



“येथे बहुतांचे हित”

MARATHWADA MITRA MANDAL'S

## COLLEGE OF COMMERCE

Affiliated to Savitribai Phule Pune University, Re-Accredited by NAAC with "A" Grade  
ISO 9001:2015 Certified, Awarded as Best College by Savitribai Phule Pune University 202/A,

Deccan Gymkhana, Pune – 411004

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Sr.No	Particulars
1	IQAC Meeting Minutes dated 02/07/2022
2	IQAC Meeting Minutes dated 17/03/2023
3	IQAC Action taken report AY 2022-23
4	IQAC Meeting Minutes dated 13/07/2021
5	IQAC Meeting Minutes dated 09/10/2021
6	IQAC Meeting Minutes dated 24/03/2022
7	IQAC Action taken report AY 2021-22
8	IQAC Meeting Minutes dated 08/08/2020
9	IQAC Meeting Minutes dated 10/11/2020
10	IQAC Meeting Minutes dated 25/03/2021
11	IQAC Action taken report AY 2020-21
12	IQAC Meeting Minutes dated 10/09/2019
13	IQAC Meeting Minutes dated 04/01/2020
14	IQAC Action taken report AY 2019-20
15	IQAC Meeting Minutes dated 27/03/2019
16	IQAC Action taken report AY 2018-19



MARATHWADA MITRA MANDAL'S  
**COLLEGE OF COMMERCE**

Affiliated to Savitribai Phule Pune University, Re-Accredited by NAAC with "A" Grade  
ISO 9001:2008 Certified, Awarded as Best College by Savitribai Phule Pune University  
202 A, Deccan Gymkhana, Pune – 411004  
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***Meeting of Internal Quality Assurance Cell Members***

**Minutes of Meeting**

**Day & Date: Saturday, 02<sup>nd</sup> July, 2022**

**Venue: 5th Floor, MMM New Building, Deccan**

The following members were present :-

1. Prin B G Jadhav
2. Shri. Pradeep Lokhande
3. Mr. Shridhar Loni
4. Ms. Aarti Mundada
5. Mrs. Dhanashree Ghare
6. Dr. Devidas Golhar
7. Prof. S M Edke
8. Dr. Shilpa Kabra
9. Dr. Anpat S M
10. Prof. Santosh Shenai
11. Dr. Ashwini Kulkarni
12. Prof. Nidhi Satavlekar
13. Mr. Manohar Gohane
14. Mr. Jayant Nerkar
15. Shravan Bishnoi
16. Sneha Kashid
17. Dr. Swapna S Kolhatkar



Item No.	Minutes of Meeting
1.	<p>To read and confirm the minutes of the IQAC meeting dated 24th March 2022</p> <p>Minutes of the IQAC meeting held on 24th March 2022 were confirmed by the IQAC coordinator in the presence of the Chairman and other members.</p>
2.	<p>To apprise members about various activities / events</p> <p>Dr. Devidas Golhar apprised members about various academic and administrative compliances / activities successfully completed by the college. He further elaborated on the curricular, co curricular, extra curricular and sports events for the students and congratulated the five achievers for their success in competitive examination and sports (detailed report is attached as annexure 1). The achievers were felicitated at the hands of dignitaries.</p>
3.	<p>Review and confirmation of AQAR 2020-21</p> <p>The submission of AQAR 2020-21 was confirmed by members. Dr. Swapna Kolhatkar mentioned that the document was verified, scrutinized and approved by all IQAC members through a systematic approach that includes team work, presentations and analysis for further improvisations and implementation. The student representatives, Sneha Kashid and Shravan Bishnoi, confirmed the conduction of many activities in the college which have helped them in their development and to view the college as one big 'family'.</p> <p>Dr. Devidas Golhar appreciated the efforts of all involved in the AQAR submission and especially the process of AQAR data collection, collation and submission through a well defined team effort.</p>
4.	<p>To plan and prepare for ISO Certification</p> <p>The members discussed the process to be followed for the renewal of ISO Certification as per the NAAC advisory published on the website. Dr. Devidas Golhar advised on the formation of a committee for the implementation of the task and proposed an orientation session. Mr. Padeep Lokhande lauded the efforts of the college to bring transparency in governance especially during the pandemic times. He affirmed that the quality in college administrative processes and systems has benefited all.</p> <p style="text-align: right;">Proposed by : Dr. Anpat S M Seconded by : Dr. Ashwini Kulkarni</p>
5.	<p>To apprise the members on revised NAAC Guidelines and Standard Operating Procedure and accordingly plan for features on the website.</p> <p>Dr. Swapna Kolhatkar apprised the members of the revised NAAC guidelines that includes revised metrics, value added courses, experiential learning etc. Mr. Shridhar Loni emphasized on the value added courses along with domain knowledge to enhance skill development and adapting to the dynamic situation involving online (that ensures reachability to maximum students in tune with future needs) / offline</p>

	<p>methods. He further mentioned the need to develop a plan to reskill and upskill students for addressing various challenges through innovative learning.</p> <p>Dr. Swapna Kolhatkar also briefed all on the SOP that involves criteria wise specifications to be considered for the submission of AQAR. These guidelines and processes involve changes in website content and features that need to be incorporated as part of data availability and transparency. She proposed organization of sessions with criteria in charge in relevance to SOP to discuss the inclusion and implementation of SOP.</p> <p style="text-align: right;">Proposed by : Dr. Swapna Kolhatkar Seconded by : Prof. S M Edke</p>
6.	<p>To discuss on Academic Bank of Credits, a platform to upload credits earned by students under digilocker framework.</p> <p>Prof. S M Edke discussed the developments in the education system related to the credit system introduced in the curriculum and verification &amp; authentication of academic credentials. The college would be a part of Academic Bank of Credits as advised by statutory bodies. The credit system would benefit the placement opportunities of the students and contribute to the industry requirement of employable graduates / post graduates. Prof. Nidhi Satavlekar proposed the organization of training sessions / workshops for the same in coordination with the college examination officer.</p> <p style="text-align: right;">Proposed by : Prof. Nidhi Satavlekar Seconded by : Dr. Shilpa Kabra</p>
7.	<p>To discuss and plan the preparedness towards NEP 2020.</p> <p>With the implementation of NEP 2020, NAAC has advised on its preparedness and college will take steps to prepare for the same as per below given suggestions.</p> <ol style="list-style-type: none"> <li>a. Outcome Based Education : Mr. Shridhar Loni discussed the leveraging of knowledge that would motivate the students to study, analyze and present his area of interest for an outcome based education. Ms. Aarti Mundada agreed that such a practice would aid in personality development, learning regional, national and international languages to make a global citizen.</li> <li>b. Creative thinking : Mr. Shridhar Loni further reiterated that the 'out of box' or creative thinking of the young generation to be motivated for setting up an ecosystem for innovations. Awareness on establishing a startup and a value added course on its orientation could be beneficial.</li> <li>c. Promote Vernacular Medium : Mr. Pradeep Lokhande suggested the publication of testimonials (in the form of short videos) on the website by students to encourage other students, especially students from rural regions. Mr. Jayant Nerkar appreciated the fact that the college has continually supported and encouraged students for communication in the national /</li> </ol>

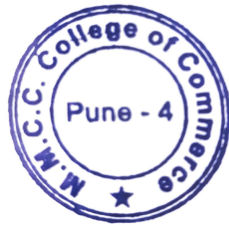
	<p>regional language through various student activities so as to develop their personality.</p> <p>d. Skill Development : Mr. Pradeep Lokhande suggested that entrepreneurs from rural regions be invited to address the students about the reality of entrepreneurial expectations, work and outcomes. Specifically, a session may be conducted on handling failure and success by entrepreneurs to inspire others. Mrs Dhanashree Ghare further mentioned the 'Connect Initiative : Student Counseling Program' that would provide a platform to complement the efforts towards personality development.</p> <p style="text-align: right;">Proposed by : Prof. Santosh Shenai Seconded by : Prof. Manohar Gohane</p>
	<p>No other matter was put forth by any of the members. The meeting ended on an assertion by all members who were advised by the Chairman to meet regularly over informal discussion about the status of work completed.</p>

Prepared By / Verified By



Dr. Swapna S. Kolhatkar  
IQAC Coordinator

Sign / Date: 02/07/2022



Approved By



Dr. Devidas Golhar  
Principal

Sign / Date: 02/07/2022

## Annexure 1

- a. Certificate programs were successfully conducted at college nodal center for IIRS-ISRO where 200 registered internal and external students for seven courses benefited
- b. Value added courses were designed and conducted at department level ie 1.XML using Editix with 10 student beneficiaries, 2.Escalate with Excel with 42 student beneficiaries and 3.Arduino with 30 student beneficiaries
- c. 3D printing certificate course as part of collaboration with MMCIII where 10 students and a faculty member participated
- d. e-Content published on website : <http://mmcc.edu.in/index.php/e-content>
- e. Unnat Bharat Abhiyaan : College application for the UBA scheme and funding has been sanctioned and college has received initial grant for the same
- f. Research orientation activity for students under MMCIII : students visited MMCOE Karvenagar Campus on 24/02/2022 and showed keen interest for 3D printing course
- g. Purchase of computers in accordance with CBCS 2019 pattern syllabus : 62 computers with i7 processor, 250 GB, 32 GB RAM received
- h. Students activities :
  - i. Inauguration of Students' forum and 'Maitreya' - students' corner at the hands of Police Inspector Ms. Meera Kavatikwar on 29th April 2022.
  - ii. Online conduction of curricular events, COM-FEST where competitions like Biz Quiz, Business Plan, Mad Ads, Presentation,Report Writing etc.were conducted from 24/01/2022 to 31/01/2022.
  - iii. Students' events involving curricular, co curricular, extra curricular, sports activities post pandemic - Rangoli Competition, MAD ADS, Mehendi Competition, Tattuo making competition, Business Plan Competition, Treasure Hunt were conducted
  - iv. Conduction of 'Walk of Unity', a cultural event to promote national integration and unity in diversity where 500 students participated representing 13 states as a procession on 29th April 2022
  - v. Conduction of 'Maharashtrachi Lokdhara' was celebrated as a cultural event to inculcate and promote Maharashtra's culture & heritage and Gopal Kala (symbolic dinner as part of MMCC family) on 4th June 2022.
  - vi. Activities conducted under Priyadarshini Yuvati Manch - Two eminent guests Dr. Priyanka Narnaware(DCP, Parimandal 1, Pune city) and Mrs Snehal Tarde(Actor, Producer, Writer) encouraged students to excel in their life in career of their choice
  - vii. Achievement at the recent MPSC examination for PSI - Gorakhnath Surase was appreciated for his achievement
  - viii. Three students; Sandhya Gaikwad, Prerana Kamble and Saloni Bhagat qualified CS Foundation under Competitive Examination Center and were felicitated along with Rishabh Deshpande for winning medal at Khelo India held at Bangalore and Karansingh Pawar for being selected as news anchor for TY-9 News Channel, Mumbai



- i. Establishment of 'Connect' initiative : Student Counseling Program. Mrs. Dhanashree Ghare apprised the members about 63 volunteers who would be trained to be approachable to other students for sensitization and bullying awareness.
- j. Campus placement training, drives and opportunities
- k. Visit by Eklavya Foundation and Savitribai Jyotirao Social Work College - on 1st April 2022, twelve girls, eighteen boys and three faculty members visited campus for general awareness
- l. Conduction of various workshops / webinars / seminars / annual prize or certificate distribution program etc. - Various events were conducted at department / college level as mentioned in the reports submitted
- m. NIRF AY 2020-21 submission for 2022 ranking - The IQAC submitted NIRF AY 2020-21 on 18th February 2022
- n. AISHE AY 2020-21 was submitted on 20/01/2022
- o. Internship / job opportunity under MoU with Delmon Solutions - Two students were placed with Delmon Solutions for internship
- p. E waste collection to promote green practices in view of Azadi ka amrit mahotsav - the college in collaboration with Pune Municipal Corporation and Cummins India Foundation conducted the e waste collection drive on 19th December 2021 with the participation of 25 students
- q. Social outreach programs, 'My river, my valentine', nirmalya composting, extension activity at 'Aapla Ghar', khan kamgar etc. were conducted regularly with the participation of NSS volunteers and students of various programs.





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***Meeting of Internal Quality Assurance Cell Members***

**Minutes of Meeting**

**Day & Date: Saturday, 17<sup>th</sup> March, 2023**

**Venue: 5th Floor, MMM New Building, Deccan**

The following members were present :-

1. Prin B G Jadhav
2. Prof. Tej Niwalikar
3. Mr. Shridhar Loni
4. Mr. Nihar Laddha
5. Mrs. Dhanashree Ghare
6. Dr. Devidas Golhar
7. Prof. S M Edke
8. Dr. Shilpa Kabra
9. Dr. Anpat S M
10. Dr. Ashwini Kulkarni
11. Prof. Santosh Shenai
12. Prof. Nidhi Satavlekar
13. Mr. Manohar Gohane
14. Mrs. Harshala Wadkar
15. Sneha Kashid
16. Dr. Swapna S Kolhatkar

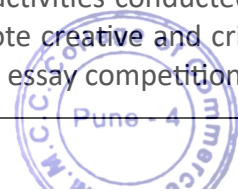




Item No.	Minutes of Meeting
1.	<p>To read and confirm the minutes of the IQAC meeting dated 2nd July 2022</p> <p>Minutes of the IQAC meeting held on 2nd July 2022 were confirmed by the IQAC coordinator in the presence of the Chairman and other members.</p>
2.	<p>To apprise members about various activities / events</p> <p>Dr. Devidas Golhar apprised members about various academic and administrative compliances / activities successfully completed by the college. He further elaborated on the curricular, co curricular, extra curricular and sports events for the students along with other activities / events (detailed report is attached as annexure 1).</p>
3.	<p>Institutionalizing a center for Indian and Foreign Languages</p> <p>All members agreed to institutionalize a Center for Indian and Foreign Languages and accordingly to allocate required infrastructure and resources along with the appointment of one coordinator for the same.</p>
4.	<p>To apprise outcome of :</p> <ol style="list-style-type: none"> <li>Alumni Meet 2022 and accordingly strengthen alumni</li> <li>SPPU sponsored two day state level workshop on NEP 2020</li> <li>NAAC sponsored one day state level seminar on NEP 2020</li> </ol> <p>Alumni Meet 2022 was organized on 6th November 2022. More than 300 alumni from 1991 to 2015 gathered for the alma mater. Alumni who had taken up higher education outside the country, showed keen interest in guiding students registered under MM International Center. Alumni working in the industry were willing to interact with students and guide them for their projects.</p> <p>The college conducted a SPPU sponsored two-day state level workshop on “Implementation of National Education Policy 2020 : Industry Institute Linkages” dated 14th &amp; 15th February, 2023 that was attended by 250 participants all across the state in offline &amp; online mode for generating awareness on NEP 2020. The college has completed the process for receiving grants for the workshop in stipulated time.</p> <p>Additionally, the college also conducted a one day state level NAAC sponsored seminar on ‘Redefining Institutional Perspective Plans in View of NEP 2020’ dated 25th February, 2023 and attended by 128 participants from all across the state in hybrid mode. The college is in process of submitting the evidence to NAAC for receiving the grant. Prof. Tej Niwalikar emphasized to prepare plans that attract students for academic programs and ensure outcome based education through experiential learning and value based education.</p>



	<p>To apprise members on:</p> <ol style="list-style-type: none"> <li>1. Progression of academic results and plans for improvisation</li> <li>2. Faculty development programs and future plans</li> <li>3. Foreign language courses</li> <li>4. PGRC progression and future plans</li> <li>5. Admission process for AY 2023-24</li> </ol> <p>The academic results for the previous academic year were based on online and offline examinations where credits were earned by students through regular courses and extra credits were earned through various activities as mentioned by Sneha Kashid. She further mentioned that the holistic development provided by college along with approachable teachers, guided her to become the individual she is. All members confirmed that the academic performance of all students has been good. Dr. Ashwini Kulkarni proposed for bettering academic results by strengthening remedial classes.</p> <p>The faculty development programs conducted in the year have strengthened all for the recent trends in industry and the changes in education. Members agreed that all departments need to further strengthen the faculty members through more technical and research programs that are interdisciplinary and relevant to society as suggested by Mr. Nihar Laddha.</p> <p>5. Prof. Manohar Gohane apprised the members that the foreign language courses have received a good response for German language for which the students will be eligible for due certification. The college plans to provide more options to students in future.</p> <p>All members agreed regarding the progress of PGRC and the registered research students. Dr. Nasir Shaikh, retired in the month of Jan 2023 and the college plans to have more research guides in the field of commerce and management for the future.</p> <p>Dr. Devidas Golhar apprised the members of the next year admission process through an in process ERP customized admission module by VM EduLife. The process of assessing the utility of the modules available with the identified ERP vendor is in process. Based on the requirement of process automation at college level and the offering of the module at a ready stage from the vendor, the decision of incorporating the ERP 'VM EduLife' would be taken up in AY 2023-24.</p> <p>Considering the implementation of CBCS pattern, the requirement for classrooms has increased and hence the admission for the BCom programme for its 6th division intake would be verified against the available infrastructure and would be decided there on.</p> <p style="text-align: right;">Proposed by : Dr. Ashwini Kulkarni Seconded by : Mr. Nihar Laddha</p>
6.	<p>To apprise the activities conducted under student forum for promoting creative &amp; critical thinking and Indian Knowledge System</p> <p>The online and on campus student forum generated interest amongst the students post pandemic. Dr. Swapna Kolhatkar apprised the members on the activities conducted for the students in regional, national and English language to promote creative and critical thinking through debates, group discussions, poster competitions, essay competition etc.</p>



	<p>There were activities conducted to showcase the Indian Knowledge System and Value system as part of Azadi Ka Amrit Mahotsav which made students aware of our rich heritage.</p> <p>Mr. Shridhar Loni discussed the effects of Industry 4.0 and predicted future work based on creativity, ideation that are integral to critical thinking. Mr. Nihar Laddha supported critical thinking and suggested events and internships to encourage entrepreneurship and startups. Mr. Shridhar Loni discussed the changing mindsets of students and the supporting technologies that need to be considered for holistic development of students.</p> <p>Mrs. Dhanashree Ghare shared her experience on 'Connect' initiative along with the importance of value education. Members agreed for exploring students' engagement in strengthening social / community outreach programs at orphanage - 'Apla Ghar' through participating in generating rural health awareness, pitfalls of addiction, female hygiene etc for tribal / underprivileged sections of society.</p> <p style="text-align: right;">Proposed by : Mrs. Dhanashree Ghare Seconded by : Prof. Nidhi Satavlekar</p>
7.	<p>To apprise faculty appointment as per rules and regulations</p> <p>All members agreed to appoint faculty members considering course workload stipulated by the rules and regulations of the affiliating university and as submitted by the department.</p> <p>Dr. Devidas Golhar apprised the members that the college refers to the guidelines regularly on faculty appointments given by various statutory bodies. Accordingly all heads of departments were instructed to identify any changes in nature and requirement of faculty appointments. Members also deliberated on identifying staffing requirements in accordance with vision of NEP 2020 and autonomy.</p> <p>The regular recruitment requires the approval of staff roster from the Department of Social Welfare, Govt. of Maharashtra. Since the window for the roster verification is opened by the government, the institute has initiated the documentation and further process of roster approval from the Department of Social Welfare, Govt. of Maharashtra, followed with upon the approval of roster, further process of recruitment would be initiated with necessary guidelines in accordance with Savitribai Phule Pune University.</p> <p style="text-align: right;">Proposed by : Prin. B G Jadhav Seconded by : Mr. Shridhar Loni</p>
8.	<p>To apprise members of the preparedness towards the autonomy and seek their guidance</p> <p>Dr. Devidas Golhar apprised the members of the current educational scenario regarding autonomy and the ongoing preparations towards it. He further sought the guidance of members for its implementation. All agreed for preparations towards statutory compliance relating to academic, administrative and financial autonomy.</p>

	<p>Prin. B G Jadhav directed all members to strengthen the best practices of the college and ensure continuation of social / community outreach programs for the holistic development of students and realizing the motto, 'Welfare of Masses'.</p> <p style="text-align: right;">Proposed by : Dr. Devidas Golhar Seconded by : Prof. Tej Niwalikar</p>
9.	<p>To apprise members towards the preparedness of Academic &amp; Administrative Audit for AY 2021-22 as per revised University process and format</p> <p>The Academic &amp; Administrative Audit Committee was revised in November 2022 for the audit of AY 2021-22. The committee is expected to ensure compliance as per the affiliating university's auditing guidelines and process. All members agreed to the committee revision and proposed the conduction of a training session so as to generate awareness about the revised auditing process.</p> <p style="text-align: right;">Proposed by : Dr. Sandip Anpat Seconded by : Prof. S M Edke</p>
10.	<p>To apprise student satisfaction survey 2021-22 and accordingly revise existing departmental plans</p> <p>Prof. Nidhi Satavlekar apprised the members of the student satisfaction survey 2021-22. The feedback received was positive for the regular academics and many curricular/co-curricular / extra curricular / sports activities that students participated in enthusiastically, especially post pandemic.</p> <p style="text-align: right;">Proposed by : Prof. Santosh Shenai Seconded by : Dr. Shilpa Kabra</p>
	<p>No other matter was put forth by any of the members. The meeting ended on an assertion by all members who were advised by the Chairman to meet regularly over informal discussion about the status of work completed.</p>

Prepared By / Verified By



Dr. Swapna S. Kolhatkar  
IQAC Coordinator  
Sign / Date: 17/03/2023



Approved By



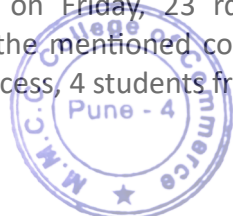
Dr. Devidas Golhar  
Principal  
Sign / Date: 17/03/2023

## Annexure 1

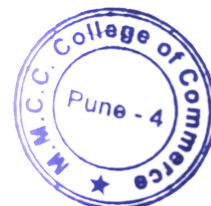
- a. Certificate programs were successfully conducted at college nodal center for IIRS-ISRO where 7 registered internal students for two courses benefited
- b. The Competitive Examination (Guidance) Center has been strengthened through various activities like guest lectures, career guidance sessions, etc in the last academic year.
- c. 3D printing certificate course as part of collaboration with MMCIIL - the positive response from the first batch of students has motivated 23 more students to register for the course and complete it.
- d. The examination department conducted awareness session as per affiliating university guidelines for Academic Bank of Credits during the first semester of AY 2022-23
- e. 'Connect' initiative : Student Counseling Program.
  - a. To promote 'Sharing is Caring' for mental well being, the students of TYBBA(CA) participated in 'Food Donation Campaign in Orphanage' at Narhe under the initiative, 'Astitva' to celebrate Chhatrapati Shivaji Maharaj Jayanti on 18th February 2023; Sinhgad Fort cleaning on 21st February 2023 and stationary donation on 10th March 2023 at Shrivatsa.
  - b. Outlive : In tune with the earlier series of sessions on mental health, the team of Outlive has conducted another series of Orientations and Workshops, in which the students of various programs participated with a large number. The orientations and workshops were conducted during 2nd, 3rd, & 4th March in which approximately 500 students attended the orientations and more than 200 students participated in the intensive workshops. The expert Ms. Sanjana dedicatedly conducted all sessions for 3 days.
  - c. A two hour guest lecture titled 'Rational Emotive Behaviour Therapy - REBT' on the occasion of Women's day i.e. 8th March 2023 was organized by IQAC for all teaching and non teaching women staff. The guest speaker, Mrs. Dhanashree Ghare, Counsellor guided the women on maintaining work life balance.
- f. Additional e-Content was published on the website to strengthen the learning resources for students.
- g. Students curricular, co curricular, extra curricular, cultural and sports activities were conducted as listed below :
  - a. Participation in SPPU event 'Avishkar' : 4 projects were presented on land mapping, encryption using pattern, sentiment analysis and student 'Connect' initiative.
  - b. Har Ghar Tiranga on 13th August 2022 where all uploaded their photograph as part of SPPU initiative to set a World Record in the Guinness Book
  - c. Rakshabandhan Celebration at Deccan Police Station on 11th August 2022.
  - d. Blood Donation by 58 volunteers and street play by NSS students on 24th September 2022 where 176 students participated.
  - e. More than 55 students participated in Swachata Abhiyan on 17th Sep 2022. They presented a skit related to the environment at Omkareshwar Mandir, Pune.
  - f. 53 NSS volunteers participated in NSS Winter Camp at Malkhed that was organized from 22nd to 28th February 2023 where community / social outreach activities like cleanliness, health awareness, group discussions, physical and mental exercise etc were carried out. The volunteers also participated for awareness on health and check up under Unnat Bharat Abhiyan.



- g. 56 NSS volunteers participated in river cleaning, 'My River My Valentine' on 12th February 2023 in association with Pune Municipal Corporation and Worship Earth Foundation.
- h. College players' athletes and other sports persons have participated in more than 30 different intercollegiate events. 35 students of MMCC have been selected for inter zonal competitions and 11 others represented the college at the All India Inter University Competition. We won, in all, 30 Individual Gold medals, 12 Silver medals and; 13 Bronze medals at various levels.
- i. Cricket team was Runner-up at the Intercollegiate David Karandak Championship organized by Pune City Zonal Sports Committee.
- j. Rutuja More of FYBBA(CA) stood third in Badminton, Women's Tournament jointly organized by MMCC and MMCOE on the occasion of Women's Day ie 8th March 2023
- k. Students presented a play on 'Happy Wedding Anniversary' at Baba's Karandak, Nashik, a state level competition on 14th February 2023 where SYBCom student, Shreyas Joshi was judged the 3rd best male actor along with other accolades for the lighting team.
- h. Awards and recognition won by students, teachers or college
  - a. Student achievement in National Level Poster Competition - Student of SYBBA, Shivani Shinde secured 1st position in the National Level Poster Competition on 'Business Idea' organized by St.Mira College's Centre for Women Entrepreneurship and IIC. She presented her Business Plan during the competition. As a prize she received a prize money of Rs 2000/- and the certificate.
  - b. Success at Alfaz Kavya Pratiyogita 22-23 -Intercollegiate Competition of Self Composed Hindi Poetry
  - c. Shantanu Kulkarani, Atharva Naik and Anushaka Shinde - students of SY BBA(CA) ranked at second position in the event, BUGZILLA and won Cash Prize of Rs 3000/ in Intercollegiate Fest, Technotsav'23 organized by city college on 10th March 2023.
  - d. Rutuja More of FYBBA(CA) stood third in Badminton, Women's Tournament jointly organized by MMCC and MMCOE on the occasion of Women's Day ie 8th March 2023
- i. Collaboration :
  - a. Institute of Company Secretaries of India and review of activities under existing associations / collaborations - The College signed a Memorandum of Understanding on 19th August, 2022 with ICSI to work together towards co-operation in respect of professional training, education and examinations.
  - b. National Association of Software and Service Companies (NASSCOM) in March 2023
- j. Awareness session on Violence against women - "Protective Legislations Preventing Violence Against Women" By Dr. Vaishali Jadhav on November 25th, the International Day for the Elimination of Violence Against Women is observed was attended by 124 girl students.
- k. Campus placement training, drives and opportunities :
  - a. Gallagher LLP on Friday, 23 rd Sept. 2022 for the designation of "Process Associate" in the mentioned company. Mr. Mohnish Sharma along with At the end of the process, 4 students from our college got selected for placement in the company.



- b. Placement session of IANT on Wednesday, 19th Oct., 2022 : MMCC, in collaboration with IANT (Institute of Advance Network Technology), conducted a Placement orientation session for Commerce Students. Around 165 students attended the session.
- l. Activities conducted as part of Unnat Bharat Abhiyan : College has received funds of Rs 50,000/- from central government for rural development under UBA. College participated in Gram sabha for rural connect. College has adopted 5 villages ie Ambi, Malkhed, Agalambe, Zalanwadi, Matalwadi where volunteers and faculty members have conducted demographic surveys and two medical camps.
- m. IEEE-GRSS Bombay Chapter's One Day National Level Virtual Seminar on 'Emerging Trends in Remote Sensing - ETRS 2022' was successfully conducted on 26th Nov 2022 in in collaboration with 1) Milliya Arts, Science & Management Science College, Beed 2) Marathwada Mitra Mandal's College of Commerce, Pune and 3) New Arts, Commerce & Science College, Ahmednagar
- n. In collaboration with Quality Improvement & Planning of Savitribai Phule Pune University Organized Two Day State Level Workshop on "Implementation of National Education Policy 2020 : Industry Institute Linkages" on 14th & 15th February 2023
- o. In Collaboration with NAAC, Bangalore, IQAC organized a One Day State Level Seminar on "Redefining Institutional Perspective Plans in View of NEP 2020" on 25th February 2023.
- p. Annual Prize Distribution Ceremony : This event was successfully conducted on 17th February 2023 for felicitating meritorious students in curricular / co curricular / extra curricular and sports activities. Dr P C Shejwalkar award of excellence was felicitated to two students for academic performance in commerce.
- q. Alumni Meet : Alumni Meet 2022 was organized on 6th November 2022. More than 300 alumni from 1991 to 2015 gathered for the alma mater. They were proud of the success of the college along with their professional and personal accomplishments. The lively conversation amid the refreshment, added to the jovial camaraderie of the meet.
- r. Social Outreach Program at orphanage, 'Aapla Ghar' : College successfully conducted a year long social outreach activity at Aapla Ghar for the children by providing them with orientation on personality development and awareness on computer skills.
- s. College participated in NIRF 2023 ranking
- t. ISO Certification : The college renewed the ISO certification in the month of February 2023.
- u. PEHEL 2022 for Plastic and E-waste Handling for Eco- friendly Lifestyle : students participated in this activity initiated by PuneMunicipal Corporation in the month of december for which college received an award in January 2023
- v. Green, Energy and Environmental Audit : The college green, energy and environmental audit was completed by Engress Services in the month of November 2022. The feminine hygiene care unit has been installed in women's toilets on a rental basis as an initiative towards environmental consciousness. College has planned an association with ScrapMan Pvt Ltd to promote green practices related to paper waste management.






MARATHWADA MITRA MANDAL'S  
**COLLEGE OF COMMERCE**

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ISO 9001:2015 Certified, Awarded as Best College by Savitribai Phule Pune University

202/A, Deccan Gymkhana, Pune – 411004

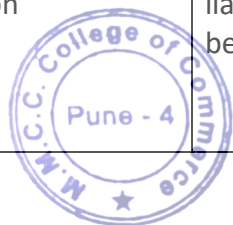
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### **Action Taken Report AY 2022-23**

<b>Sr. No</b>	<b>Recommendation by IQAC</b>	<b>Action taken and Outcome</b>
1.	To conduct sponsored seminar / workshop	<ol style="list-style-type: none"><li>1. In collaboration with two other colleges from Marathwada region, the college organized IEEE-GRSS Bombay Chapter's One Day National Level Virtual Seminar on 'Emerging Trends in Remote Sensing - ETRS 2022' on 26th Nov 2022 for awareness on remote sensing applications where 447 participants attended the seminar.</li><li>2. College conducted in collaboration with Quality Improvement &amp; Planning of Savitribai Phule Pune University Two Day State Level Workshop on "Implementation of National Education Policy 2020 : Industry Institute Linkages" on 14th &amp; 15th February 2023 for generating awareness amongst the 160 participants.</li><li>3. College conducted a NAAC sponsored one day state level seminar on 'Redefining Institutional Perspective Plans in View of NEP 2020' on 25th February 2023 to generate awareness on NEP and attended by 128 participants.</li></ol>
2.	To ensure preparedness towards NEP 2020 	<ol style="list-style-type: none"><li>1. College conducted student events that strengthen critical thinking and awareness on Indian Knowledge System</li><li>2. The compliance to Academic Bank of Credits was ensured in accordance with affiliating university guidelines</li><li>3. College strengthened conduction of value added courses for skill development for industry readiness</li><li>4. Various activities were conducted for promotion of multidisciplinary skills through experiential learning</li><li>5. Students were provided a platform to showcase regional arts and national integration. The college also provides a facility for academic programs in regional</li></ol>



		<p>language.</p> <p>6. College follows the guidelines of statutory bodies for strengthening online mode of teaching and learning.</p>
3.	To strengthen industry collaboration	<ol style="list-style-type: none"> <li>1. College collaborated with NASSCOM and more than 350 students enrolled for the certification program</li> <li>2. The ISO certification was renewed as per NAAC issued guidelines</li> <li>3. College collaborated with ScrapMan Pvt. Ltd. to promote green practices through waste management</li> <li>4. The college collaborated with Maharashtra State Election and 'WE Foundation' for Electoral Literacy Club</li> </ol>
4.	To implement innovative central data repository system	As an innovative practice, the IQAC members planned, designed and implemented the central data repository system for managing documentation at individual, department and college level as an outcome of an interim meeting.
5.	To strengthen foreign language courses	Various foreign languages were offered during the academic year where the student popular German course is in progress. The students will be eligible for due certification soon. In AY 2023-24, all foreign languages will be proposed for conduction.
6.	To strengthen student curricular, co curricular, extra curricular and sports activities	Curricular, co-curricular, extra-curricular activities were conducted in the month of March 2023 to promote team building, team spirit, creative & critical thinking and holistic development of students. More than 1700 certificates were distributed to encourage students for excellence.
7.	To strengthen quality of research culture through social / community outreach programs	<ol style="list-style-type: none"> <li>1. The college conducted demographic survey and health awareness camp in five adopted villages as part of Unnat Bharat Abhiyan</li> <li>2. The volunteers at NSS camp conducted drives on cleanliness, health awareness etc and attended lectures on social issues.</li> </ol>
8.	Strengthening infrastructure & learning resources	<ol style="list-style-type: none"> <li>1. The college received ICT equipment as part of NASSCOM CSR to strengthen the laboratory infrastructure for research activity.</li> <li>2. The routine maintenance of physical facilities was done.</li> <li>3. Online library resources were strengthened.</li> <li>4. Website improvisations were finalized and conveyed.</li> </ol>
9.	To strengthen Alumni Association	The Alumni Association organized Alumni Meet 2022 to liaise with various alumni and provide scope for interaction between students and alumni for various activities.



10.	To strengthen 'Connect' initiative	Various activities like guest lectures, group discussions, competitions were conducted to ensure the well being of students. Monthly newsletter is published to showcase participation and excellence for encouraging all towards social interaction.
11.	To strengthen best practices	The college continues to strengthen its best practices through academic learning facilitation especially for the underprivileged, faculty professional development, interaction & feedback with stakeholders like parents, alumni, employers etc.
12.	Student Satisfaction Survey Analysis	The student satisfaction survey for AY 2022-23 was analyzed for strengthening good practices and improvising any lacunae in AY 2023-24.

Dr. Swapna S Kolhatkar  
IQAC Coordinator



Dr. Devidas Golhar  
Principal



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***Meeting of Internal Quality Assurance Cell Members***

**Minutes of Meeting**

**Day & Date: Tuesday, 13<sup>th</sup> July, 2021**

**Venue: Principal's Cabin**

The following members were present :-

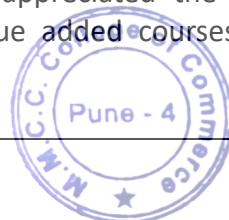
1. Dr. Devidas Golhar
2. Mr. Rameshwar Mundhe
3. Dr. N B Shaikh
4. Dr. S S Pokharna
5. Dr. Anpat S M
6. Dr. Ashwini Kulkarni
7. Prof. Santosh Shenai
8. Prof. Nidhi Satavlekar
9. Mrs. Harshala Wadkar
10. Mr. Manohar Gohane
11. Dr. Swapna S Kolhatkar



Item No.	Minutes of Meeting
1.	<p>To read and confirm the minutes of the previous IQAC meeting</p> <p>Minutes of the IQAC meeting held on 25<sup>th</sup> March 2021 were confirmed by the IQAC coordinator in the presence of the Chairman and other members.</p>
2.	<p>To review the suggestions by NAAC peer team members and apprise the IQAC members about the progress made towards the suggestions</p> <p>Dr. S S Kolhatkar read the recommendations / suggestions by NAAC peer team and apprised the members present about the progress made towards the recommendations in continuation to meeting held on 10th November 2020 as given below :</p> <p>Recommendation viii) : Competitive Examination Center was established on 3rd June 2021 for providing guidance to UPSC / MPSC Civil Services / CA / CS / CMA / IBPS aspirants.</p>
3.	<p>To apprise members about a) inauguration of competitive examination center, b) MoU with MMCI, c) NSS vaccination drive, d) ranking in MDRA and e) submission &amp; acceptance of data for MIS AY 2020-21</p> <p>Dr. Anpat S M apprised the members about the inauguration of the competitive examination center (CEC) at the hands of Dr. Rajendra Bharud, IAS District Magistrate and Collector, district Nandurbar on 11th July 2021 which received wide media coverage for his valuable inputs. The CEC was established in June 2021 with the sole objective of providing guidance to students from all strata of society. He next mentioned the MoU with MakeItHappen Center for Invention, Innovation &amp; Incubation and its prospects in entrepreneurial ventures for faculty and alumni through legal, technical and financial support.</p> <p>With reference to the meeting on 25th March 2021 and a suggestion therein, Dr. S S Kolhatkar mentioned the successful conduction of Covid-19 vaccination drive on 26th June 2021 in association with Pune Municipal Corporation for 131 staff at MMCC, Deccan Gymkhana campus and NSS students.</p> <p>Prof. Nidhi Satavlekar apprised the members of overall ranking awarded and specifically for SPPU affiliated colleges to BCom, MA(JMC), BBA, BBA(CA). Mrs. Harshala Wadkar briefed all members about the submission of MIS AY 2020-21 and receipt of NOC from SPPU for the same.</p>



4.	<p>To review efforts by library towards accessing e learning resources</p> <p>Mr. Manohar Gohane discussed the student awareness for accessing e-learning resources as a result of the online workshops that were successfully conducted during the pandemic. All members requested for a similar workshop for all faculty members once again and to continue his efforts. Members also discussed the implementation of SPPU 2019 pattern CBCS syllabus for the AY 2021-22 for the third year programmes.</p>
5.	<p>To review Academic &amp; Administrative Audit and its recommendations</p> <p>With reference to academic &amp; administrative audit along with faculty appraisal on 28th May 2021 (annexure attached) for Department of Computer Science and on 7th &amp; 8th June 2021 for Department of Commerce; the members discussed the following. Dr Razak Sayyad and Mr Sangram Kadam discussed factors such as alumni, student activity, placement, professional membership, social activity, student club / discussion forum etc as their recommendations for the departmental success. Prin. Dr. Anil Adsule and CA Susheel Bhandari discussed acquiring new technological skills for digital teaching and learning, developing quality E- content as their recommendations for the departmental success. The major recommendations are :</p> <ol style="list-style-type: none"> <li>a. Student Forum</li> <li>b. Association with Professional bodies</li> <li>c. Acquiring new technological skills for digital teaching and learning</li> </ol>
6.	<p>To review status of examinations and PGRC</p> <p>Dr. S S Pokharna, CEO, apprised the members about the online examination process for AY 2020-21 that included online form submission support, paper setting duty and process, hall ticket generation, time table etc. Dr. Devidas Golhar suggested the use of Google Apps and Groups for important notifications and communication.</p> <p>Dr. N B Shaikh and Dr. Ashwini Kulkarni discussed the progress made under PGRC and mentioned the finalization of research policy and guidelines under which research activities could be conducted, and the inclusion process of research students of other research centers. All members also welcomed the suggestion of conducting Saturday research activity / forum to promote interdisciplinary studies.</p>
7.	<p>To review feedback analysis of Student Satisfaction Survey AY 2019-20</p> <p>Prof. Nidhi Satavlekar discussed the revised student satisfaction survey in accordance with the seven criteria parameters given by NAAC for AY 2019-20 and its subsequent analysis. She mentioned that students appreciated the college environment. The college proactively planned for free value added courses and to enhance student centric activities.</p>



8.	<p>To prepare for activities like :</p> <p>a) Admission for AY 2021-22 : Prof. Dr. Anpat S M discussed the customization of Vridhhi software for the purpose of admission for AY 2021-22 in accordance with SPPU Guidelines.</p> <p>b) Annual Report for AY 2020-21 : All members agreed for coordinating for the updation of BCUD profile on SPPU website for the compilation of college data.</p> <p>c) Strengthening Competitive Examination Center : Dr. Anpat S M discussed the three month schedule for students enrolled in the center, the list of experts and faculty members to guide them, conducting tutorials and other activities to strengthen CEC.</p> <p>d) Implementation of recommendations for department progress : As part of recommendations, Dr. S S Pokharna and Dr. Anpat S M briefed about value added courses, yearly student activity, student forum, technical training for digital world and alumni interaction for departmental progress agreed by all members.</p> <p>e) Student Satisfaction Survey AY 2020-21 : Prof. Nidhi Satavlekar discussed the time period for sharing the said survey with students and its availability on the website as per NAAC specification.</p> <p style="text-align: right;">Proposed by : Dr. S S Kolhatkar Seconded by : Dr. N B Shaikh</p>
	<p>No other matter was put forth by any of the members. The meeting ended on an assertion by all members who were advised by the Chairman to meet regularly over informal discussion about the status of work completed.</p>

Prepared By / Verified By



Dr. Swapna S. Kolhatkar  
IQAC Coordinator

Sign / Date: 13/07/2021



Approved By



Dr. Devidas Golhar  
Principal

Sign / Date: 13/07/2021



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***Meeting of Internal Quality Assurance Cell Members***

**Minutes of Meeting**

**Day & Date: Saturday, 09<sup>th</sup> October, 2021**  
**Venue: 5th Floor, MMM New Building, Deccan**

The following members were present :-

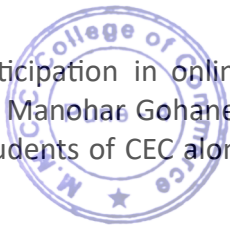
1. Prin B G Jadhav
2. Shri Tej P Niwalikar
3. Shri. Pradeep Lokhande (online)
4. Mr. Manish Ingle (online)
5. Mr. Nihar Laddha
6. Ms. Aarti Mundada
7. Mrs. Dhanashree Ghare
8. Mr. Girish Kulkarni
9. Pranav Urankar
10. Mahima Thombre
11. Dr. Devidas Golhar
12. Prof. S M Edke
13. Dr. Shilpa Kabra
14. Dr. Anpat S M
15. Dr. Ashwini Kulkarni
16. Prof. Nidhi Satavlekar
17. Mrs. Harshala Wadkar
18. Mr. Manohar Gohane
19. Dr. Swapna S Kolhatkar

[Online meet link: <https://meet.google.com/skn-sivm-dmb>]



Item No.	Minutes of Meeting
1.	<p>To read and confirm the minutes of the previous IQAC meeting.</p> <p>Minutes of the IQAC meeting held on 13<sup>th</sup> July 2021 were confirmed by the IQAC coordinator in the presence of the Chairman and other members.</p>
2.	<p>To revise the list of IQAC members and other committees considering retired staff / appointment of new staff.</p> <p>All members agreed on the revised list of IQAC members and other committees considering retirement of Dr. S S Pokharna and Mrs. S P Khese. The alumni and parent member names were also revised considering the new academic year. The SPPU circular on student council and student elections has not been issued till date due to pandemic. Hence two students(one boy, one girl) were nominated based on academic performance.</p>
3.	<p>To apprise members about</p> <ol style="list-style-type: none"> <li>a. Nodal center of IIRS-ISRO at college</li> <li>b. NIRF AY 2019-20 submission for 2021 ranking</li> <li>c. Annual report submission for AY 2020-21</li> <li>d. Saturday Research Activity under PGRC</li> <li>e. Student forum - MMCC Log Book</li> <li>f. Revamping of composting pit for green practices</li> <li>g. Sports achievement by Rushikesh Gaikwad in Indian Cricket</li> <li>h. Institutionalized an academic excellence award in the remembrance of Late Dr P C Shejwalkar, renowned teacher in the field of Commerce &amp; Management</li> <li>i. Collaboration with Western India Regional Council of The Institute of Chartered Accountants of India</li> <li>j. ERP review for online admission and online examination purpose in times of pandemic and social distancing</li> </ol> <p>The Chairman congratulated all on the establishment of a nodal center of IIRS-ISRO at the college that benefited 80 registered internal and external students. The evaluation of these students by the organization would be completed soon. He declared that it was a proud moment for the college to have Mr. Rushikesh Gaikwad, alumni, to play for the Indian Cricket Team. In addition, he discussed the plan of activities to be conducted in collaboration with Western India Regional Council of The Institute of Chartered Accountants of India.</p> <p>He applauded the efforts of all in establishing an online student forum - MMCC Log Book to promote the co-curricular and extra curricular activities in students and would be incorporated in the college website. The forum as suggested by Mr. Sangram Kadam during academic audit, is implemented using the blog concept and also showcases college achievements and achievers in various activities.</p>



	<p>He further declared the Institutionalized academic excellence award in the remembrance of the Late Dr P C Shejwalkar, renowned teacher in the field of Commerce &amp; Management for academic toppers of the college. He apprised the members of the submission of NIRF AY 2019-20 for 2021 ranking through the DCS system along with Annual report submission for AY 2020-21 on SPPU website.</p> <p>The Chairman apprised all members of the renovation and successful implementation of ERP i.e. web based Vriddhi Software for the online admission process for AY 2021-22 of all classes and courses in order to follow social distancing guidelines.</p>
4.	<p>To organize conference / workshop / webinar for faculty development</p> <p>Dr. Ashwini Kulkarni proposed a conference / workshop / webinar for faculty development on interdisciplinary research topics. All members discussed relevant areas of interdisciplinary research like management, computer science, engineering etc that would benefit the faculty members in teaching as well as research work.</p> <p style="text-align: right;">Proposed by : Dr. Ashwini Kulkarni Seconded by :Dr. S S Kolhatkar</p>
5.	<p>To strengthen extension activity at 'Apla Ghar' through certificate programs on computer skill and personality development.</p> <p>Mr. Vijay Phalnikar, welcomed the schedule of computer skill and personality development programs put forth by the members that involves basic word, excel, powerpoint; learning along with activities like painting, story telling, drama etc. The members discussed faculty and student volunteers visiting 'Apla Ghar' as per social distancing norms and the childrens' study schedule.</p> <p style="text-align: right;">Proposed by : Prof. S M Edke Seconded by : Dr. Ashwini Kulkarni</p>
6.	<p>To strengthen</p> <ol style="list-style-type: none"> <li>a. Library resources in view of CEC</li> <li>b. Computer / Electronics Laboratory</li> </ol> <p>Dr. Anpat S M discussed the student participation in online CEC lectures and the e-access facility provided by the library. Mr. Manohar Gohane proposed the purchase of books in the library to provide for the students of CEC along with the use of online resources.</p> 

	<p>Dr. Anpat S M mentioned the need for purchase of computers / electronic equipment for respective laboratories in accordance with the updated SPPU syllabus that specifies the latest technologies implementation.</p> <p style="text-align: right;">Proposed by : Mr. Manohar Gohane Seconded by : Dr. Anpat S M</p>
7.	<p>To strengthen placement activity for UG / PG courses</p> <p>All members agreed to coordinate with the newly appointed MMM's placement officer. In addition to the CRD and its initiatives on placement orientation, the departmental requirements on internships, job sector, student profiles etc were shared with the placement officer.</p>
	<p>No other matter was put forth by any of the members. The meeting ended on an assertion by all members who were advised by the Chairman to meet regularly over informal discussion about the status of work completed.</p>

Prepared By / Verified By



Dr. Swapna S. Kolhatkar  
IQAC Coordinator

Sign / Date: 09/10/2021



Approved By



Dr. Devidas Golhar  
Principal

Sign / Date: 09/10/2021



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***Meeting of Internal Quality Assurance Cell Members***

**Minutes of Interim Meeting**

**Day & Date: Thursday, 24<sup>th</sup> March, 2022**

**Venue: Principal's Cabin**

The following members were present :-

1. Dr. Devidas Golhar
2. Prof. S. M. Edke
3. Dr. Anpat S M
4. Dr. Shilpa Kabra
5. Prof. N Satavlekar
6. Mrs. Harshala Wadkar
7. Mr. Manohar Gohane
8. Dr. Swapna S Kolhatkar

Criteria In charge / members were also present in addition to the above IQAC members

9. Dr. Kalpana Vaidya
10. Prof. Amol Chaudhari
11. Prof. Swapnil Kamble
12. Prof. Vishakha Wagh



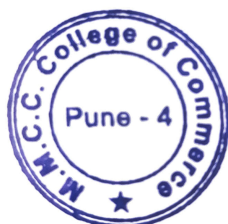
Item No.	Minutes of Meeting
1.	<p>To read and confirm the minutes of the IQAC meeting dated 9th October 2021</p> <p>Dr. S S Kolhatkar read and confirmed the minutes of IQAC meeting dated 9th October 2021 and apprised the members on the activities conducted.</p>
2.	<p>Review and confirmation of AQAR 2020-21</p> <p>IQAC members were apprised of the revised AQAR guidelines and the status of AQAR 2020-21 submission. Various audit reports have been uploaded as evidence for the online submission. Weblinks have been submitted as per the NAAC SOP.</p> <p>Dr. Devidas Golhar suggested the planning and implementation of a criteria wise action plan on a quarterly basis. All members confirmed the planning and action taken for the implementation of the seven criterias.</p>
3.	<p>To review workshop / webinar conducted till date.</p> <p>All members confirmed the successful conduction of a number of extension activities at Apla Ghar, vaccination drives, student events and webinar on 'Copyright Realization : Preparing for Future' etc. All events and activities received positive responses. Dr. Devidas Golhar, suggested all criteria in charge to maintain evidence in a proper manner.</p>
4.	<p>To review plan of action for activities like :</p> <ol style="list-style-type: none"> <li>a) Bridge course / remedial / value added / certificate courses</li> <li>b) E Content</li> <li>c) Course attainment as per revised NAAC guidelines</li> <li>d) Activities conducted under MoU</li> <li>e) IPR Workshop</li> <li>f) Updation of dead stock register</li> <li>g) Classroom and campus maintenance</li> <li>h) Alumni Meet</li> <li>i) Review of welfare activities</li> <li>j) Green, energy and environment audit</li> </ol> <p>Criteria I in charge discussed the plan and action taken for activities like bridge course / remedial / value added / certificate courses</p> <p>Criteria II in charge discussed the status of e content developed by faculty members and the planning for course attainment workshop conduction after the university results declaration.</p> <p>Criteria III in charge / representative discussed the activities to be conducted under a collaboration for the benefit of students. The feedback of the IPR workshop was reviewed by all.</p>

	<p>Criteria IV in charge agreed to update the dead stock register as a result of new purchases made. Dr. Devidas Golhar suggested having three DSRs for convenience. They would be kept as per library, commerce and other departments. The classroom and campus maintenance was also discussed and everybody agreed to prepare for the offline classes.</p> <p>Criteria V in charge discussed the status of activities conducted under alumni association and efforts in reaching out to past alumnus through social media.</p> <p>Criteria VI in charge mentioned the revision of various policy documents and its availability on the website as per NAAC guidelines.</p> <p>Criteria VII in charge discussed the green, energy and environmental audit report for AY 2020-21.</p>
5.	<p>To plan and conduct student curricular, co curricular, extra curricular and sports activities on college level</p> <p>All members agreed on the relaxation in social distancing guidelines and post pandemic enthusiasm of students for the conduction of curricular, co curricular, extra curricular and sports activities on college level to cognize talent and nurture teamwork. The cultural committee was directed to propose a plan detailing the events, judges, dates, rules, budget etc for the various events and communicate to departments and student groups.</p>
6.	<p>Review suggestions by energy and environment audit AY 2020-21</p> <p>The suggestions on green, energy and environmental audit conducted for previous year were confirmed by Criteria VII in charge. He apprised the members of the suggestion on solar PV.</p>
7.	<p>To apprise the members on NAAC SOP and plan for data availability on the website.</p> <p>The IQAC coordinator elaborated on the NAAC SOP guidelines and focused on weblinks as part of AQAR submission. All members agreed to work on strengthening the website.</p>
	<p>Any other matter with the special permission of the chair.</p> <p>No other matter was put forth by any of the members. The meeting ended on an assertion by all members who were advised by the Chairman to meet regularly over informal discussions.</p>

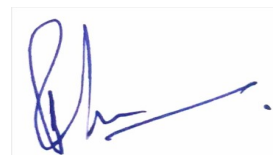
Prepared By / Verified By



Dr. Swapna S. Kolhatkar  
IQAC Coordinator  
Sign / Date: 24/03/2022



Approved By



Dr. Devidas Golhar  
Principal  
Sign / Date: 24/03/2022



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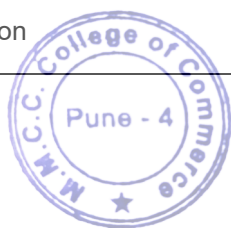
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***Action Taken Report AY 2021-22***

Sr. No	Recommendation by IQAC	Action taken and Outcome
1.	To conduct add on / value added course in addition to SPPU courses	All departments planned and conducted following value added courses to enhance skills of students and provide value addition to their undergraduate courses. 1. IIRS-ISRO : 200 students beneficiaries 2. XML using Editix : 10 student beneficiaries 3. Escalate with Excel : 42 student beneficiaries 4. Arduino : 30 student beneficiaries
2.	Establishment of nodal center for value added courses	Establishment of nodal center of IIRS-ISRO at the college that benefited 200 registered internal and external students for seven courses.
3.	Establishment of Competitive Examination Center	Competitive Examination Center was established on 3rd June 2021 for providing guidance to UPSC / MPSC Civil Services / CA / CS / CMA / IBPS aspirants in accordance with fulfilling NAAC recommendation. Dr. Rajendra Bharud, IAS District Magistrate and Collector, district Nandurbar, inaugurated the center on 11th July 2021. The CEC was established with the sole objective of providing guidance to students from all strata of society. Till date 101 students have benefited.
4.	Establishment of Student Forum	Established student forum and an online student forum - MMCC Log Book to promote the co-curricular and extra curricular activities in students.



5.	To strengthen student curricular, co curricular, extra curricular and sports activities	<p>The curricular, co curricular, extra curricular and sports activities were conducted on college level to cognize talent and nurture teamwork.</p> <p>Under Govt. Of India initiative, 'Azadi ka Amrit Mahotsav', cultural department conducted 'The Walk of Unity' and established 'Maitreya', a students' corner; that received media coverage on national integrity and patriotism. 500 students participated / volunteered.</p> <p>'Maharashtrachi Lokdhara' was organized to celebrate Maharashtra Day and nurture regional tradition and values. The event received accolades for promoting Maharashtrian culture, 'Granth Dindi' (procession to worship knowledge), sports and art. More than 370 students participated/ volunteered.</p>
6.	To strengthen quality of research culture	<p>Proposal for extending the PGRC was submitted. University committee visited in August 2020 and accordingly received an extension of five years for PGRC. Members planned for activities and organized a webinar on 'Writing &amp; Publishing in High Impact Journals' from which 55 faculty members benefitted.</p> <p>Furthermore, 'Saturday research activity' was promoted amongst faculty members for intellectual discussion on topics like 'IT boon or bane with respect to social distancing', 'Business opportunities in times of pandemic' etc. Research policy document was published for inviting proposals for PGRC services</p>
7.	Strengthening infrastructure resources	Purchase of library books / computers / electronic equipment for respective laboratories in accordance with the updated SPPU syllabus that specifies the latest technologies implementation.
8.	To strengthen interaction with Alumni through online platform	Online alumni meet was organized in the academic year where participants shared their industry and technical experience.
9.	To strengthen industry collaboration	<p>MoUs were signed with the following companies</p> <ol style="list-style-type: none"> <li>1. MMCI on 9th July 2021</li> <li>2. WIRC ICAI</li> <li>3. DeAsra</li> <li>4. Skilletz Foundation</li> </ol>



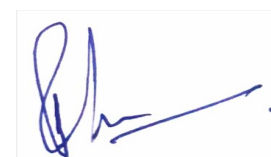
10.	To strengthen higher progression and career counseling	Online guest lecture for Opportunities to Study Abroad was conducted by Prof T N Satyanarayanan, MM International Center on 20th October 2021. Career counseling session on Expertise in Study Abroad dated 26th April 2021 by Kshitij Garg, Career Coach and Edpreneur and Prof K Johare on Current trends in Technology was conducted on 7th May 2022.
11.	Green, energy and environmental audit	Green, energy and environmental audit was completed for AY 2020-21 and in process for AY 2021-22 by Enrich Services
12.	To strengthen activities under 'Welfare of Masses'	Covid-19 vaccination drive was conducted on 26th June and 30th October 2021 in association with Pune Municipal Corporation for 131 and 86 staff respectively at MMCC, Deccan Gymkhana campus and NSS students.  Conduction of computer skill and personality development programs by faculty and student volunteers visiting 'Apla Ghar' as per social distancing norms and the 34 childrens' study schedule.
13.	Student Satisfaction Survey Analysis	The student satisfaction survey for AY 2021-22 was analyzed for strengthening good practices and improvising any lacunae in AY 2022-23.

Prepared By / Verified By




Dr. Swapna S Kolhatkar  
IQAC Coordinator

Approved By



Dr. Devidas Golhar  
Principal





MARATHWADA MITRA MANDAL'S  
**COLLEGE OF COMMERCE**

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***Meeting of Internal Quality Assurance Cell Members***

**Minutes of Meeting**


**Day & Date: Tuesday, 08<sup>th</sup> August, 2020**


**Venue: Principal's Cabin**

The following members were present at Principal's cabin / online :-

1. Prin B G Jadhav
2. Dr. Devidas Golhar
3. Prof. S. M. Edke
4. Mrs. Dhanashree Ghare
5. Mr. Prashant Kothadiya
6. Mr. Rameshwar Mundhe
7. Prof. R R Pandit
8. Dr. N B Shaikh
9. Dr. S S Pokharna
10. Dr. Anpat S M
11. Prof. Santosh Shenai
12. Prof. N Satavlekar
13. Mrs. S P Khese
14. Mrs. Harshala Wadkar
15. Mr. Manohar Gohane
16. Dr. Swapna S Kolhatkar



Item No.	Minutes of Meeting
1.	<p>To read and confirm the minutes of the previous IQAC meeting.</p> <p>Dr. S S Kolhatkar confirmed the minutes of the meeting conducted on 04th January 2020 and welcomed Dr. Devidas Golhar as the newly appointed Principal. She also appraised the members of the conduction of two day National Webinar on “Patent, Copyright, Trademark &amp; GI (Intellectual Property Rights)” organized on 18th &amp; 19th May 2020. She confirmed that AQAR AY 2018-19 has been accepted by NAAC.</p>
2.	<p>To review the suggestions by NAAC peer team members and appraise the IQAC members about the progress made towards the suggestions</p> <p>Dr. S S Kolhatkar read the recommendations / suggestions by NAAC peer team and appraised the members present about the progress made towards the suggestions as given below :</p> <p>Recommendation i) : Proposal for Three BVoc courses  Recommendation ii) : Value added and certificate courses were offered to attract more students  Recommendation iii) : Corporate Relation Division for placement and internship activities was established in AY 2019-20  Recommendation iv) : Certificate course on hardware and networking conducted successfully. All programs have proposed certificate courses to be conducted in future.  Recommendation v) : IPR webinar for research potential  Recommendation vi) : Integrated library management  Recommendation vii) : Implementation of Google Suite for Education and access to library e resources</p>
3.	<p>To reform office and administrative committees.</p> <p>The office and administrative committees were reformed considering factors such as skill, hierarchy, designation, experience etc. All agreed on work distribution and role &amp; responsibility considering these factors.</p> <div style="text-align: right;"> <p>Proposed by : Mrs.Harshala Wadkar  Seconded by : Mrs. S P Khese</p> </div> 

4.	<p>To review the preparedness for committee visit for PGRC continuation</p> <p>To revive PGRC, Dr. N B Shaikh assessed the performance of the cell, invited research students to join the center and liaised with SPPU for its continuation. To this end he appraised the members about the proposal and preparation done.</p> <p style="text-align: right;">Proposed by : Dr. N B Shaikh Seconded by : Dr. S S Pokharna</p>
5.	<p>On the backdrop of the Covid-19 pandemic, appraising the members of the preparedness and further planning in the following areas :</p> <ol style="list-style-type: none"> <li>a) Admission process for AY 2020-21</li> <li>b) Designing of Standard Operating Procedure</li> <li>c) Counselling of students with life skill lessons</li> <li>d) Faculty hands on training for online teaching</li> <li>e) Online examination preparation</li> <li>f) Revision of examination rules and regulations</li> </ol> <ol style="list-style-type: none"> <li>a) ERP system has been finalized for the first year admission for all courses. The same system to be used for the second and third year students too.</li> <li>b) Designing of Standard Operating Procedure as per SPPU and UGC guidelines considering sanitization and staggered timing to maintain social distancing. Faculty were provided health cover and leave policies were modified.</li> <li>c) Mrs. Dhanashree Ghare confirmed the counselling of students with life skill lessons and the frequency of such lessons would definitely benefit the students in times of pandemic. Prof. Santosh Shenai supported the counselling sessions as it will address the issues faced by mentee.</li> <li>d) The faculty were prepared for online teaching through Google Meet, Zoom, etc and using Google Classroom for resource sharing.</li> <li>e) All agreed as per SPPU guidelines to conduct FY examinations and practical examination through online mode and provide the students with appropriate systems.</li> <li>f) As per SPPU instructions, CEO confirmed the preparation for online and offline mode of examination conduction. Additionally, rules related to students requesting for duplicate certificates, student verification etc to be updated and made chargeable. This would be decided by examination and administrative committee.</li> </ol> <p style="text-align: right;">Proposed by : Dr. Anpat S M Seconded by : Dr. M R Gaikwad</p> 

6.	<p>To appraise members about the conduction of national webinar / workshop</p> <p>Dr. S S Kolhatkar appraised the members about the successful conduction of national webinar on "Patent, Copyright, Trademark &amp; GI (Intellectual Property Rights)". She gave details about the expense and read the report.</p> <p style="text-align: right;">Proposed by : Prof. S M Edke Seconded by : Prof. Santosh Shenai</p>
	<p>No other matter was put forth by any of the members. The meeting ended on an assertion by all members who were advised by the Chairman to meet regularly over informal discussion about the status of work completed.</p>

Prepared By / Verified By



Dr. Swapna S. Kolhatkar  
IQAC Coordinator

Sign / Date: 08/08/2020

Approved By



Dr. Devidas Golhar  
Principal

Sign / Date: 08/08/2020





MARATHWADA MITRA MANDAL'S  
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***Meeting of Internal Quality Assurance Cell Members***

**Minutes of Meeting**

**Day & Date: Tuesday, 10<sup>th</sup> November, 2020**

**Venue: Principal's Cabin**

The following members were present at Principal's cabin / online :-

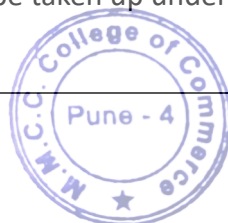
1. Prin B G Jadhav
2. Dr. Devidas Golhar
3. Prof. S. M. Edke
4. Mrs. Dhanashree Ghare
5. Mr. Nihar Laddha
6. Mr. Manish Ingale
7. Mr. Rameshwar Mundhe
8. Neha Padhye
9. Roshan Mahato
10. Prof. R R Pandit
11. Dr. N B Shaikh
12. Dr. S S Pokharna
13. Dr. Anpat S M
14. Dr. Ashwini Kulkarni
15. Prof. Santosh Shenai
16. Prof. N Satavlekar
17. Mrs. S P Khese
18. Mrs. Harshala Wadkar
19. Mr. Manohar Gohane
20. Dr. Swapna S Kolhatkar



Item No.	Minutes of Meeting
1.	<p>To discuss the recomposition of IQAC</p> <p>All members welcomed Dr. Devidas Golhar, Chairman, IQAC AY 2020-21, and new eminent personalities from industry and local community. The teacher members list was revised based on the approved teacher list for AY 2020-21.</p>
2.	<p>To read and confirm the minutes of the previous IQAC meeting.</p> <p>Dr. S S Kolhatkar confirmed the minutes of the meeting conducted on 08th August 2020 and the conduction of two day National Webinar on “Patent, Copyright, Trademark &amp; GI (Intellectual Property Rights)” organized on 18th &amp; 19th May 2020. She also confirmed the conduction of a webinar on “Organ Donation Awareness” a Magnanimous Humanitarian Life Time Gesture in association with Foresight College of Commerce and IGIFTLIFE on Saturday 3rd October 2020. She congratulated all on the grant sanctioned by UGC for three BVoc programs and extension received for PGRC. She confirmed that AQAR AY 2018-19 has been accepted by NAAC.</p>
3.	<p>To review the suggestions by NAAC peer team members and appraise the IQAC members about the progress made towards the suggestions</p> <p>Dr. S S Kolhatkar read the recommendations / suggestions by NAAC peer team and appraised the members present about the progress made towards the suggestions as given below :</p> <p>Recommendation i) : Three BVoc courses sanctioned by UGC  Recommendation ii) : Value added and certificate courses were offered to attract more students  Recommendation iii) : Corporate Relation Division for placement and internship activities was established in AY 2019-20  Recommendation iv) : Certificate course on hardware and networking conducted successfully. All programs have proposed certificate courses to be conducted in future.  Recommendation v) : IPR webinar and continuation of PGRC for research potential  Recommendation vi) : Integrated library management  Recommendation vii) : Strengthening collaborations with industry and community through seven MoU  Recommendation x) : Implementation of Google Suite for Education and access to library e resources</p> <p>Recommendations on establishing a coaching center and getting minor / major research projects needs to be addressed.</p>



4.	<p>On the backdrop of the Covid-19 pandemic, appraising the members of the preparedness and further planning in the following areas :</p> <ul style="list-style-type: none"> <li>a) Conduction of online classes through new and supportive technology</li> <li>b) Access to e resources</li> <li>c) Counselling of students with life skill lessons</li> </ul> <ul style="list-style-type: none"> <li>a) All members confirmed the use of Google Classrooms and Google Meet for online teaching and learning that has been necessitated due to the pandemic. Prof. N Satavlekar mentioned the limitations of GSuite Basic that currently allows maximum 100 participants only. This limitation affects participation of students in curricular, co-curricular and extra curricular activities that are inter departmental or intra college in nature.</li> <li>b) Mr. Manohar Gohane confirmed that library e resources were accessible to students and teachers. He discussed the conduction of several online sessions for students in order to generate awareness about the same.</li> <li>c) Mrs. Dhanashree Ghare confirmed the counselling of students with life skill lessons and the frequency of such lessons would definitely benefit the students in times of pandemic. Prof. Santosh Shenai supported the counselling sessions as it will address the issues faced by mentee.</li> </ul> <p>All members agreed for the conduction of a workshop for students to generate awareness on accessing library e resources. All agreed on the regular counselling of students with life skill lessons.</p> <p style="text-align: right;">Proposed by : Mrs. Dhanashree Ghare Seconded by : Mr. Manohar Gohane</p>
5	<p>Revision of examination rules and regulations in view of CBCS pattern and the University guidelines.</p> <p>Dr. S S Pokharna, member and CEO discussed the revision of examination rules and regulations in view of CBCS pattern and University guidelines. She appraised about revised roles and responsibilities of subject teachers in view of CBCS pattern.</p> <p>Resolution passed : All members agreed to follow the revised examination guidelines</p> <p style="text-align: right;">Proposed by : Prof. S M Edke Seconded by : Dr. S S Pokharna</p>
6.	<p>To appraise members about the conduction and participation of faculty members in FDP / Workshop / Seminar etc and seek suggestions for further programs</p> <p>All members confirmed that many faculty members had participated in online webinars or workshops during the lockdown period. Few faculty members had completed FDP and certification programs. Dr. Devidas Golhar instructed faculties to ensure participation in UGC recognized certification courses. He also suggested the conduction of more seminars for promoting research among faculty members. Prin B G Jadhav suggested that research projects be taken up under PGRC.</p>



	<p>Resolution was passed by all members to get research grants through the research center for projects.</p> <p style="text-align: right;">Proposed by : Mr. Manish Ingale Seconded by : Dr. Anpat S M</p>
7.	<p>To strengthen the existing collaborations and initiate new collaborations with industry and community.</p> <p>Prof. S M Edke discussed the collaboration with other educational institutes (like Gokhale Institute, NIBM), industry and community to take up faculty exchange, student internship programs and serving the local community through NSS center of college and CSR of companies. Dr. Ashwini Kulkarni agreed to coordinate with educational institutions.</p> <p>Dr. Devidas Golhar emphasized on the need to cultivate symbiotic relationships between industry and college through major and minor research projects and placement / internship programs. He further instructed senior members to provide orientation to junior teachers on writing research proposals.</p> <p>All members unanimously agreed to make a collaborative effort through NSS, CSR and PGRC.</p> <p style="text-align: right;">Proposed by : Prof. S M Edke Seconded by : Dr. Devidas Golhar</p>
8.	<p>To strengthen alumni interaction through online alumni meet</p> <p>The final year examination for AY 2019-20 was conducted by SPPU in online mode in the month of October. Neha Padhye and Roshan Mahato proposed an alumni meet in online mode to share the online examination experience and future study / career prospects. Dr. N B Shaikh mentioned the alumni registration fund and the alumni association fund collected so far.</p> <p>All members agreed to conduct an alumni meet in the month of December 2020.</p> <p style="text-align: right;">Proposed by : Neha Padhye Seconded by : Mr. Rameshwar Mundhe</p>
	<p>No other matter was put forth by any of the members. The meeting ended on an assertion by all members who were advised by the Chairman to meet regularly over informal discussion about the status of work completed.</p>

Prepared By / Verified By



Dr. Swapna S. Kolhatkar  
IQAC Coordinator

Sign / Date: 10/11/2020



Approved By



Dr. Devidas Golhar  
Principal

Sign / Date: 10/11/2020





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***Meeting of Internal Quality Assurance Cell Members***

**Minutes of Meeting**

**Day & Date: Thursday, 25<sup>th</sup> March, 2021**  
**Venue: Library, 3<sup>rd</sup> Floor, Commerce Building**

The following members were present :-

1. Prin B G Jadhav
2. Dr. Devidas Golhar
3. Prof. S. M. Edke
4. Dr. N B Shaikh
5. Dr. S S Pokharna
6. Dr. Anpat S M
7. Dr. Ashwini Kulkarni
8. Prof. Santosh Shenai
9. Prof. N Satavlekar
10. Mrs. Harshala Wadkar
11. Mr. Manohar Gohane
12. Dr. Swapna S Kolhatkar


Criteria In charge / members were also present in addition to the above IQAC members

13. Dr. Shilpa Kabra
14. Dr. Kalpana Vaidya
15. Prof. Amol Chaudhari
16. Prof. Sushil Gangane
17. Prof. Swapnaja Marathe



Item No.	Minutes of Meeting
1.	<p>To read and confirm minutes of previous IQAC meeting and data submitted for AQAR 2019-20</p> <p>Minutes of the IQAC meeting held on 10<sup>th</sup> November 2020 were confirmed by the IQAC coordinator in the presence of the Chairman and other members.</p> <p>Brief about data compilation for AQAR 2019-20 was given. This included events organized, awards won, students' achievement, faculty achievement and financial data i.e. funds received from university for NSS, grants and scholarship, amount received for exams like SET, CA etc held in college for AY 2019-20. For AQAR 2019-20 all departments shared their information through departmental reports and faculties were shared with google forms for data gathering.</p> <p>IQAC coordinator also summarized the activities done for AY 2020-21 adhering to the pandemic and social distancing guidelines. She discussed the IQAC initiatives undertaken and the minutes updated on the website for AY 2020-21 and congratulated all for the successful first time submission to NIRF 2019-20.</p> <p>Chairman, Dr. Devidas Golhar suggested reviewing and revising best practices asked in AQAR and criteria 7 of NAAC till the end of April and accordingly updates be made. An interim meeting consisting of students, staff, colleagues, etc be called for discussing the same so that options could be identified precisely and strengthened.</p> <p>Dr. N B Shaikh suggested the creation of research infrastructure to motivate faculty for research and share their research interests for the current academic year. He suggested that the PGRC policy document be prepared and sanctioned in the next CDC meeting. Policy should include details like OD leave and Duty leave, research budget, rewards for research.</p>
2.	<p>To review workshops / webinars conducted till date and revision of various college committees.</p> <p>IQAC members confirmed the various events conducted at department and college level for students and teachers. The IQAC members discussed the limitations of conducting online student events along with the success in conducting varied events that involve all stakeholders like student, parent, teachers etc. The webinar on innovative online teaching methods was also discussed in relation to the use of online tools like break out rooms, woodlap, prezzi etc along with Google Meet. Such innovative tools would be an advantage for all online lectures.</p> <p>Prof. Amol Chaudhari, criteria member, mentioned the revision of college committees as few members had completed service. The revised committee list to be updated on the website too.</p> <div style="text-align: right;"> <p>Proposed By : Dr. Ashwini Kulkarni Seconded By : Prof. Nidhi Satavlekar</p> </div>



<p>3.</p>	<p>To prepare plan of action for various activities:</p> <p>a) Revision of student feedback form: Format is revised for online feedback from for student, employer and alumni.</p> <p>b) Analysis of feedback report: Student satisfaction survey was closed on 24 th March 2021 and its analysis will be submitted by Criteria II incharge.</p> <p>c) College magazine: Prof. Santosh Shenai confirmed that the departmental data has been received for AY 2019-20 and would be processed for an online copy of the college magazine. Prof. S M Edke discussed the publication frequency of college magazine for AY 2021-22.</p> <p>d) Alumni meet: An online alumni meet for final year students of AY 2019-20 pass out batch to be organized. Invitations, flyers, registration forms, short video, social networking websites etc should be used for reaching out to all alumni members.</p> <p>e) Strengthening student-teacher ratio: All agreed to calculate workload and adhere to STR as suggested by UGC and accordingly identify vacancy details.</p> <p>f) MoU : Dr. Ashwini Kulkarni mentioned that process will be initiated for MoU with DeAsara Foundation.</p> <p>g) Webinar on educational system changes: Additionally, Dr. Golhar suggested conducting more workshops / webinars on higher education by inviting the University Chancellor, UGC head and other prominent personalities in the field of education. Dr. Shilpa Kabra proposed to conduct a program on gender equality awareness.</p> <p>h) Strengthening green initiatives through energy/green audit: Dr. Swapna Kolhatkar discussed a green audit for the next AY. Dr. Anpat S M discussed the bio gas plant to process the canteen and garden waste.</p> <p style="text-align: right;">Proposed &amp; Seconded By : IQAC members</p>
<p>4.</p>	<p>To review and appraise members on number and name of departments as per previous SSR.</p> <p>Dr. S S Pokharna and Dr. Nasir Shaikh confirmed and Dr. Devidas Golhar finalized that departments should continue to use the nomenclatures mentioned in the previous SSR.</p> <p>Names of department are as follows-</p> <p>i) Department of Commerce</p> <p>ii) Department of Computer Science</p> <p>iii) Department of Business Administration</p> <p>iv) Department of Communication &amp; Journalism</p> 

	<p>In addition, all members discussed the sanctioned BVoC courses and their preparation related to course syllabus, so that courses could commence as soon as funds are received.</p> <p>Proposed By : Dr. S S Pokharna Seconded By : Dr. Nasir Shaikh</p>
	<p>Other matters was put forth by members:</p> <p>Dr. Shilpa Kabra discussed the increasing covid cases and the need to organize vaccination drive for staff below 45 year age in college along with routine sanitization of infrastructure.</p> <p>Proposed By : Dr. Shilpa Kabra Seconded By : Dr. Anpat S M</p>

Prepared By / Verified By



Dr. Swapna S. Kolhatkar  
IQAC Coordinator

Sign / Date: 25/03/2021

Approved By



Dr. Devidas Golhar  
Principal

Sign / Date: 25/03/2021





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***Action Taken Report AY 2020-21***

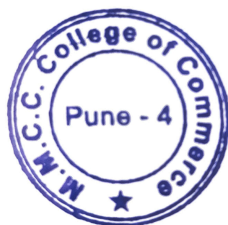
<b>Sr. No</b>	<b>Recommendation by IQAC</b>	<b>Action taken and Outcome</b>
1.	To improve the use of ICT in teaching, evaluation and administration process	Google Classroom created for third year students. Lectures were conducted using Google Meet due to the pandemic. Teachers posted assignments, quiz, reading material etc in the Google Classroom as part of components of internal evaluation in accordance with CBCS pattern and SPPU guidelines. All students carried on with the academic activities, remotely.
2.	Revising and upgrading conventional practices and systems in the backdrop of Covid-19 pandemic with emphasis on digital mode of working, remotely.	One and a half year was all about weaving online technology with curricular delivery along with below mentioned activities. a. Online Admissions : The online admission process benefitted students at remote locations and ensured social distancing. All precautions and guidelines were followed at campus. b. Access to e resources : Students were provided online training for accessing e resources. c. Staff Welfare : Staff leave policy was revised in view of covid-19. 'Corona Kawachh', a health insurance policy for interested staff members, was provided by the institute. d. Webinar : Students and teachers were trained for the use of online teaching and examination systems. Webinar on Innovative Online Teaching Methods was organized and attended by 88 faculty members to equip themselves with online teaching tools. e. Online Feedback System : The feedback form was revised for all stakeholders to express their views remotely through online Google Forms. f. Co Curricular and extra curricular events : 'Pegasus' was conducted in online mode to bring cheer through various competitions and 312 students participated.



		g. Faculty skill enhancement : Faculty members completed online courses as part of upscaling.
3.	Emphasis on mental health and emotional well being of students	All students were provided with regular counseling sessions for three weeks to overcome stress due to the new normal of working online.
4.	To initiate innovative and industry oriented programs	Sanction received for three BVoc programs and planning done for its implementation for AY 2021-22. Grant awaited for program commencement.
5.	To strengthen quality of research culture	Proposal for extending the PGRC was submitted. University committee visited in August 2020 and accordingly received an extension of five years for PGRC. Members planned for activities and organized a webinar on 'Writing & Publishing in High Impact Journals' from which 55 faculty members benefitted. Furthermore, 'Saturday research activity' was promoted amongst faculty members for intellectual discussion on topics like 'IT boon or bane with respect to social distancing', 'Business opportunities in times of pandemic' etc.
6.	Use of ERP Software having new features for admission, examination, office work etc	ERP software was upgraded for admission having support for payment gateway was implemented. This proved beneficial for the online admission process to address the issues of admission during pandemic.
7.	Industry collaboration	MoUs were signed with the following companies 1. CJC 2. Bhanushali Productions 3. Delmon Solutions 4. Coriandis Foods and Hospitality LLP 5. Aaj ka Anand Papers Ltd.
8.	Interaction with Alumni through online platform	Online alumni meet was organized in the academic year where 32 participants shared their industry and technical experience.
9.	Student Satisfaction Survey Analysis	The student satisfaction survey for AY 2020-21 was analysed for strengthening good practices and improving any lacunae. These aspects were taken up as agenda for the meeting conducted in AY 2021-22.



Dr. Swapna S. Kolhatkar  
IQAC Coordinator




Dr. Devidas Golhar  
Principal

## Marathwada Mitramandal's College of Commerce

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### Minutes of Meeting

**Date : 10th September 2019**

**Time : 11.30 a.m.**

**Venue: Principal Cabin**

The following members were present:-

1. Prin B G Jadhav
2. Prof. S. M. Edke
3. Mrs. Dhanashree Ghare Mr. Rameshwar Mundhe
4. Prof. R R Pandit
5. Mrs. S P Khese
6. Mrs. Harshala Wadkar
7. Mr. Manohar Gohane
8. Prof. N Satavlekar
9. Dr. N B Shaikh
10. Dr. S S Pokharna
11. Dr. Anpat S M
12. Dr. Swapna S Kolhatkar



Sr. No.	Minutes of Meeting
1.	<p>To read and confirm the minutes of the last meeting</p> <p>Prof. S S Kolhatkar read the minutes of the last meeting conducted on 27th March 2019 and resolution passed.</p>
2	<p>To be aware of new guidelines for AQAR submission.</p> <p>Prof. N Satavlekar discussed the new guidelines for AQAR Submission and the detailed information required to be submitted online in a three month window period. She clarified that AQAR 2018-19 submission would commence one year after the date of NAAC peer team visit.</p>
3	<p>Review of training and implementation of Google Suite for Education</p> <p>All members unanimously agreed about Google Apps as an e learning resource and the importance of sharing the learning resources online. Additionally, the use of Google Calendar and Google Scholar for daily diary and research metric purposes respectively were also confirmed.</p> <p style="text-align: right;">Proposed by : Dr. Anpat S M Seconded by : Prof Nidhi Satavlekar</p>
4	<p>Counselling session / orientation for first year students</p> <p>Dr. S S Pokharna expressed her views on introducing the first year students to the college by way of career guidance and opportunities in selected areas or courses. She emphasized on the importance of getting feedback from parents in parent teacher meetings for improving facilities and employers for better projects students undertake in companies. Mrs. Dhanashree Ghare also shared her experience of taking a student cheerfulness survey to identify any counseling cases.</p> <p>All members agreed to conduct the student cheerfulness survey.</p> <p style="text-align: right;">Proposed by : Dr. S S Pokharna Seconded by : Mrs. Dhanashree Ghare</p>
5	<p>To strengthen the existing skill development center</p> <p>Dr. N B Shaikh discussed the need to provide students a platform to showcase their skills at entrepreneurial and business ventures. Dr. S S Pokharna highlighted the potential of students in today's world of IT.</p> <p>As per the suggestions by NAAC Peer Team members, all members discussed and agreed to strengthen the existing skill development center.</p>





	Proposed by : Dr. N B Shaikh Seconded by : Dr. S S Pokharna
6	As per item no 6 of the agenda ie 'To strengthen quality of research culture through workshops / seminars', Dr. N B Shaikh discussed the importance of research and filing patents where as Dr. S S Kolhatkar also highlighted the need for quality research as per UGC CARE guidelines.  All members agreed to organize a state or national level seminar to generate awareness on quality research and its rewards.  Proposed by : Dr. N B Shaikh Seconded by : Prof. S M Edke
7	To strengthen value added courses at UG / PG level  While discussing innovative and industry oriented programs, Dr. Anpat S M stated the importance of industry oriented programmes and highlighted the need of vocational courses. Prof. Santosh Shenai also showed interest in content writing along with the journalism and mass communication program.  Resolution passed : All members agreed to identify industry oriented programs at UG / PG level.  Proposed by : Prof. Santosh Shenai Seconded by : Dr. Anpat S M
8	To strengthen the campus placement and internship opportunities  It was unanimously decided that the placement and internship activities for third year students will henceforth be carried out under CRD (Corporate Relation Division).  Proposed by : Dr. Anpat S M Seconded by : Mr. Rameshwar Mundhe
	No other matter was put forth by any of the members. The meeting ended on an assertion by all members who were advised by the Chairman to meet regularly over informal discussion about the status of work completed.

Prepared By / Verified By

Dr. S. S. Kolhatkar  
IQAC Coordinator

Sign / Date: 10/09/2019



Approved By

Prof. S M Edke  
Principal

Sign / Date: 10/09/2019

## **Marathwada Mitramandal's College of Commerce**

**202 / A, Deccan Gymkhana,  
Pune - 411 004, Maharashtra, INDIA  
Phone: 020-25651410/020-25651449**

**Website: [www.mmcc.edu.in](http://www.mmcc.edu.in)**

**Email: [principal@mmcc.edu.in](mailto:principal@mmcc.edu.in)**

### **Minutes of Meeting**

**Date : 04th January 2020**

**Time : 11.30 a.m.**

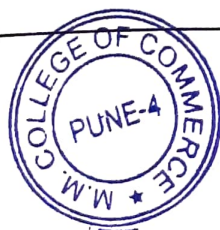
**Venue: Central Office**

**The following members were present:-**

1. Prin B G Jadhav
2. Prof. S. M. Edke
3. Mrs. Dhanashree Ghare
4. Prof. R R Pandit
5. Mrs. S P Khese
6. Mrs. Harshala Wadkar
7. Mr. Manohar Gohane
8. Prof. N Satavlekar
9. Dr. N B Shaikh
10. Dr. S S Pokharna
11. Dr. Anpat S M
12. Dr. Swapna S Kolhatkar




Item No.	Minutes of Meeting
1.	<p>To read and confirm the minutes of previous IQAC meeting</p> <p>Dr. S S Kolhatkar read the minutes of the last meeting conducted on 10th September 2019. The minutes were accepted and approved by the members present in the meeting with ordinary resolution.</p>
2	<p>To confirm submission of AQAR AY 2018-19</p> <p>Dr. S S Kolhatkar confirmed that AQAR AY 2018-19 was submitted on 26th December 2019 and acceptance for the same was awaited.</p>
3	<p>Preparation for CBCS pattern for second year students.</p> <p>While discussing about the third point of agenda, Prof. N Satavlekar expressed the need of hardware and software upgradation in view of CBCS pattern introduced by Savitribai Phule Pune University. Dr. S S Pokharna seconded the proposal by highlighting some of the technical aspects with regards to examination under CBCS pattern. The resolution was passed with special voting. It has been resolved that the hardware of the present computer laboratory will be upgraded as per the requirements.</p> <p style="text-align: right;">Proposed by : Prof Nidhi Satavlekar Seconded by : Dr. S S Pokharna</p>
4	<p>Introduce CA / CPT foundation courses</p> <p>Considering the need of the hour, Dr. Sandip Anpat proposed the need for CA / CS Foundation courses for the students of college. Dr. S S Kolhatkar seconded the proposal.</p> <p>It was unanimously decided that the CA / CS Foundation course to be introduced for FYBCom students from the AY 2020-21. Resolution was passed with special voting</p> <p style="text-align: right;">Proposed by : Dr. Anpat S M Seconded by : Dr. S S Kolhatkar</p>
5	<p>While discussing on the fifth point of agenda i.e. "Integration of Library", Mr. Manohar Gohane pointed out the need for SLIM software for the library. Dr. Sandip Anpat seconded the same by adding the need of a departmental library as recommended by NAAC peer team members.</p> <p>The resolution was passed with 3/4th majority of members present in the meeting. It has been resolved that the central library will be upgraded with NAAC recommended softwares ie SLIM and departmental library facility will be made available as per the needs of respective departments.</p> <p style="text-align: right;">Proposed by : Mr. Manohar Gohane Seconded by : Prof. Anpat S M</p>




6	<p>Review of Google Suite for Education</p> <p>Prof. Nidhi Satavlekar confirmed the creation of Google Apps email addresses for first year students and the sharing of online learning resources through the use of Google Classroom. She further added about the conduction of online quiz and assignments using the same. Dr. S S Kolhatkar supported Prof. Nidhi Satavlekar and emphasized on the need and importance of online education in view of submission of assignment, preparing presentations etc. The resolution was passed with simple majority.</p> <p style="text-align: right;">Proposed by : Prof. Nidhi Satavlekar Seconded by : Dr. S S Kolhatkar</p>
7	<p>While discussing on the seventh point of agenda i.e. "ERP Software having new features for admission, examination, office work etc", Mrs. S P Khese proposed to have an effective ERP system / software for avoiding the complications in admission and examination work. The proposal was seconded by Dr. S S Pokharna. Resolution was passed with a special majority of voting of the members present in the meeting.</p> <p style="text-align: right;">Proposed by : Mrs. S P Khese Seconded by : Dr. S S Pokharna</p>
8	<p>To discuss innovative and industry oriented programs / value addition program/ certificate courses for the academic year 2020-21</p> <p>Dr. Anpat S M discussed value addition / certificate courses by proposing various computer topics or technology. Dr. N B Shaikh also discussed plans for commerce and management programs.</p> <p>Resolution passed : All members agreed to implement innovative and industry oriented programs / value addition programs and certificate courses for the next academic year.</p> <p style="text-align: right;">Proposed by : Dr. Anpat S M Seconded by : Dr. N B Shaikh</p>
	<p>No other matter was put forth by any of the members. The meeting ended on an assertion by all members who were advised by the Chairman to meet regularly over informal discussion about the status of work completed.</p>

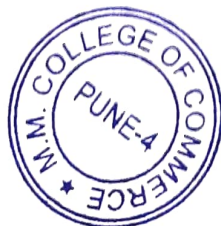
Prepared By / Verified By

Approved By

  
Dr. S. S. Kolhatkar  
(IQAC Coordinator)

  
Prof. S M Edke  
(Principal)

Sign / Date: 04/01/2020



Sign / Date: 04/01/2020



MARATHWADA MITRA MANDAL'S  
**COLLEGE OF COMMERCE**

Affiliated to Savitribai Phule Pune University, Re-Accredited by NAAC with "A" Grade  
ISO 9001:2008 Certified, Awarded as Best College by Savitribai Phule Pune University  
202 A, Deccan Gymkhana, Pune – 411004  
[principal@mmcc.edu.in](mailto:principal@mmcc.edu.in), [enquiry@mmcc.edu.in](mailto:enquiry@mmcc.edu.in), [www.mmcc.edu.in](http://www.mmcc.edu.in)

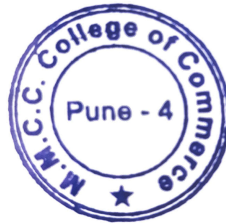
***Action Taken Report AY 2019-20***

Sr. No	Recommendation by IQAC	Action taken and Outcome
1.	To improve the use of ICT in teaching, evaluation and administration process	Google Classroom created for all the students of first year. Teachers posted reading notes, quiz, question bank and assignments on the classroom. All first year students were provided with G Suite email id (mmcc.edu.in) with proper nomenclature (first name, program, year, roll no) to identify the student of various programmes.
2.	To strengthen campus placement and internship opportunities	CRD was established by all sister institutes. Placement orientation session under Corporate Relation Division was conducted.
3.	To strengthen quality of research culture through workshops / seminars	<p>A Two day National Webinar on "Patent, Copyright, Trademark &amp; GI (Intellectual Property Rights) " was organized on 18th &amp; 19th May 2020 by MMCC, Pune, in Association with Faculty of Commerce &amp; Management, SPPU, Pune &amp; GMGC and WhiteCode as technology partner. 162 participants from various states of India attended the webinar.</p> <p>As per the revised syllabus of SPPU, the college had organized a workshop on Syllabus Restructuring under choice based credit system for FYBBA / FYBBA-IB for all SPPU affiliated colleges. 108 faculty members of various colleges attended the workshop.</p>
4.	Integrated library management system	Integrated Library Management System is implemented. The college had organized an LMS program for faculty and students to access & effectively use e resources. This workshop helped the stakeholders during the pandemic situation. 661 students have benefitted.

5	Skill Development	Under the skill development program, the college had organized student events on research bulletin, business plan competition, trade fair & exhibition through which the college had given an opportunity to the small entrepreneurs to sell their products. 58 students and self help groups participated in the trade fair & exhibition.
6	ERP Software having new features for admission, examination, office work etc	The college organized demonstration of various ERP software for admission, examination and office administrative works and accordingly identified the effective software and ERP systems.

Dr. S. S. Kolhatkar  
IQAC Coordinator

Prof. S M Edke  
Principal



## Marathwada Mitramandal's College of Commerce

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Website: [www.mmcc.edu.in](http://www.mmcc.edu.in)

Email: [principal@mmcc.edu.in](mailto:principal@mmcc.edu.in)

### Minutes of Meeting

Date : 27<sup>th</sup> March 2019

Time : 11.30 a.m.

Venue: Central office

The following members were present:-

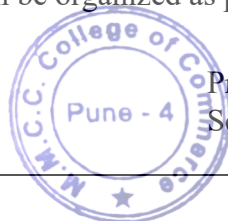
1. Prin B G Jadhav
2. Dr. M. D. Lawrence
3. Mrs. Dhanashree Ghare
4. Mr. Prashant Kothadiya
5. Mr. Rameshwar Mundhe
6. Riddhi Deshmukh
7. Dr. A P Ghosh
8. Dr. Ravindra Kothavade
9. Prof. R R Pandit
10. Mrs. S P Khese
11. Mrs. Harshala Wadkar
12. Mr. Manohar Gohane
13. Prof. N Satavlekar
14. Dr. N B Shaikh
15. Dr. S S Pokharna
16. Prof. Uday Kiran
17. Dr. Anpat S M
18. Dr. Shrishti Gangalay
19. Dr. Swapna S Kolhatkar

(Mr. Santosh Shenai and Ms. Swapnaja Marathe were on a study tour to Delhi)

Sr. No.	Points of Discussion
1	<p>To welcome, introduce &amp; felicitate all "IQAC members"</p> <p>Prof. Nidhi Satavlekar, the past IQAC coordinator for 2018-19, introduced all the IQAC members present. Prin B G Jadhav welcomed all the guest members and presented them with a sapling. Principal, Dr. M D Lawrence, chaired the proceedings of the meeting.</p>



2	<p>To present to all IQAC members briefly the NAAC Peer Team Committee's Report with special focus on their suggestions and recommendations</p> <p>Resolution passed : The recommendations made by NAAC Peer Team Committee were read and confirmed. All members agreed on more add on / value added programs / certificate courses / MOUs / recognized coaching centres for competitive examination to improvise student performance through introspection and their campus placement. The members also agreed on more industry tie ups for providing internship to students to support their academic syllabus.</p> <p>All members agreed the importance and promotion of research and making students aware of use of ICT in teaching, administrative work. All members unanimously agreed to consider the suggestion for a library management system.</p> <p style="text-align: right;">Proposed by : Dr. A P Ghosh Seconded by : Dr. M D Lawrence</p>
3	<p>To plan out the compliance process of the above ten suggestions and recommendations</p> <p>Resolution passed : The recommendations by NAAC peer team members were discussed thoroughly and Hon Executive President suggested to list the recommendations to be undertaken in due course in a phased manner.</p> <p style="text-align: right;">Proposed by : Prin. B G Jadhav Seconded by : Dr. M D Lawrence</p>
4	<p>To plan out a comprehensive counseling calendar and time table -course wise and / or on need based basis.</p> <p>Resolution passed : The members agreed on the need for student counseling and suggested to prepare a schedule or calendar to support the mentor mentee and counseling activity. Teacher representatives mentioned the problem of students neglecting their graduation studies in order to pursue CA/CS preparation. Such students to be provided career counseling or guidance in consultation with Mrs. Dhanashree Ghare.</p> <p style="text-align: right;">Proposed by : Dr. S S Pokharna Seconded by : Mrs. Dhanashree Ghare</p>
5	<p>To discuss about the strengthening of the entrepreneur development cell &amp; its future activities</p> <p>Resolution passed : All members agreed on tie ups with CSI and other agencies. Mr. Ravindra Kothavade also recommended the conduction of Entrepreneurship Awareness Camp and activities that can be organized as part of EDC.</p> <p style="text-align: right;">Proposed by : Mr. Ravindra Kothavade Seconded by : Prof Uday Kiran</p>





6	<p>To discuss meaningful extension activities useful to society.</p> <p>Resolution passed : All members agreed that students to be motivated for community service, working with NGOs and participating actively during the NSS extension activity. Student representative, Riddhi Deshmukh suggested to involve first year students for this purpose.</p> <p style="text-align: right;">Proposed by : Riddhi Deshmukh Seconded by : Mr. Prashant Kothadiya</p>
7.	<p>To discuss about the placement activities with more renowned companies/ banks and trading organizations.</p> <p>Resolution passed : Mr. Rameshwar Mundhe proposed that higher studies aspirants to be encouraged for practical knowledge and identifying their strengths so as to complete graduation successfully and also pursue their further studies.</p> <p style="text-align: right;">Proposed by : Mr. Rameshwar Mundhe Seconded by : Dr. N B Shaikh</p>
8.	<p>Any other matter with the special permission of the chair.</p> <p>The meeting ended with vote of thanks by Dr. Swapna Kolhatkar.</p>

Prepared By / Verified By

Dr. S. S. Kolhatkar  
(IQAC Coordinator)

Sign / Date: 27/03/2019

Approved By

Dr. M. D. Lawrence  
(Principal)

Sign / Date: 27/03/2019





**MARATHWADA MITRA MANDAL'S**  
**COLLEGE OF COMMERCE Pune-4**

19-06-2019

**Action Taken Report for Academic Year 2018-2019**

Sr. No	Recommendation by IQAC	Action taken and Outcome
1.	To improve the use of ICT in teaching, evaluation and administration process	The College shifted the website to education Domain. In order to make effective use of Gsuite for Education, training by sister Institute was provided. All teachers received email id created on @mmcc.edu.in domain
2.	To introduce more certificate and add on program	Implementation of Certificate course in Computer Hardware and Networking with focus on employability and entrepreneurship. 60 students were benefitted
3.	To conduct and participate in extension activities useful for society	Eco Rangers Club was formed to spread environmental awareness.
4.	To make Girl student self reliant and help them deal with strangers or in physically unsafe circumstances	Nirbhaya Abhiyan Camp was organised to make them self defensive. 90 Girls participated in five days training conducted between 5th Feb to 9th Feb 2019
5	To improve the collaborations with industry and enrich students with experiential learning, professional expertise exchange	Memorandum of Understanding between World Trade Center (WTC), Pune and MMCC was signed on 30-March-2019. Industrial visits were organised

