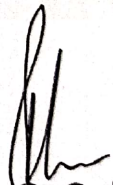
MARATHWADA MITRA MANDAL'S
COLLEGE OF COMMERCE
PUNE – 411 004

NOTICE

All Non-teaching staff are hereby informed that the meeting will be held on Monday, 24/02/2020 at 11.30 a.m. in the Dyaneshwar Hall regarding the discussion on Annual examination to be held in March / April, 2020. It is compulsory to all to attend the meeting.

All Heads of Departments are also informed to remain present for the same.

Date: 22.02.2020


DR. D. G. Golhar
Principal

*Dr. Ashwini Parbh
B.COM.*



(P.T.O.)

परिक्षा समिती सभा पृतांत
(शिक्षाकेतव कर्मचारीकरिता)

दिनांक २४.०२.२०२० रोजी झालेल्या परिक्षा समितीच्या सभेत पुढील विषयांवर चर्चा करून पुढील ठराव सार्वानुमते मंजूर करण्यात आले.

ठराव क.१ : ठराव करण्यात येतो की ऑक्टोबर २०१९ मध्ये झालेल्या परिक्षेसंदर्भातील सार्थ हिशोब एकत्रित करण्याची जबाबदारी रजिस्ट्रार श्रीमती सुप्रिया खेखे यांच्याकडे देण्यात आली आहे. त्यासाठी त्यांना श्री एम.एच.चव्हाण, सौ. विमता मालुंजकर, श्री डी.टी.खाटपे त्यांना मदत करतील. दिनांक २६.०२.२०२० पर्यंत अहवाल सादर करण्यात यावे.

सूचक : श्री. एम. एच. चव्हाण

अनुमोदक : श्री. डी. टी. खाटपे

ठराव क.२ : ठराव करण्यात येतो की परिक्षेच्या काळात देण्यात आलेले काम प्रत्येक कर्मचा-याने करणे हे युनिव्हर्सिटी कायद्याने अंधनकारक राहिल. जर एखाद्या कर्मचा-याने काम न केल्यास त्याच्यावर योग्य कार्यवाही करण्यात येईल.

सूचक : श्री. एन. आर. कांभळे

अनुमोदक : श्रीमती छाया पवार

ठराव क.३ : ठराव करण्यात येतो की परिक्षेसंदर्भात सार्थ कामे म्हणजेच फॉर्म भरणे, हॉल टिकिट वाटणे, रिझल्ट वाटणे, डिग्री सर्टिफिकेट वाटप अशा विविध प्रकारची कामे वेळोवेळी करण्यास प्रत्येक कर्मचारी अंधनकारक राहिल.

सूचक : श्री. आनंद भवारी

अनुमोदक : श्री. ए. ए. भोंडपे

ठराव क.४ : ठराव करण्यात येतो की परिक्षेपूर्वी किमान १ आठवडा आगोदर रजिस्ट्रारला परिक्षेबाबतची पूर्वतयारी करणेबाबत आवश्यक आणी संदर्भात उदा: परिक्षेचे वेळापत्रक, परिष्कृत पर्यवेक्षक, इ. परिक्षासंदर्भात सार्थ माहिती कळविणे आवश्यक आहे.

सूचक : सौ. एन. पी. खेखे

अनुमोदक : श्री. सुर्यकांत मिटकरी

खालील सार्थ ठराव सार्वानुमते मंजूर करण्यात आले आहेत.

डॉ. एन. एन. पोखरण
महाविद्यालय परिक्षा अधिकारी

प्रा. एन. एम. एडके
प्राणिज्य विभाग

डॉ. देवीदास गोल्हार
प्राचार्य





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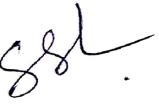
13/12/2019

NOTICE

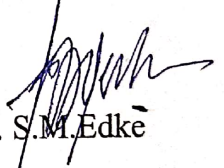
All the HOD of Senior College B.Com/BBA/BBA IB/BBA - CA and B.Sc.(CS) are hereby informed that to remain present for the EXAM COMMITTEE MEETING to be held on 13th December 2019 at 11. am in Principal's Cabin.

Agenda of the Meeting;

1. Finalizing the date of declaration backlog result and the issue of mark sheet.
2. Any other matter with the permission of chair


Dr.S.S. Pokharna
College Exam Officer




Prof. S.M. Edke
Principal In-Charge

**MARATHWADA MITRA MANDAL'S COLLEGE OF
COMMERCE, PUNE - 411004**

13/12/2019

Examination Committee Meeting

It has been unanimously decided that Backlog results of 2013 pattern will be declared online on website of college as per the following schedule:

| Sr.No | Course | Date of Result Declaration |
|-------|-----------------|----------------------------|
| 1. | F.Y B.Sc/B.CA | 18/12/19 |
| 2. | F.Y B.Com | 18/12/19 |
| 3. | F.Y BBA/BBA(IB) | 21/12/19 |

The statement of marks of all departments will be issued on 23rd and 24th December, 2019.



Handwritten signature
13/12/19

Handwritten signature
14/12/19

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Mr. S.M. Edke
Principal In charge



**MARATHWADA MITRA MANDAL'S COLLEGE OF COMMERCE
PUNE 411011**

Minutes of the meeting

Date: 1st December 2020

Time: 11.30 am

- The primary agenda of the meeting was to discuss the line of action for students who have not filled exam forms for First year B.Com/BBA/BBA-IB/Bsc. Comp Sci/ BBA-CA 2013 pattern backlog for April 2020 owing to the pandemic situation.
- In consensus with the CEO a resolution was passed to allow these students to answer the backlog papers of FY 2013 pattern for all undergraduate courses.
- The students shall be asked to convey their consent to answer the examination using manual exam forms and relevant exam fees are to be charged by the college as per the norms of the Savitribai Phule Pune University. All exam-incharges to look into the matter.
- In case of Physical education backlog those students who have inadvertently answered the examination for April 2020 before the lockdown the exam forms of such students are to be in warded using a similar mechanism.
- In case of students whose Physical education examination is pending a re-exam is to be organized before the theory papers of respective courses.

Dr. Sunita Pokharna

CEO

CC: All HODs



Dr. Devidas Golhar

Principal



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Department of Computer Science

Minutes of Meeting

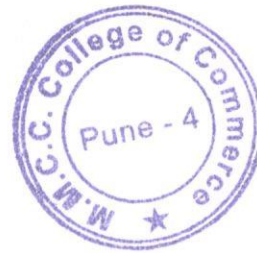
Departmental Committees for AY 2019-20

Date : 14 October 2019


Time : 01:00 PM to 01.45 PM

The following members were present:

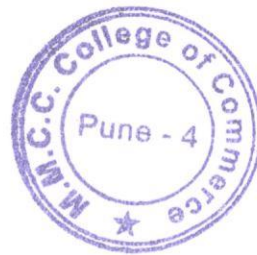
1. Dr. Sandip Anpat
2. Prof. Dr. Swapna Kolhatkar
3. Prof. Nidhi Satavalekar
4. Prof. Vishakha Wagh
5. Prof. Shubhangi Mathe
6. Prof. Dr. Rajeshwari Biradar
7. Prof. Nita Patil
8. Prof. Geeta Patil
9. Prof. Shaheen Mulani
10. Prof. Meenal Kabra
11. Prof. Charushila Nigudkar
12. Prof. Dr. Pranita Raskar
13. Prof. Komal Dhoot
14. Prof. Punam Bhoj
15. Prof. Ashwini Kitekar
16. Prof. Karande Yogesh
17. Prof. Amruta Paranjape
18. Prof. Preeti Garbhe
19. Prof. Sonali Wagh
20. Prof. Shahin Mulani
21. Prof. Shubhangi Choudhary
22. Prof. Majiri Deshmukh



| Sr. No. | Minutes of Meeting |
|---------|--|
| 1. | <p>Theory / practical Examination for term 1 of AY 2019-20</p> <p>The departmental examination committee apprised the members on the following evaluation of internal theory papers and practical and its schedule for conduction of first year theory examination with communication of role and duty.</p> <p>a. Practical exam b. Internal Marks c. Data entry schedules</p> |
| 2. | Examination form checking and submission schedule. |
| 3. | Hall tickets Preparation and Printing. |
| | Meeting ended with a positive note and all agreed to meet and work for the implementation of good practices. |


Prof. V.N.Wagh
Minutes Prepared By


Dr. Sandip Anpat
HOD





“येथे बहुतांचे हित”

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202 A, Deccan Gymkhana, Pune – 411004

Department of Computer Science

Minutes of Meeting

Departmental Committees for AY 2019-20


Date : 14th March 2019
Time : 01:00 PM to 01.45 PM

The following members were present:

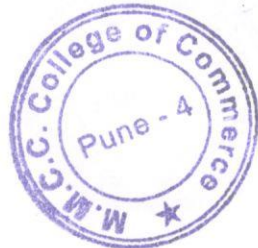
23. Dr. Sandip Anpat
24. Prof. Dr. Swapna Kolhatkar
25. Prof. Nidhi Satavalekar
26. Prof. Vishakha Wagh
27. Prof. Shubhangi Mathe
28. Prof. Dr. Rajeshwari Biradar
29. Prof. Nita Patil
30. Prof. Geeta Patil
31. Prof. Shaheen Mulani
32. Prof. Meenal Kabra
33. Prof. Charushila Nigudkar
34. Prof. Dr. Pranita Raskar
35. Prof. Komal Dhoot
36. Prof. Punam Bhoj
37. Prof. Ashwini Kitekar
38. Prof. Karande Yogesh
39. Prof. Amruta Paranjape
40. Prof. Preeti Garbhe
41. Prof. Sonali Wagh
42. Prof. Shahin Mulani
43. Prof. Shubhangi Choudhary
44. Prof. Majiri Deshmukh



| Sr. No. | Minutes of Meeting |
|---------|---|
| 1. | <p>Theory / practical Examination for term 2 of AY 2019-20</p> <p>The departmental examination committee apprised the members on the following evaluation of internal theory papers and practical and its schedule for conduction of first year theory examination with communication of role and duty.</p> <p>a. Practical exam b. Internal Marks c. PT Exam for first year students d. data entry schedules</p> <p>Additionally, the third year class teachers and exam teams discussed granting university provided extra credits for third year students in case of certification done by them.</p> |
| 2. | Examination form checking and submission schedule. |
| 3. | Hall tickets Preparation and Priming. |
| | Meeting ended with a positive note and all agreed to meet and work for the implementation of good practices. |


 Prof. V.N. Wagh
 Minutes Prepared By


 Dr. Sandip Anpat
 HOD



V.N. Wagh
 Prepared By



“येथे बहुतांचे हित”

MARATHWADA MITRA MANDAL'S
COLLEGE OF COMMERCE

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ISO 9001:2015 Certified, Awarded as Best College by Savitribai Phule Pune University
202 A, Deccan Gymkhana, Pune – 411004

principal@mmcc.edu.in, enquiry@mmcc.edu.in, www.mmcc.edu.in, Ph: 020-25677932

12-08-2020

MA-Journalism and Mass Communication

Examination Committee (A.Y.2020-2021)

Agenda of the Meeting Conducted Online Mode (Google Meet)

- Finalization of Examination dates
- Finalization of examination patterns, and nature of assessments.
- Deadlines for examination administrative work.

MoM:

- Head of Department Prof. Santosh Shenai guided the members about the examination which will be conducted throughout the year.
- The examination has 50% internal and 50% external weightage
- Three assignments will be given for every theory subject, out of which one internal class test will be conducted semester-wise.
-

Members of the examination committee (Online Meeting)

Shri. Santosh Shenai, Chairman & HoD (MA-JMC)

Ms. Nutan Kanegaonkar, Member

Ms. Swapnaja Marathe, Member

Ms. Jyoti Kalgude (Administration Dept.)

Shenai





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302/ A, Deccan Gymkhana, Pune – 411004

Department of Computer Science

Minutes of Meeting

Examination Committee for AY 2018-19

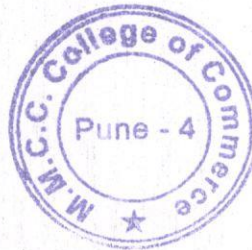
Date : 25th Sep 2018

Time : 11:30 AM to 12.15 PM


The following members were present:


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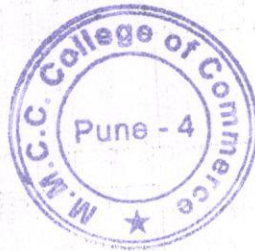
1. Prof. Vishakha Wagh
2. Prof. Nidhi Satavlekar
3. Prof. Meenal Kabra
6. Prof. Nita Patil
7. Prof. Geeta Patil
8. Prof. Charushila Nigudkar
9. Prof. Pranita Raskar
10. Prof. Punam Bhoj
11. Prof. Dr. Swapna Kolhatkar
12. Prof. Priyanka Jadhav
13. Prof. Ashwini Kitekar
14. Prof. Dr. Choudhari S
15. Prof. Garbhe Prifi
16. Prof. Manjiri Deshmukh
17. Prof. Shelar Swati
18. Prof. Amruta Paranjape
19. Prof. Yogesh Karande
20. Prof. Dr. Anpat S. M.
21. Prof. Dr. Rajeshwari Biradar
22. Prof. Dhoot Komal
23. Prof. Mathe S



| Sr. No. | Minutes of Meeting |
|---------|--|
| 1. | Prof. Dr. Anpat discussed the probable Examination dates with the team for Practical for FY, SY & TY BBA CA & Fy BSc (CS) classes for OCT/NOV 2018 examination. |
| 2. | Internal Marks sheets - All members agreed to submit the Internal mark sheet by 15/10/2018 in accordance with SPPU term end and conclusion of teaching. |
| 3. | <p>Theory / practical Examination for term 1 of AY 2018-19</p> <p>The departmental examination committee apprised the members on the following evaluation of theory and practical and its schedule along with preparedness for conduction of first year theory examination with communication of role and duty.</p> <p>a. Practical exam b. Internal Marks c. Theory Exam paper setting for first year d. Proof reading of question papers. e. Paper corrections f. PT Exam for first year students</p> |
| 4. | No other matter was put forth for discussion |


Prof. Vishakha Wagh
Exam In charge


Prof. Dr. S. M. Anpat
HOD





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Department of Computer Science

Minutes of Meeting

Examination Committee for AY 2018-19

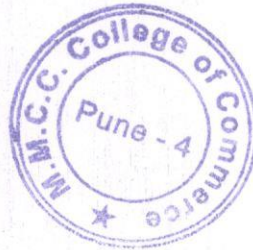
Date : 12th Feb 2019

Time : 11:30 AM to 12.15 PM

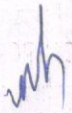
The following members were present:

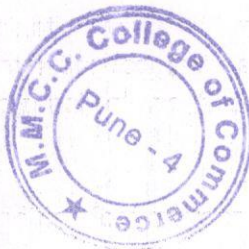
The following members were present:


1. Prof. Vishakha Wagh
2. Prof. Nidhi Satavlekar
3. Prof. Meenal Kabra
6. Prof. Nita Patil
7. Prof. Geeta Patil
8. Prof. Charushila Nigudkar
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14. Prof. Dr. Choudhari S
15. Prof. Garbhe Priti
16. Prof. Manjiri Deshmukh
17. Prof. Shelar Swati
18. Prof. Amruta Paranjape
19. Prof. Yogesh Karande
20. Prof. Dr. Anpat S. M.
21. Prof. Dr. Rajeshwari Biradar
22. Prof. Dhoot Komal
23. Prof. Mathe S



| Sr. No. | Minutes of Meeting |
|---------|---|
| 1. | Prof. Dr. Anpat discussed the probable Examination dates with the team for Practical for FY, SY & TY BBA CA & Fy BSc (CS) classes for APR 2019 examination. |
| 2. | Internal Marks sheets - All members agreed to submit the Internal mark sheet by 20/02/2019 in accordance with SPPU term end and conclusion of teaching. |
| 3. | <p>Theory / practical Examination for term 2 of AY 2018-19</p> <p>The departmental examination committee apprised the members on the following evaluation of theory and practical and its schedule along with preparedness.</p> <ol style="list-style-type: none"> Practical exam Internal Marks Theory Exam paper setting for first year Proof reading of question papers. Paper corrections PT Exam for first year students |
| 4. | No other matter was put forth for discussion |


 Prof. Vishakha Wagh
 Exam In charge




 Prof. Dr. S. M. Anpat
 HOD



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principal@mmcc.edu.in, enquiry@mmcc.edu.in, www.mmcc.edu.in, Ph: 020-25677932

04-08-2018

**MA-Journalism and Mass Communication
Examination Committee (A.Y. 2018-19)**

Agenda of the Meeting

1. Finalization of Examination dates
2. Finalization of examination patterns, and nature of assessments.
3. Deadlines for examination administrative work.

MoM

1. Head of Department Prof. Santosh Shenai guided the members about the examination which will be conducted throughout the year.
2. The examination has 50% internal and 50% external weightage
3. Three assignments will be given for every theory subject, out of which one internal class test will be conducted semester-wise.

Members of the examination committee

1. Shri. Santosh Shenai, Chairman & HoD (MA-JMC)
2. Ms. Nutan Kanegaonkar, Member
3. Ms. Swapnaja Marathe, Member
4. Ms. Jyoti Kalgude (Administration Dept.)

Santosh Shenai

